



**Institute of Transportation Engineers
(ITE)**

**Southern California Section
Annual Report**

For the Period of

April 1, 2005 to March 31, 2006



Southern California Section Annual Report For the Period of

April 2005 to March 2006

Within District 6 of the Institute of Transportation Engineers (ITE)

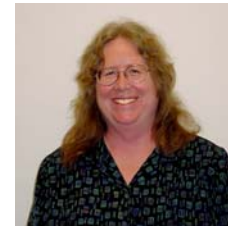
Officers:



President
Sunil Rajpal



Vice President
Joaquin Siques



Secretary and Treasurer
Ruth Smith



1st Past President
Glen Pedersen



2nd Past President
Erik Zandvliet

Officers and Committee Chairs:

OFFICERS

	2004-2005	2005-2006
President	Glen Pedersen	Sunil Rajpal
Vice President	Raymond Lee (6/04 to 2/05) Sunil Rajpal (2/05 to 6/05)	Joaquin Siques
Secretary	Sunil Rajpal (6/04 to 2/05) Joaquin Siques (2/05 to 6/05)	Ruth Smith
Treasurer	Sunil Rajpal (6/04 to 2/05) Joaquin Siques (2/05 to 6/05)	Ruth Smith
1 st Past President	Erik Zandvliet	Glen Pedersen
2 nd Past President	Monica Suter	Erik Zandvliet

CHAIRS

Technical Coordinator	Raymond Abassi	Narasimha Murthy
Membership Coordinator	Jay Bautista	Jay Bautista



Legislative Analyst	Ruth Smith	Hamid Bahadori
Student Chapter Liaison	Sunil Rajpal	Lisa Martellaro
Advertising Editor	Roger Fiske	Julia Wu
Industry Coordinator	Janna McKhann	Janna McKhann
Newsletter Editor	Tom Petrosino	Arief Naftali Tracy Moriya
Professional Registration Liaison	Walter Okitsu	Walter Okitsu
Co-Scribes	Joaquin Siques (6/04 to 2/05) Richard Yee Jason Rondou (2/05 to 6/05)	Richard Yee Jason Rondou
Webmaster	Norman Baculinao	Andrew Maximous
FTA/FHWA Liaison	Lawrence (Jesse) Glazer	Lawrence (Jesse) Glazer
Student Chapter Representative	Eric Maya	Eric Maya

Membership:

Number	Membership Grade	Section Annual Dues Rate
156	Associate	\$22.00
83	Associate 10+	\$22.00
0	Associate Retired	\$22.00
0	Associate Prepaid	
3	Associate Life	
130	Member	\$22.00
101	Member 10+	\$22.00
8	Member Retired	\$22.00
3	Member Prepaid	
32	Member Life	
16	Fellow	\$22.00
1	Fellow Retired	\$22.00
34	Fellow Life	
0	Honorary	
72	Student	\$10.00
22	Institute Affiliate	\$25.00
0	Institute Affiliate Retired	\$25.00
9	Section Affiliate	\$25.00
0	Esteemed Colleague	

Membership Total 670

Financial:

Does your Section have a federal employer identification number?



Yes X No _____
If yes, what is number 33-0432732

Balance of Funds on hand at the Beginning of the Reporting Period **\$ 6,186.47**

Income for the Reporting Period:

Membership Dues (From Headquarters)	\$ <u> 10,206.00 </u>
Membership Dues (From Local Affiliates)	\$ <u> 00.00 </u>
Gross Income from Meetings (*Excl.Vouchers)	\$ <u> 13,595.25 </u>
Investment Income	\$ <u> 0.00 </u>
Advertising Income	\$ <u> 1,750.00 </u>
Interest	\$ <u> 16.26 </u>
Vouchers	\$ <u> 0.00 </u>
PTOE Class	\$ <u> 1,235.00 </u>

Total Income **\$ 26,802.51**

Expenditures for the Reporting Period:

Newsletter Printing/Postage	\$ <u> 6,166.72 </u>
Travel	\$ <u> 2,386.36 </u>
Meetings	\$ <u> 12,381.92 </u>

