INSTITUTE OF TRANSPORTATION ENGINEERS

Section Annual Report

for the period January 1, 2008 to December 31, 2008

for the San Diego Section
Officers:

2008 Officers and Committee Chairs:

President: Jon Collins
Vice President: Maureen Gardiner
Treasurer: Marc Mizuta
Secretary: Saul Kane
Technical Chair: Samir Hajjiri
Membership Chair: Mark Jugar
SDSU Student Chapter Liaison: Ahmed Aburahmah
SDSU Faculty Advisor: Sherry Ryan
ITTJ Student Chapter Liaison: Raul Armenta
Student Scholarship Chair: Zoubir Ouadah

Others:

Awards: Bill Darnell
Directory/Roster: Monique Chen
Golf Tournament: Brad Thornton
Internet Home Page: Mychal Loomis
Meeting Location: Solomon Abraham
Meeting Program: Minjie Mei
Newsletter: Arun Gajendran
Transp. Capacity & Mobility Task Force: Erik Ruehr
Workzone Sizing Task Force: Joe De La Garza

Membership:

<table>
<thead>
<tr>
<th>Number</th>
<th>Membership Grade</th>
<th>Section Annual Dues Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Honorary</td>
<td>$0</td>
</tr>
<tr>
<td>18</td>
<td>Fellow</td>
<td>$20</td>
</tr>
<tr>
<td>16</td>
<td>Fellow Life</td>
<td>$0</td>
</tr>
<tr>
<td>1</td>
<td>Fellow Retired</td>
<td>$20</td>
</tr>
<tr>
<td>0</td>
<td>Member 10</td>
<td>$20</td>
</tr>
<tr>
<td>131</td>
<td>Member</td>
<td>$20</td>
</tr>
<tr>
<td>10</td>
<td>Member Life</td>
<td>$0</td>
</tr>
<tr>
<td>1</td>
<td>Member Retired</td>
<td>$20</td>
</tr>
<tr>
<td>1</td>
<td>Institute Affiliate</td>
<td>$20</td>
</tr>
<tr>
<td>0</td>
<td>Institute Affiliate Retired</td>
<td>$20</td>
</tr>
<tr>
<td>44</td>
<td>Student Member</td>
<td>$0</td>
</tr>
<tr>
<td>222</td>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

Section Affiliates [List Each Type]:

18 Local Area Affiliates $25
Financial: Does your section have a Federal Employer Identification Number? [X] Yes [ ] No

If yes, what is the number? 52-1332596

Balance of Funds on hand at the Beginning of the Reporting Period: $9,975.52

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$8,539.97</td>
</tr>
<tr>
<td>Student/Scholarship Fund</td>
<td>$1,422.05</td>
</tr>
<tr>
<td>Cash</td>
<td>$13.50</td>
</tr>
</tbody>
</table>

Income for the Reporting Period:

