

INSTITUTE OF TRANSPORTATION ENGINEERS

Section Annual Report



for the period January 1, 2008 to December 31, 2008

for the San Diego Section



San Diego Section

Officers:

2008 Officers and Committee Chairs:

President	Jon Collins
Vice President	Maureen Gardiner
Treasurer	Marc Mizuta
Secretary	Saul Kane
Technical Chair	Samir Hajjiri
Membership Chair	Mark Jugar
SDSU Student Chapter Liaison	Ahmed Aburahmah
SDSU Faculty Advisor	Sherry Ryan
ITTJ Student Chapter Liaison	Raul Armenta
Student Scholarship Chair	Zoubir Ouadah

Others:

Awards	Bill Darnell
Directory/Roster	Monique Chen
Golf Tournament	Brad Thornton
Internet Home Page	Mychal Loomis
Meeting Location	Solomon Abraham
Meeting Program	Minjie Mei
Newsletter	Arun Gajendran
Transp. Capacity & Mobility Task Force	Erik Ruehr
Workzone Sizing Task Force	Joe De La Garza

Membership:

Number	Membership Grade	Section Annual Dues Rate
0	Honorary	\$0
18	Fellow	\$20
16	Fellow Life	\$0
1	Fellow Retired	\$20
0	Member 10	\$ 20
131	Member	\$20
10	Member Life	\$0
1	Member Retired	\$20
1	Institute Affiliate	\$20
0	Institute Affiliate Retired	\$20
44	Student Member	\$0
222	Total	

Section Affiliates [List Each Type]:

18	Local Area Affiliates	\$25
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San Diego Section

Financial: Does your section have a Federal Employer Identification Number? [X] Yes [] No

If yes, what is the number? 52-1332596

Balance of Funds on hand at the Beginning of the Reporting Period: \$9,975.52

General Fund	\$8,539.97
Student/Scholarship Fund	\$1,422.05
Cash	\$13.50

Income for the Reporting Period:

Membership Fees	\$3,116.00	
Gross Income from Meetings	\$4,957.00	
Investment Income	\$0.00	
Advertising Income (newsletter)	\$6,125.00	
Other Principal Sources of Income:		
Golf Tournament	\$9,780.00	
Golf Tournament Raffle	\$890.00	
Dinner Cruise	\$3,720.00	
Dinner Cruise Sponsorship	\$3,600.00	
Other (ITE polo shirt sales)	\$800.00	
Miscellaneous	\$1.50	
Student/Scholarship Fund (monthly raffle)	\$532.00	
Student/Scholarship Fund (golf tournament raffle)	\$260.00	
Student/Scholarship Fund (golf tournament help)	\$1,000.00	
Total Income:		\$34,781.50

Expenditures for the Reporting Period:

Newsletter Printing/Postage	\$0.00
Travel	(\$906.21)
Meetings	(\$8,270.78)
Awards (Plaques)	(\$301.71)
Other Expenditures:	
Workshop	(\$104.67)
Tijuana Student Chapter Meeting	(\$439.00)
Executive Board Meetings	(937.47)
Golf Tournament	(\$10,846.19)
Golf Tournament (deposit for 2009)	(\$500.00)
Dinner Cruise	(\$13,678.39)
Summer Family Picnic	(\$600.00)
Annual Meeting Reg. for Section President	(\$625.00)
Western District Student Endowment Fund	(\$900.00)



San Diego Section

Gift for Maureen	(\$504.00)	
Bike to Work Day	(\$41.43)	
Online Election	(\$112.48)	
Section Banner	(\$ 163.51)	
Miscellaneous	(\$91.69)	
Student Chapter Meeting	(\$80.85)	
Student Registration for Annual Meeting	(\$300.00)	
Student Expenses for Annual Meeting	(\$767.28)	
Total Expenditures:		(\$40,170.66)
Net Income (Expense)		(\$5,389.16)
Balance of Funds on hand at the End of the Reporting Period:		\$4,586.36
General Fund	\$ 2,505.44	
Student/Scholarship Fund	\$ 2,065.92	
Cash	\$ 15.00	

Was there a change in the Section Bylaws during this reporting period? Yes No
 A copy of the bylaws that changed the name of the “California Border Section” to “San Diego Section” which were approved at 2008 Western District Annual Meeting is attached.

Section Activities Summary

Technical Activities:

The San Diego Section has an active Transportation Capacity and Mobility Task Force with 24 members that meets on a quarterly basis with the following purposes: (1) Share information to keep task force members informed of current issues related to transportation capacity and mobility in the San Diego area, and (2) Occasionally publish technical papers that provide information or guidance to ITE members on how to deal with common transportation issues in the San Diego area.