Awards

Volunteer Awards (Officers and Chairs), Speaker Tokens of Appreciation and Young Engineer Award	\$ <u> 563.69 </u>
Student Chapter Presentations	\$ <u> 1,200.00 </u>

PTOE Class **\$ 642.23**

Supplies (name tags, etc.) **\$ 219.98**

Bank Charges **\$ 10.74**

Total Expenditures: **\$ 23,521.64**

Net Gain **\$ 3,280.87**

Balance of Funds on Hand at the End of the Reporting Period:

Checking	\$ 4,596.60
Savings	\$ 3,287.74
Cash	\$ <u> 5,831.00 </u>
	\$ <u> 6,186.47 </u>



Was there a change in the Section Bylaws during this reporting period? (If yes, please attach a copy of the new bylaws.)

Yes _____ No X

Technical Activities:

List Projects underway by title and, if available, provide expected date of completion:

Technical Programs: Through our monthly meetings, technical programs, newsletters, and electronic news and information, the Southern California Section of ITE strives to encourage the sharing of technical and educational information gathered from numerous traffic engineering agencies and associations. Our members benefit from a wide variety of topics including traffic engineering, transportation planning, traffic operations, Intelligent Transportation Systems (ITS), energy conservation, funding opportunities, employment opportunities, accessibility requirements, legislative issues, and other key information in our transportation profession. A summary of the various technical workshops and reports is given in the Meetings section of this report.

California TE Professional License: The Section has been actively supporting the preservation of the California Professional Registration License for Traffic Engineers in the past year. The Section designated Walter Okitsu as a Committee Chair to monitor and act on the behalf of the Southern California Section during a State review process of Professional Engineers. The Section urged its members to send letters to the State review committee to retain Traffic Engineer as a protected title and has kept its members informed of the proceedings.

Website: The Section keeps an active website for their member that provides a convenient location for up-to-the minute announcements, meeting agendas, event calendar, officer information, industry news, related links and other important information related to the activities of its members.

List projects by titles that were completed during this reporting period, and, if available, attach a copy of the report:

Meetings held from April 2005 through March 2006: Eleven meetings of the Southern California Section were held, including six joint meetings with other organizations. Nine of the meetings featured technical presentations. The other two meetings included a Vendor Show and a social/summer recap of events. The joint meetings included the ITE Southern California Section and the following organizations:

- Orange County Traffic Engineers Council (OCTEC), (May 18, 2005)
- Traffic Signal Association (TSA), (October 25, 2005)



- ITE Riverside/San Bernardino Section, (November 16, 2005)
- City Traffic Engineers (CTE), (January 18, 2006)
- ITE Central Coast Section (February 14, 2006)
- ITE California Border Section (March 24, 2006)

Prior to each meeting, e-mail meeting announcements and reminders were sent to approximately 700 section and non-section members and 400 other transportation professionals. Hardcopy flyers were included with monthly newsletter mailings. Reservations were handled by the Secretary through a dynamic database, through which reservations were tracked. Pre-printed name tags and receipts were also provided to members. ITE brochures and industry informational materials were provided for members at each meeting.

Announcements: The Secretary sent over 80 meeting announcements and special notices via e-mail to approximately 700 section and non-section members and 400 other transportation professionals. Sample announcements are included in the appendix.

Newsletters: During the reporting period, the Southern California Section produced and mailed ten newsletters to local members, which included the following issues:

2004

- April
- May
- June
- August (Meeting Announcement only)
- September
- October
- November

2005

- January
- February
- March

In addition, electronic mailing of each newsletter was also emailed to our local members on the mailing list and posted on the Section's website. Newsletter contents included the President's Message, scribe report, meeting information, Transportation News at home and abroad, legislative updates, and other items of interest to our members such as upcoming events, transportation-related articles, employment and training opportunities plus information from ITE headquarters as appropriate. To help defray the cost of producing the newsletter, the Section has been successful in finding newsletter sponsors and advertisers for each issue. A compilation of newsletters for this reporting period is presented in the appendix.