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Membership Fees</td>
<td>$3,116.00</td>
</tr>
<tr>
<td>Gross Income from Meetings</td>
<td>$4,957.00</td>
</tr>
<tr>
<td>Investment Income</td>
<td>$0.00</td>
</tr>
<tr>
<td>Advertising Income (newsletter)</td>
<td>$6,125.00</td>
</tr>
<tr>
<td>Other Principal Sources of Income:</td>
<td></td>
</tr>
<tr>
<td>Golf Tournament</td>
<td>$9,780.00</td>
</tr>
<tr>
<td>Golf Tournament Raffle</td>
<td>$890.00</td>
</tr>
<tr>
<td>Dinner Cruise</td>
<td>$3,720.00</td>
</tr>
<tr>
<td>Dinner Cruise Sponsorship</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>Other (ITE polo shirt sales)</td>
<td>$800.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$1.50</td>
</tr>
<tr>
<td>Student/Scholarship Fund (monthly raffle)</td>
<td>$532.00</td>
</tr>
<tr>
<td>Student/Scholarship Fund (golf tournament raffle)</td>
<td>$260.00</td>
</tr>
<tr>
<td>Student/Scholarship Fund (golf tournament help)</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Total Income:</td>
<td>$34,781.50</td>
</tr>
</tbody>
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Expenditures for the Reporting Period:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newsletter Printing/Postage</td>
<td>$0.00</td>
</tr>
<tr>
<td>Travel</td>
<td>($906.21)</td>
</tr>
<tr>
<td>Meetings</td>
<td>($8,270.78)</td>
</tr>
<tr>
<td>Awards (Plaques)</td>
<td>($301.71)</td>
</tr>
<tr>
<td>Other Expenditures:</td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>($104.67)</td>
</tr>
<tr>
<td>Tijuana Student Chapter Meeting</td>
<td>($439.00)</td>
</tr>
<tr>
<td>Executive Board Meetings</td>
<td>($937.47)</td>
</tr>
<tr>
<td>Golf Tournament</td>
<td>($10,846.19)</td>
</tr>
<tr>
<td>Golf Tournament (deposit for 2009)</td>
<td>($500.00)</td>
</tr>
<tr>
<td>Dinner Cruise</td>
<td>($13,678.39)</td>
</tr>
<tr>
<td>Summer Family Picnic</td>
<td>($600.00)</td>
</tr>
<tr>
<td>Annual Meeting Reg. for Section President</td>
<td>($625.00)</td>
</tr>
<tr>
<td>Western District Student Endowment Fund</td>
<td>($900.00)</td>
</tr>
<tr>
<td>Category</td>
<td>Amount</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Gift for Maureen</td>
<td>($504.00)</td>
</tr>
<tr>
<td>Bike to Work Day</td>
<td>($ 41.43)</td>
</tr>
<tr>
<td>Online Election</td>
<td>($112.48)</td>
</tr>
<tr>
<td>Section Banner</td>
<td>($ 163.51)</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>($ 91.69)</td>
</tr>
<tr>
<td>Student Chapter Meeting</td>
<td>($ 80.85)</td>
</tr>
<tr>
<td>Student Registration for Annual Meeting</td>
<td>($300.00)</td>
</tr>
<tr>
<td>Student Expenses for Annual Meeting</td>
<td>($767.28)</td>
</tr>
<tr>
<td><strong>Total Expenditures:</strong></td>
<td><strong>($40,170.66)</strong></td>
</tr>
</tbody>
</table>

**Net Income (Expense):**

- ($5,389.16)

**Balance of Funds on hand at the End of the Reporting Period:**

- General Fund: $2,505.44
- Student/Scholarship Fund: $2,065.92
- Cash: $15.00

**Was there a change in the Section Bylaws during this reporting period?**

- [X] Yes  [ ] No

A copy of the bylaws that changed the name of the “California Border Section” to “San Diego Section” which were approved at 2008 Western District Annual Meeting is attached.

**Section Activities Summary**

**Technical Activities:**

The San Diego Section has an active Transportation Capacity and Mobility Task Force with 24 members that meets on a quarterly basis with the following purposes: (1) Share information to keep task force members informed of current issues related to transportation capacity and mobility in the San Diego area, and (2) Occasionally publish technical papers that provide information or guidance to ITE members on how to deal with common transportation issues in the San Diego area.

Ramp Meter Analysis Paper: The Transportation Capacity and Mobility Task Force is working on a paper that would provide guidance on calculating ramp meter queues, mitigating the effects of the queues, and determining fair share contributions for development projects toward ramp meter improvements. A draft of the paper has been prepared and it currently being reviewed by task force members.

The section held two technical workshops and one technical tour during 2008. A joint workshop with the Southern California Section was held in March, a technical tour of the Sprinter light rail line was held in June, and a day-long technical training workshop on multimodal level of service analysis methods and software was held in December. These are described in more detail in the meeting summary on the following pages.
Meetings held during this reporting period:

The San Diego Section held a total of fourteen section meetings, workshops, and social events in 2008 as described below. In addition, the Executive Board met monthly in order to plan these activities and take care of the section’s business; the Transportation Capacity and Mobility Task Force met quarterly; and Section’s Past Presidents met with the Executive Board in what has become an annual tradition to share ideas and input on potential meeting and workshop topics and section activities.

Date: January 3, 2008 Location: Hilton Garden Inn in Carlsbad, CA Purpose: Section annual North County luncheon meeting with Susan Benson of the North County Transit District providing an overview of the new SPRINTER light rail alignment through several north county cities. Attendance: 43

Date: February 7, 2008 Location: Handlery Hotel in San Diego, CA Purpose: Section luncheon meeting with Thomas Brucoleri of the San Diego Association of Governments (SANDAG) providing an overview of the new 511 system, its role during the 2007 wildfires, and its future capabilities. Attendance: 45

