



**ITE Western District Student Leadership Council**  
by Student Funding and Initiatives Committee (SFIC)  
**OCTOBER 2024 AGENDA**

Meeting Date: Friday, October 25th, 2025

Time: 1 PM PST

Attendees: Davis, SJSU, Cal, OSU, WSU, USC, UW, UCR

- I. Introductions
- II. Purpose and Mission
  - A. <https://westernite.org/student-leadership-council>
- III. Shared Google Drive
- IV. Updates from SFIC
  - A. Data Collection Grant
    1. New RFP is not open yet - should be available at the end of the month
  - B. Connections Grant
    1. Grant applications are open
    2. Encourage student chapters to host events with other student chapters, other organizations, professional organizations, etc
    3. Conference planning is not typically covered by the connections grant. Conference funding can be obtained through other means.
  - C. Additional Resources
    1. Student Chapter Toolbox
      - a) Resource to provide student chapters with tips and tricks to build your student chapter
      - b) First line of defense for any questions you may have with running your student chapter
      - c) Supplemental support provided by SFIC
































2. College to Career pamphlet
    - a) What does it mean to transition from school to career? SFIC has prepared a pamphlet
  3. Career Guidance
- V. SLS - Student Leadership Summit
- A. Host(s) for 2025: UCLA
  - B. January 31st to February 2nd
  - C. Student Chapter Updates
    1. Cal Poly - 12 attendees, limited on budget
    2. OSU - hopes to attend with 10 people, need to coordinate further logistics
    3. UW - 10-15 attendees, just had interest meeting. Mix of officers and new members
    4. WSU - still establishing
    5. Davis - 20-30 attendees
      - a) UCD provides school-wide grant for club funding
    6. Cal - 15-20 attendees
    7. USC - 15-20 attendees
    8. UCR - still establishing
    9. SJSU - still establishing
  - D. Advise student chapters to reach out to sections for funding opportunities
- VI. Open Discussion
- A. Student Chapter Roundtable
    1. Is there a specific goal(s) that the group would like to prioritize for this year? What does everyone hope to achieve from this group?
      - a) Become more familiar with what ITE has to offer, how chapters can foster interest
      - b) Additional connection with other student chapters
        - (1) Start a pen pal program? (CPSLO)
      - c) Learn about what other chapters are up to (outside of social media)
      - d) Learn more about what western district has to offer (events, funding opportunities, reminders on due dates, other chapters)
      - e) Competition information - ITE competitions
      - f) Pull together professional contacts

- g) Stay up to date with what is going on outside of the chapter level and connect with more people
  - h) Interested in STEM outreach, connecting with schools and brainstorming event ideas
2. Establishing a new Chapter
- a) UW recently got reinstated, happy to share their own experience in getting established. Opening up to WSU to collaborate for events / SLS coordination
3. Member Recruitment
- a) Started opening up club towards other majors outside of civil engineering such as planning and policy majors that were interested in transportation. Really increased reach for potential members
  - b) How does having a diverse membership background affect relationship with sponsors/company recruitment?
    - (1) Diversification of student chapter membership is generally a good thing. Students who are from “non-traditional” background can benefit through involvement through ITE to break into the transportation industry
4. What relationships do student chapters have with their sections? With their advisors?
- a) OSU - good face to face time with Dr. Herwitz. Rarely interface with professional advisor. Started to reach out to section for funding and well received.
  - b) CPSLO - Dr. Pande good advocate within the department. Starting to develop a mentorship program with section/sponsors
  - c) Cal - typically making decisions within the officer board, seek advisory when needed from advisors
  - d) UCD - busy advisor - hard to get into comms, try to meet at least once a year to touch base on the year planning. Section relationship, meeting with student liaison and attending the norcal meetings.

- e) UW - faculty advisor, involved with research and has a busy schedule and mostly working with grad students. Available when needed. Strong relationship with section.
- f) WSU - have enthusiastic faculty advisor volunteer. Start reaching out to section.
- g) USC - Dr. Shen, very supportive and attentive. Social section support traffic bowl..
- h) UCR - got to meet Brandon on the section level. Dr Wu being supportive.

VII. Meeting Recap / Action Items

- A. Meeting Scribe
- B. Action Items

<b>MC</b>	Meagan Chan (Kimley-Horn) (Host, me)	 
<b>EL</b>	Elena Le (UCLA, she/her) (Guest)	 
<b>AW</b>	Alex Wang USC (Guest)	 
<b>BP</b>	Bennett Phelps (OIT) (Guest)	 
<b>BM</b>	Brian Marquez (CSULB) (Guest)	 
<b>EC</b>	Emilio C, OSU (Guest)	 
<b>ED</b>	Eric Diaz CPP (Guest)	 
<b>HB</b>	Hannah Bruno (OIT) (Guest)	 
<b>HH</b>	Henry Hammel - MTC (Guest)	 
	Joey Watson (SLO) (Guest)	 
<b>JC</b>	Junzhe Cao (Guest)	 
<b>KF</b>	Kayla Fleskes-Lane - DKS (Guest)	 
<b>LT</b>	Liana Tran (Guest)	 
<b>PY</b>	Peter Yu (Guest)	 
<b>RL</b>	Ruimin Lin (Guest)	 
<b>SO</b>	shoroq- Oregon state University (Guest)	