2005 Annual Meeting: Various Section and student members participated in the 2005 Annual Meeting that was held from August 7 to 10 in Melbourne, Australia.



2005 District 6 Annual Meeting: Many Section officers, members and student members participated in the July 2005 Annual Meeting held in Kalispell, Montana. The Section president attended the District Board meeting in addition to other Section representatives. The Section president also attended the leadership breakfast. At this meeting, the Southern California Section accepted the Membership Award for the highest numerical membership increase and the Section Activity Award. The associated monetary awards were donated to the ITE District 6 Student Endowment.

March 2006 – California Border Section Joint Meeting: In the past three years, the March meeting jointly held with the Southern California and California Border Section was expanded from a lunch meeting format to a mini-workshop. The program featured presentations from four featured speakers. The workshop which focused on Bicycle Facilities featured the following presentations:

- Kathy Keehan - “Bicycle Facility Planning Issues”
- Mathew Ridgeway - “Planning and Design Guidelines for Bicycle Facilities”
- Jim Baross - “Bicycle Facility Safety Issues”

Ed Cline was the keynote (lunch) speaker and presented “Interesting Traffic Signs Around the Nation”. The meeting started at 10:00 A.M. and adjourned at 2:00 P.M. Over 50 members from the two sections were in attendance.

June 2005 Workshop: The Section held its annual workshop on June 15, 2005 prior to the Section Annual Business Meeting, which was attended by approximately 60 people. The workshop featured six sessions covering various transportation engineering related topics.



District and International Candidate Speeches: The Section invited all District 6 and International Candidates to the monthly meetings to speak to the Southern California Section members. Candidates gave campaign speeches to help voters make an informed decision.

ITE-OCTEC Joint Golf Tournament: The 2005 OCTEC-ITE Golf Tournament was a big success. This tournament is held annually to raise money for student scholarships and to promote networking within the transportation industry. Attendance is always high at over 80 players. The organizing of this event is done by volunteers from both ITE and OCTEC. All fees raised by the tournament are earmarked for student chapter scholarships to be distributed at the April or May Section meeting through the Student Presentation Competition.



ITS Standards Training: The Southern California Section coordinated with ITE International as well as Riverside/San Bernardino and Border sections to hold a ITS Standards Training Course in Pomona, CA in June 2005. The training was attended by over 30 people. The Section promoted this ITE International event via email, announcements, and the newsletter.

Professional Traffic Operations Engineer (PTOE) Refresher Course: The Southern California Section hosted a PTOE refresher course to prepare ITE members and other transportation professionals for the PTOE Exam. The workshops were held in Los Angeles, CA, on five Thursdays, beginning August 25 through September 22, 2005. The refresher course covered five topics:

- Traffic Engineering Studies
- Traffic Operations Analysis
- Operational Effects of Geometric Design
- Traffic Safety
- Traffic Control Devices

Each session was two hours long and was taught by Southern California Section members who are experts in the respective fields. Twenty people attended each of the sessions. Materials for the course were obtained from the Professional Certification Board, Inc.

Summary of Activities from April 2004 through March 2005

ADMINISTRATIVE

- Held board meetings in June 2005 and November 2005.
- Created and maintained binders of all historical archives.
- Maintained correspondence in electronic format.
- Created and maintained CD-ROM archival of electronic material and e-mails.
- Maintained a complete MS Outlook Membership database (periodically updated as membership addresses change).
- Produced a Year-at-a-Glance meeting calendar and distributed it to the membership.
- Sent electronic meeting and reservation meeting reminders to members.
- Section officers, members and/or delegates attended Annual Meeting.
- Helped cross-coordinate student activities between student chapters.
- Distributed Section newsletter in PDF format via email to reduce paper waste and production costs.

MEMBERSHIP

- Proactively solicited e-mail addresses to add to the database during meetings.
- Proactively recruited section and associate members.