Date: March 21, 2008 Location: Doubletree Guest Suites in Dana Point, CA Purpose: Joint workshop and luncheon meeting with the Southern California Section with workshop speakers John Fisher from the Los Angeles Department of Transportation covering procedures for setting speed limits, Hamid Bahadori from the Auto Club of Southern California on the federal transportation program reauthorization, and Monica Suter from the City of Santa Ana presenting on MUTCD revisions, respectively; and luncheon presentation by Alf Guebert, ITE International President on transportation safety and ITE’s role in improving it. Attendance: 29 from San Diego

Date: April 3, 2008 Location: Handlery Hotel in San Diego, CA Purpose: Section luncheon meeting with Mike Ross of Kimley Horn and Associates presenting on the Genesee Avenue Widening Project including challenges with the project and the current status of construction. Attendance: 28

Date: May 2, 2008 Location: The Vineyard Golf Course in Escondido, CA Purpose: Annual Golf Tournament. Attendance: 91

Date: June 5, 2008 Location: SPRINTER and Old Spaghetti Factory in San Marcos, CA Purpose: Section technical tour of the newly constructed SPRINTER light rail line and stations with Lance Schulte of the North County Transit District (NCTD), briefing at the San Marcos Civic Center Station by San Marcos Planning Director Jerry Backoff regarding planned development at the station; and luncheon meeting presentation on the construction and engineering issues of the project by Walt Stringer and Don Bullock of NCTD. Attendance: 31
San Diego Section

Date: June 22, 2008  Location: Crown Point at Mission Bay Park
Purpose: Section’s First Summer Social – Family Picnic and Games Day.  Attendance: 25

Date: September 4, 2008  Location: Handlery Hotel in San Diego, CA
Purpose: Section luncheon meeting with Ralph Boaz of Pillar Consulting presenting on the 2070 Advanced Traffic Controller.  Attendance: 26

Date: October 2, 2009  Location: Handlery Hotel in San Diego, CA
Purpose: Section luncheon meeting with Maureen Gardiner with the City of San Diego presenting on the City’s Pedestrian Master Plan project.  Attendance: 30

Date: October 9, 2008  Location: Instituto Technologico de Tijuana, Baja California, Mexico
Purpose: Section annual meeting with ITT students to develop an ITE Student Chapter.  Attendance: 175

Date: October 23, 2008  Location: Hotel Solamar in San Diego, CA
Purpose: Joint Workshop with Women’s Transportation Seminar (WTS) with Carl Selinger covering “Stuff you don’t learn in engineering school” followed by reception.  Attendance: 37

Date: November 15, 2008  Location: Harbor Excursions departing from Broadway Pier, San Diego
Purpose: Section Holiday Dinner Cruise and Casino Night.  Attendance: 100

Date: December 4, 2008  Location: Handlery Hotel in San Diego, CA
Purpose: Section Business Meeting and Swearing in of 2009 Officers.  Attendance: 21

Date: December 10, 2008  Location: City of San Diego Concourse
Purpose: All day technical training and workshop on multimodal level of service (LOS) analysis methods including data collection and software testing and feedback.  Attendance: 12

Student Chapter Activities during this reporting period:

San Diego State University (SDSU) Student Chapter

During the Spring 2008 Semester the SDSU Student Chapter held two meetings. Elections were held at the first meeting with many professional ITE members attending. During the second meeting Chris Mendiara of LLG Engineers spoke about the process of projects within the Civil/Traffic Engineering field. In May the student chapter helped with registration and took group pictures at the San Diego Section 2008 Annual Golf Tournament.

During the summer the student chapter sent four student members, including three officers, to attend the joint International and Western District Annual Meeting in Anaheim, where they spent time with students from other chapters, talked with professionals from all over the country and attending technical sessions.
During the Fall 2008 semester the SDSU Student Chapter held four meetings. The first was a joint ITE/ASCE student meeting. Presentations at the meetings included Leo Espelet of Kimley Horn and Associates explaining the Traffic and Transportation field within the civil engineering realm, ITE San Diego Section Past President (then President) Jon Collins showing simulations on traffic calming, current President (then Vice-President) Maureen Gardiner on the City of San Diego’s Pedestrian Master Plan, and Jason Pack and Christopher Gray from Fehr & Peers showing the concepts of modal equity and examples of travel demand forecasting.

Instituto Technologico de Tijuana (ITT) Student Chapter

Five members of the San Diego Section went to the Instituto Technologico de Tijuana (ITT) for a second annual meeting with about 170 students and teachers in attendance. They were able to form a student leadership board that will serve as the main contacts to continue our efforts to develop the student chapter. Four ITT student volunteers signed up to serve as Spanish translators for the San Diego Section newsletter and the WesternITE.

