



**ITE Western District Student Leadership Council**  
by Student Funding and Initiatives Committee (SFIC)  
**JANUARY 2023 MEETING MINUTES**

**Meeting Chair:** Jason Ng (CPSLO)

**Meeting Scribe:** Ryan Zapta (USC)

- I. Role Call and Meeting Purpose
- II. Updates from SFIC (10 mins) - Kayla
  - A. Spring Young Member Event: Traffic Bowl
    - Email that came from Kayla regarding this → Must register your school's team by February 1;
    - Event will take place from 12:00 to 2:00 PM PT on February 11.
    - The winning school will represent the ITE Western District at the ITE Conference in Portland Oregon this August! To be held virtually;
    - Number of participants from any given chapter must be at least two members, but can have multiple teams of no more than four; May be a good idea to have one member on standby in case of an emergency
    - If in doubt, register for the Traffic Bowl, even if you don't feel you know a lot about transportation knowledge → Don't want to miss!! Are also new reference manuals this year
  - B. Upcoming Western ITE Award Deadlines -
    - March 1st - [Student Chapter](#) and [Momentum Awards, Student Paper Award](#)

- March 1 is the deadline for this; All student chapters must submit an annual report, where the requirements are listed below in one of the links; Guidelines for award can be found below also;
  - No more than 5 pages on the annual report!! Focus on membership and progress of your chapter over the past year since March 2022 (might be a good idea to think about as a State of the Union Address).
  - Winner will receive \$1000 to travel to the ITE Annual Meeting in Portland
  - April 15th - [Regional Travel Scholarship](#), [Outstanding Student Award](#)
    - Two scholarships; Short essay, resume, and brief application to fill out;
    - Recommend you fill this out if your chapter needs to travel to Portland
- C. ITE International [Optimizing Main Street Sandbox Competition](#) - Statement of Interest due February 24th
- D. [HSIS](#) Student Research Paper Competition due March 1st
- E. Annual Meeting News [Program](#)
- Will be held in Portland, OR from August 13 to August 16;
  - Website already has agenda for WD events;
  - All student events will be held the Saturday before the conference starts due to conference events conflicting with WD events;
  - Portland Bridge Pedal will be on Aug 13 (Sunday) and will be fun!
- F. New Connections Grant for next year
- Will come out for next school year, approximately
- III. SLS Updates [SLS Website](#)
- A. Great for younger members from your chapter to get involved with transportation and meet people in your industry;
  - B. Be sure to register for Early-Bird rate by January 27!!
  - C. Members from USC and other host schools are trying to get a block rate at the USC Hotel for all attendees.

Keep in mind that we will need another Western District School to host next year's Western District Conference in 2024 (something to consider for other interested

chapters); If interested, be sure to talk to members from USC, UCI, and CSUF to get their insight and advice for hosting in 2024

Question: How will the hotel blocking reservations be handled? Guests can call the USC Hotel (213 748 4141) to coordinate their rooms that they will share with other students from the same school; Also when booking rooms, guests should identify themselves as attendees to the SLS Conference and from the ITE Western District

#### IV. Open Discussion

##### A. Chapter Roundtable







































- Pros/AOIs
  - In terms of fundraising, depending on how big student organizations on each campus are, co-hosting fundraising events with other student orgs is always a good idea to raise money for the chapter.
- What has been most successful for our Chapter and why?
  - Berkeley - Office visit tours; Speakers; Resume Review Workshop
  - Oregon Tech - BBQ that drew many people
  - UCLA - Field Trips to K Line Site; Good at getting more general members
    - \*ITE Interns is a pretty good initiative to start and helps chapters secure future E-Board Members and get people involved with ITE
  - Oregon - Everything being in person has been helpful to many members
- Discussion over whether people prefer In-Person or hybrid events;
- For the Traffic Bowl, it is preferred that the team members all meet in-person within themselves to coordinate answers between themselves

#### V. Meeting Recap / Action Items

##### A. Meeting Chair & Scribe

- Next meeting → When will it be?
- We can have the next meeting in a few months where we can provide updates to each other
- Next meeting will likely be in April at some point

- Website for Western District will be updated soon to provide additional info
- Scribe for next meeting will be Alexis; Ryan will be the meeting Chair

- |   |                                 |  |
|---|---------------------------------|--|
|    | Meagan Chan - SFIC (Host, me)   |       |
|    | [CPSLO] Jason Ng                |      |
|    | Kayla Fleskes-Lane   DKS        |      |
|    | Ryan Zapata - USC (he/him/his)  |      |
|    | [CPSLO] Alyssa Labrador         |       |
|    | [UCLA] Shaun Howard             |       |
|    | Alexis Alexander (Fresno State) |   |
|    | Garrett Davis (Cal)             |       |
|  | James Umphress (OSU)            |   |
|  | Jasper Hendra - CPP             |   |
|  | Leif Tuel                       |   |
|  | Mark Young                      |   |
|  | Peter Yu                        |   |