EDUCATIONAL

- Distributed ITE Executive Digest to ITE Officers and Chairs.
- Distributed newsletters from other sections to ITE Officers and Chairs.
- Distributed local job recruitment information to our members for public agencies and institutions.
- Assisted members in obtaining ITE information from the ITE main and chapter websites and other resources.
- Promoted the ITS Standards Overview training course which was attended by many Section members.

LOCAL ACTIVITIES

- Participated in the Career Exploration Day at Anaheim Convention Center attended by over 1,500 students. Southern California ITE members were speakers in the Transportation Engineering field at a variety of venues including in coordination with APWA and other Math Science Conferences for students at the intermediate and high school levels.
- Met with approximately 150 young students in the Fullerton/Placentia Area ranging from junior high to high school to talk to them about civil and transportation engineering.

Announcements from April 2004 through March 2005

Members were also notified of transportation seminars/sessions offered and other items of interest including:

- Professional Registration Information
- ITS Training in Southern California
- Intelligent Transportation Systems Standards Training Courses
- ITE 2005 Annual Meeting and Exhibit
- ITE District 6 Annual Meeting 2005
- 2006 ITE District 6 Annual Meeting, Call for Abstracts, Preliminary Vendor Exhibit/Trade Show information
- Free NTCIP Standards Available for Download
- Agency RFPs and RFQs
- ITE Student Chapters Announcement
- Red Light Camera Operator/Engineer Workshop
- Senate Bill 466 – Mobile Photo Radar Enforcement System
- Annual OCTEC/ITE Golf Tournament
- Transportation Funding Legislation H.R. 3.
- Memorial Announcements of Section ITE Members.
- Training Seminars – Improving the Orange Zone – Traffic Control In Action
- Achievement Awards Nominations



- ITE Professional Development Announcement
- Traffic Commissioners Workshop-CTE
- Traffic Engineering Fundamentals Course
- Updated Membership Information
- Section Meeting Calendar
- Section Monthly Newsletter
- Section Monthly Meeting Announcements
- TSA/ITE/OCTEC Vendor Show
- Job Announcements at both Private and Public Sectors
- ITE District 6 Mentoring Program
- Prohibition of Turns on Red, Recommended Practice

Legislative Activities from April 2005 through March 2006

As a Section, we continually monitored and presented updates of pending legislation related to the transportation field. Ms. Ruth Smith and Mr. Hamid Bahadori, who volunteered as Legislative Analysts for our Section, provided in-depth reports to the membership regularly. Each month the Legislative Analyst wrote a column in the Section Newsletter to update the membership on traffic related legislation and gave bulletins at the Section meetings.

The Secretary also issued periodic announcements via e-mail when time-critical legislative activities were discovered. Our Professional Registration Liaison also kept the Section up to date on the latest developments in the status of the Traffic Engineering professional license.

Meetings held from April 2005 through March 2006:

Date: April 20, 2005

Location: Monterey Hill Restaurant, Monterey Park, CA

Purpose: Monthly meeting.

Technical Presentation: “Los Angeles County Regional Traffic Forum”

Attendance: 87 (including 1 student)

Date: May 18, 2005

Location: Knott’s Berry Farm Resort, Buena Park, CA

Purpose: Monthly meeting. Joint meeting with Orange County Traffic Engineering Council (OCTEC), and Student Chapter Presentations from California Polytechnic University, Pomona, California State University Long Beach, and California State University, Los Angeles.

Technical Presentation: “Congestion Relief, It’s Nothing to Sneeze About”

Attendance: 96 (including 59 students)



Date: June 15, 2005

Location: Knott's Berry Farm Resort, Buena Park, CA

Purpose: Annual business meeting, elections, and awards

Technical Presentation: Mini Seminar included presentations on the following topics:

- "Keeping Pace With Growth – Developing Infrastructure When it is Needed"
- "Project Funding"
- "New ITE Standards for LED Indications"
- "TE Registration – How Should it Work"
- "Walking in LA- Crosswalk Safety"
- "Six Ways to Manage Your Projects On-Time and On-Budget"