San Diego Section Website

The San Diego Section maintains a website at www.itesandiego.com where we post our current and archived newsletters, calendar, photo gallery of section activities, and presentations from speakers.

San Diego Section Newsletter

The Section publishes an electronic newsletter approximately 10 months out of the year which we post to our website. Each newsletter features details on our upcoming luncheon meeting or other event, a President’s message, feature article by the newsletter sponsor for that month, other articles of interest to members, and advertisements.
BY LAWS

ARTICLE I. MEMBERSHIP

Section 1.1 - Membership of the Section shall consist of two voting members meeting the requirements specified in the Section Charter. Section affiliates shall be limited to those persons who meet the requirements of Section 2.5 of the Section Charter.

Section 1.2 - All applicants for Section affiliate, except by engineering students, shall include as a reference the names of not less than five persons, whom the candidate is personally known, or whose institution is personally known, at least three of whom shall be Institute members, and the remainder shall be members of the Institute's Engineering Societies or persons having recognized reputation in transportation. All applications for Section affiliate shall be reviewed by a faculty member at the engineering school attended by the applicant. The Section Executive Board may waive these reference requirements.

Section 1.3 - The Vice President shall process Section affiliate applications, including verifying candidates' references, as required. The Vice President shall forward the applications, along with all confidential reports from the references, together with a recommendation to the Section Executive Board, for final action.

Section 1.4 - Upon a recommendation by the Section Executive Board, the number of the Section shall be notified at the same address, and occupation of each applicant, for Section affiliate status by mail or by announcement in the Section publication.

Section 1.5 - Election of Section affiliates shall be by majority vote of the Section Executive Board.

Section 1.6 - Any Institute member or any Section affiliate may resign from the Section by written communication to the Section Executive Board.
ARTICLE II - ELECTION, DUTIES, AND ASSESSMENTS

Section 2.1 - The fiscal year of the Section shall be from January 1 to December 31.

Section 2.2 - Fees and annual dues schedule of the Section may be established by the Section President or Board. Individual members not required to pay Section dues shall not be required to pay Section fees.

Section 2.3 - Members or other PCC Sections who relocate to the San Diego Section shall not be required to pay any additional dues in the current year if they have paid dues previously in another Section.

Section 2.4 - The Executive Board shall annually establish a list for mailing the monthly newsletter to its section members. The Executive Board, however, may require the mailing fee for organizations or individuals at their sole discretion.

ARTICLE III - OFFICERS AND EXECUTIVE BOARD

Section 3.1 - The elected officers of the Section shall include a President, a Vice President, a Treasurer and a Secretary. These shall be elected at the Annual Section Meeting and will assume office at the beginning of the fiscal year.

Section 3.2 - The tenure of President, Vice President, Treasurer, and Secretary shall be for one year. No officer shall serve more than two terms in the same office.

Section 3.3 - The Executive Board shall consist of the three elected officers and three additional Past Presidents, whose terms must be previously expired and who shall be resident within the Section. Any three members of the Executive Board shall constitute a Quorum.

Section 3.4 - In the event of a vacancy occurring in the office of President, the unexpired term shall be filled by the Vice-President. In the event of a vacancy occurring in the office of Vice-President, Treasurer, or Secretary, the Executive Board shall appoint a member to fill the unexpired term.

ARTICLE IV - DUTIES OF OFFICERS

Section 4.1 - The President shall preside at all meetings of the Section, shall appoint committees, shall serve as the Section representative to the District, and shall perform all other duties reasonably devolving upon the office of President. He/she shall submit an annual report to the District 6 Board of Directors describing the Section activities as specified in the Charter.

Section 4.2 - The Vice President shall, in the absence or incapacity of the President, perform the duties of that office. He/she shall be responsible for arranging the program for Section meetings. He/she shall assist the President in coordinating the activities of the Section and shall accept such duties as the President designates.

Section 4.3 - The Treasurer shall collect and be custodian of all funds of the Section. He/she shall prepare all reports concerning the Section's fiscal affairs which may be required by the Headquarters or National Rifle Association, pay or cause to be paid, such funds as may properly be employed by the President and shall keep an accurate account of receipts and expenditures and shall perform all other duties ordinarily devolving upon the office of Treasurer.

