



**ITE Western District Student Leadership Council**  
by Student Funding and Initiatives Committee (SFIC)  
**MAY 2025 AGENDA**

Meeting Date: Tuesday, May 20th, 2025

Time: 7 PM PST

Attendees:

- I. Introductions and SLC Overview (10 mins)
  - A. <https://westernite.org/student-leadership-council>
- II. Updates from SFIC (5 mins)
  - A. Awards
    - Don't forget Student Chapter Annual Reports are required
    - Connections Grant and Data Collection Fund applications due in Fall semester
      - a) <https://westernite.org/student-chapter-awards/connections-grant/>
      - b) <https://westernite.org/student-chapter-awards/data-collection-fund/>
    - 2025 Western District ITE Badge Program - claim by May 31, 2025
      - a) <https://westernite.org/badge-recognition-program/>
  - B. Events
    - Annual meeting in Long Beach June 29-July 2
      - a) <https://www.westernite.org/annualmeeting/>
    - Stay tuned for SLS 2026 at UCI
  - C. Other
    - Reminder to order graduation cords through ITE International.
    - ITE International is going through a rebranding exercise. Over the next few years, logos & identifiers are likely to change (so keep that in mind if you are thinking about making a big purchase, like a banner).

- If you have had recent elections or will have elections soon, please send the SFIC your updated board's contact info.
- Don't forget about student chapter resources through ITE International
  - a) <https://westernite.org/student-resources/>
  - b) <https://www.ite.org/membership/students/>
  - c) Includes marketing materials and calendars:
    - (1) <https://www.ite.org/ITEORG/assets/File/AA%20Published%20on%20Site/Membership/Students/ITE%20Student%20Chapter%20Spring%20Calendar.pdf>
    - (2) <https://www.ite.org/ITEORG/assets/File/AA%20Published%20on%20Site/Membership/Students/ITE%20Student%20Chapter%20Fall%20Calendar.pdf>
    - (3) [https://insttranseng-my.sharepoint.com/personal/kherron\\_ite\\_org/\\_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fkherron%5Fite%5Forg%2FDocuments%2FDocuments%2FIT%20Student%20Chapter%20Documents%2F1%20%2D%20Student%20Chapters%2FStudents%2FITE%20Social%20Media%2FMarketing%20Materials&ga=1](https://insttranseng-my.sharepoint.com/personal/kherron_ite_org/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fkherron%5Fite%5Forg%2FDocuments%2FDocuments%2FIT%20Student%20Chapter%20Documents%2F1%20%2D%20Student%20Chapters%2FStudents%2FITE%20Social%20Media%2FMarketing%20Materials&ga=1)

### III. Updates from last SLC meeting (5 mins)

#### A. SFIC funding next year

- Likely expanding Connections Grant to 4 grants

#### B. Annual meeting events

- Pros cons presentation, asked for volunteers from clubs
- Kayla will be requesting volunteers to speak for 3-5 minutes about highs/lows of student chapters at Student Leadership Forum event to help pre-seed conversation for Tuesday event.

### IV. Open Discussion (30 mins)

#### A. How are officer transitions going?

- OSU, year in reflection form, free flowing officer meetings
- Davis, developed documents for officer roles. Calendar of events and communication can help structure year
- Berkeley, made a buddy system for the new and old officers
- Cal Poly SLO has log of all events
- UCLA hosted an officer retreat

- B. How are you (or your local section) encouraging graduating students to stay involved in ITE?
  - Kerry started LA YPT
  - Professional contacts would be helpful
- C. Goals for next school year?
  - Retention for members
  - Grow to include new majors
  - UCR rebuilding and reaching out to other majors
- D. Communication best practices
  - Discord has been popular. SFIC to consider for SLC meetings.
  - Various opinions about Facebook messenger.
  - UCLA has an event form that any officer can fill out that helps populate various social media pushes.
- V. Meeting Recap / Action Items (5 mins)