Attendance: 57

Date: August 24, 2005

Location: Monthly meeting. Los Angeles Police Academy, Los Angeles, CA

Purpose: Monthly meeting/social – Annual steak fry BBQ

Technical Presentation: Social/Networking event

Attendance: 29

Date: September 21, 2005

Location: Monterey Hill Restaurant, Monterey Park, CA

Purpose: Monthly meeting

Technical Presentation: Two speakers provided technical presentations:

- "WTS – Advancing Women in Transportation"
- "Regional Integration of ITS (RIITS) in Los Angeles County"

Attendance: 55 (including 2 students)

Date: October 19, 2005

Location: Monterey Hill Restaurant, Monterey Park, CA

Purpose: Monthly meeting

Technical Presentation: "The 2004 Pasadena Mobility Element: A Case Study in Shaping Future Transportation Services"

Attendance: 63 (including 1 student)

Date: October 25, 2005

Location: Mile Square Golf Course Banquet Rooms, Fountain Valley, CA

Purpose: Vendor Show with the Traffic Signal Association (TSA)

Technical Presentation: None

Attendance: 100 (estimated)

Date: November 16, 2005

Location: The Restaurant at Kellogg Ranch, Cal Poly Pomona, CA

Purpose: Monthly meeting. Joint meeting with ITE Riverside-San Bernardino Section



Technical Presentation: “Kanan Road/101 Freeway Interchange Project...What a Long Strange Trip”

Attendance: 67 (including 8 students)

Date: January 18, 2006

Location: Kellogg West Conference Center and Lounge, Cal Poly Pomona, CA

Purpose: Monthly meeting. Joint meeting with City Traffic Engineers (CTE) Group

Technical Presentation: “The New 2006 Updated Watch Manual – What you Should Know”

Attendance: 128 (including 16 students)

Date: February 14, 2006

Location: The Plug Nickel Restaurant, Westlake, CA

Purpose: Monthly meeting. Joint Meeting with ITE Central Coast Section

Technical Presentation: “Seizures and Flash Rates for In-Roadway Flashing Lights”

Attendance: 58

Date: March 24, 2006

Location: Laguna Cliffs Marriot Resort, Dana Point, CA

Purpose: Monthly meeting. Joint meeting with ITE California Border Section

Technical Presentation: Mini Technical Workshop included presentations and keynote speech on the following topics:

- “Bicycle Facility Planning Issues”
- “Innovative Design Guidelines for Bicycle Facilities”
- “Bicycle Facility Safety Issues”
- “Interesting Traffic Signs Around the Nation?”

Attendance: 39

Student Chapter Activities from April 2005 through March 2006:

The Southern California Section continues to support student involvement in the Profession at the college, high school, and intermediate levels in several ways. We enthusiastically support and advertise college student chapter events and functions. Our members speak at student chapter meetings and chapter members speak at our section meetings. Once a year, we encourage the student chapters to give presentations to the Section during a monthly meeting. This year, prize awards totaling \$1,200 were given to the presenting chapters at our Annual Student Chapter Night. Also, a campaign was organized to raise money for our local student chapters to attend the ITE Annual Meeting.

Technical Tours: ITE officers organized a technical tour for the Summer Student Program sponsored by California State University, Los Angeles. Dr. Hassan Hashemian, ITE faculty advisor and the students toured several departments



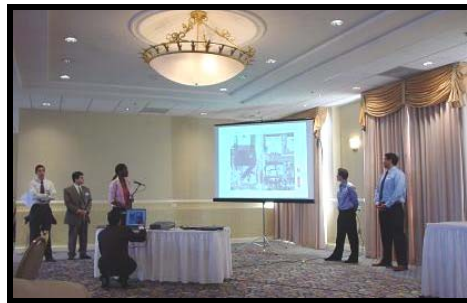
within the City of Los Angeles which included the Department of Transportation, Bureau of Engineering and Bureau of Street Lighting.

Visits to Student Chapters, High Schools and Intermediate Schools: ITE officers spoke to several student chapters, community college students, and intermediate and high school students to encourage them to consider a career in the field of transportation.