Section 4.4 - The Secretary shall keep the minutes of the Section meetings; shall keep a complete record of membership; shall handle necessary correspondence; shall regularly submit to the Editor of the District Publication (Western Hills) a report of membership and technical sections as well as Section and member activities.

ARTICLE V - NOMINATION AND ELECTION OF OFFICERS

Section 5.1 - The Executive Board shall annually...
set the date for election of officers. This date shall
 coincide with a regular meeting of the Section and
 shall occur prior to the end of the fiscal year.

Section 5.2 The President shall appoint a
Nominating Committee composed of three voting
members who are not officers. The Nominating
Committee shall nominate one or more qualified
candidates for each office. The Vice President
shall be one of those nominated for President.
The Treasurer shall be one of those nominated for
Vice President. The Secretary shall be one of
those nominated for Treasurer. The nominations
shall be presented to the Section Meeting(s) at
the meeting preceding the annual election.
Nominees may be made from the floor at the
time of the meeting.

Section 5.3 Not later than three weeks prior
to the election date, the Secretary shall send to
each eligible voter a final list of the candidates
nominated for offices. Ballots shall be
returned by eligible voters in the Secretary no
later than the election date. The candidates
receiving the highest number of votes for each
office shall be declared elected. In case of a tie,
the Executive Board shall choose between the
candidates.

ARTICLE VI - GOVERNMENT

Section 6.1 The government of the Section shall
be vested in its Board of Directors.

Section 6.2 The Executive Board shall establish
policies for the operation of the Section in
compliance with the provisions of the Institute
Bylaws, San Diego District Bylaws, and Section
Bylaws.

Section 6.3 The present Board shall meet at the
Annual Meeting and as often thereafter as
the President may determine.

Section 6.4 The Executive Board shall act upon
all proposals received from the Board of Directors
or members or matters submitted to officers, policies,
standards, or recommendations of the Sections.

Section 6.5 Two-thirds of the membership
shall be required before Section policies, standards,
or program shall be official statements.

Section 6.6 Prior to the Annual Meeting,
the President shall appoint a chairman
of the Executive Committee. Committees shall be
established by the Executive Board as required by the
Institute District.

Section 6.7 The President may appoint one or
more members to serve on any JTF committees
of which the District is a member.

ARTICLE VII - SECTION MEETINGS

Section 7.1 Not less than four meetings of the
members of the Section shall be held in any fiscal
year. Only one Annual Meeting of the Section
shall be held in any fiscal year, at a time and place
approved by the Executive Board in general.

Section 7.2 A report of the financial condition
of the Sections and records of the actions and
transactions shall be presented at each Annual
Meeting.

ARTICLE VII - VOTING AND VOTING
FELICITY

Section 8.1 Voting for officers, for amendments
to these Bylaws, for petitions to amend the
Charter, and for other matters which affect the
organization of the Section to the District shall be
by secret ballot.

Section 8.2 Voting procedures shall conform to
those found in the District Bylaws.

Section 8.3 Only members of the Section whose
Section dues are current shall be eligible to vote.

ARTICLE IX - AMENDING BYLAWS

Section 9.1 Proposals to amend these Bylaws
in the petition to amend the Charter may be
made by resolution of the Executive Board or by
written petition signed by at least five percent of
current voting members.

Section 4.5 - These Bylaws shall be amended only
after the proposed amendment has been
submitted in writing to the Executive Board of the
Section at least 30 days in advance of the date at
which action is proposed. The Executive Board
shall submit the proposed change to the
membership as provided in the Charter.

Section 8.3 - All amendments must be approved
by the District & Board of Directors of the Institute
of Transportation Engineers and shall become
effective after written approval from the District
Board of Director has been received by the
District President.

Approved by District 6, June 29, 2004

First Amended Approved By:

San Diego Section, June 3, 2004

San Diego Section, January 7, 2005

President

Vice President

Treasurer

Secretary

District 6 Board of Directors

San Diego Section bylaws

[Signatures]
Figure 1 January 2008 Luncheon

Figure 2 January 2008 Luncheon
Figure 3  February 2008 Luncheon

Figure 4  April 2008 Luncheon
Figure 5  May 2008 Golf Tournament

Figure 6  July 2008 Summer Social
Figure 7  August 2008 Annual Conference

Figure 8  August 2008 Annual Conference
Figure 9  November 2008 Dinner Cruise

Figure 10  November 2008 Dinner Cruise
Figure 11  November 2008 Dinner Cruise

Figure 12  December 2008 Luncheon