Career Exploration Opportunity (CEO) Day: ITE section members also participated in the annual Anaheim Union High School District Career Exploration Opportunity (CEO) Day at the Anaheim Convention Center. Students were educated on the field of Transportation Engineering. The team used various ITE literatures to present and discuss some of the broader day-to-day problems facing the Greater Los Angeles metropolitan area due to traffic congestion and delay and the solutions currently being considered to mitigate these problems.

Student Chapter Presentations – May

2005: The Annual Student Chapter Night was held in conjunction with the joint meeting with Orange County Traffic Engineering Council (OCTEC), on May 18, 2005. At this evening meeting, four Southern California Universities sent a total of 59 students. The ITE Southern California Section partially subsidized the dinners for all students. This year featured six presentations including two from California Polytechnic University, Pomona, three from California State University Long Beach, and one from California State University, Los Angeles. California State University Long Beach was given “Best Small Group Presentation Award” in the



amount of \$400, Cal Poly Pomona was given the “Best Large Group Award” in the amount of \$400 and the “Best Graphical Presentation Award” in the amount of \$200. An Honorable Mention Award in the amount of \$50 was given to California State University, Los Angeles for their presentation. The University of California, Los Angeles also had a strong presence at the meeting with over 20 students attending. All cash prizes were awarded to the ITE student chapters.

Reduced Meeting Costs: The Section encourages student member attendance at monthly meetings by capping the price of regular monthly meetings at \$10.00/student (well under our break- even cost for the event). This approach has



proved to be in particular effective during the Student Chapter Presentation event because the Section was able to draw a large student audience with the reduced price.

Awards presented from April 2005 through March 2006:

Award Name: **Young Transportation Engineer Award**
Recipients Name: Daniel E. Mitchell (2005)
Date: June 15, 2005
Purpose of Award: To recognize a person involved in the transportation engineering field who has made noteworthy accomplishments to the profession and has an ongoing commitment to ITE. The person must be 35 or less, with good prospects for continued professional growth.
Form of the Award: Recognition was given along with a plaque presented to recipient at the June Annual Business Meeting.

Award Name: **Classic Transportation Engineer Award**
Co-Recipient Names: Lou Clearwater and David Royer (2005)
Date: June 15, 2005
Purpose of Award: To recognize a person involved in the transportation engineering field who has made noteworthy accomplishments to the profession throughout their career and had an ongoing commitment to ITE.
Form of the Award: Recognition was given along with a plaque presented to recipient at the June Annual Business Meeting.

Award Name: **Best Large Group Student Presentation Award - \$400**
Recipients Name: California Polytechnic University, Pomona
Date: May 18, 2005
Purpose of Award: To encourage excellence in student presentations and to contribute towards the educational development of future Transportation Engineers
Form of the Award: Results of presentation awards announced at April Meeting. Certificates and checks for school followed.

Award Name: **Best Small Group Student Presentation Award - \$400**
Recipients Name: California State University, Long Beach
Date: May 18, 2005
Purpose of Award: To encourage excellence in student presentations and to contribute towards the educational development of future Transportation Engineers
Form of the Award: Results of presentation awards announced at April meeting. Certificates and checks for school followed.



Award Name: **Best Graphical Student Presentation Award - \$200**
Recipients Name: California State University, Pomona
Date: May 18, 2005
Purpose of Award: To encourage excellence in student presentations and to contribute towards the educational development of future Transportation Engineers
Form of the Award: Results of presentation awards announced at April meeting. Certificates and checks for school followed.

Award Name: **Honorable Mention Award - \$50**
Recipients Name: California State University, Los Angeles
Date: May 18, 2005
Purpose of Award: To encourage excellence in student presentations and to contribute towards the educational development of future Transportation Engineers.
Form of the Award: Results of presentation awards announced at April meeting. Certificates and checks for school followed.



APPENDIX

Newsletters

Sample E-mail Announcements

*Produced by the Southern California Section of ITE
from April 2005 through March 2006*



NEWSLETTERS



SAMPLE E-MAIL ANNOUNCEMENTS