Ramp Meter Analysis Paper: The Transportation Capacity and Mobility Task Force is working on a paper that would provide guidance on calculating ramp meter queues, mitigating the effects of the queues, and determining fair share contributions for development projects toward ramp meter improvements. A draft of the paper has been prepared and it currently being reviewed by task force members.

The section held two technical workshops and one technical tour during 2008. A joint workshop with the Southern California Section was held in March, a technical tour of the Sprinter light rail line was held in June, and a day-long technical training workshop on multimodal level of service analysis methods and software was held in December. These are described in more detail in the meeting summary on the following pages.



San Diego Section

- Date: June 22, 2008 Location: Crown Point at Mission Bay Park
Purpose: Section's First Summer Social – Family Picnic and Games Day. Attendance: 25
- Date: September 4, 2008 Location: Handlery Hotel in San Diego, CA
Purpose: Section luncheon meeting with Ralph Boaz of Pillar Consulting presenting on the 2070 Advanced Traffic Controller. Attendance: 26
- Date: October 2, 2009 Location: Handlery Hotel in San Diego, CA
Purpose: Section luncheon meeting with Maureen Gardiner with the City of San Diego presenting on the City's Pedestrian Master Plan project. Attendance: 30
- Date: October 9, 2008 Location: Instituto Tecnologico de Tijuana, Baja California, Mexico
Purpose: Section annual meeting with ITT students to develop an ITE Student Chapter. Attendance: 175
- Date: October 23, 2008 Location: Hotel Solamar in San Diego, CA
Purpose: Joint Workshop with Women's Transportation Seminar (WTS) with Carl Selinger covering "Stuff you don't learn in engineering school" followed by reception. Attendance: 37
- Date: November 15, 2008 Location: Harbor Excursions departing from Broadway Pier, San Diego
Purpose: Section Holiday Dinner Cruise and Casino Night. Attendance: 100
- Date: December 4, 2008 Location: Handlery Hotel in San Diego, CA
Purpose: Section Business Meeting and Swearing in of 2009 Officers. Attendance: 21
- Date: December 10, 2008 Location: City of San Diego Concourse
Purpose: All day technical training and workshop on multimodal level of service (LOS) analysis methods including data collection and software testing and feedback. Attendance: 12

Student Chapter Activities during this reporting period:

San Diego State University (SDSU) Student Chapter

During the Spring 2008 Semester the SDSU Student Chapter held two meetings. Elections were held at the first meeting with many professional ITE members attending. During the second meeting Chris Mendiara of LLG Engineers spoke about the process of projects within the Civil/Traffic Engineering field. In May the student chapter helped with registration and took group pictures at the San Diego Section 2008 Annual Golf Tournament.

During the summer the student chapter sent four student members, including three officers, to attend the joint International and Western District Annual Meeting in Anaheim, where they spent time with students from other chapters, talked with professionals from all over the country and attending technical sessions.



San Diego Section

During the Fall 2008 semester the SDSU Student Chapter held four meetings. The first was a joint ITE/ASCE student meeting. Presentations at the meetings included Leo Espelet of Kimley Horn and Associates explaining the Traffic and Transportation field within the civil engineering realm, ITE San Diego Section Past President (then President) Jon Collins showing simulations on traffic calming, current President (then Vice-President) Maureen Gardiner on the City of San Diego's Pedestrian Master Plan, and Jason Pack and Christopher Gray from Fehr & Peers showing the concepts of modal equity and examples of travel demand forecasting.

Instituto Tecnológico de Tijuana (ITT) Student Chapter

Five members of the San Diego Section went to the Instituto Tecnológico de Tijuana (ITT) for a second annual meeting with about 170 students and teachers in attendance. They were able to form a student leadership board that will serve as the main contacts to continue our efforts to develop the student chapter. Four ITT student volunteers signed up to serve as Spanish translators for the San Diego Section newsletter and the WesternITE.

San Diego Section Website

The San Diego Section maintains a website at www.itesandiego.com where we post our current and archived newsletters, calendar, photo gallery of section activities, and presentations from speakers.

San Diego Section Newsletter

The Section publishes an electronic newsletter approximately 10 months out of the year which we post to our website. Each newsletter features details on our upcoming luncheon meeting or other event, a President's message, feature article by the newsletter sponsor for that month, other articles of interest to members, and advertisements.

INSTITUTE OF TRANSPORTATION ENGINEERS
SAN DIEGO SECTION

BYLAWS

ARTICLE I - MEMBERSHIP

Section 1.1 - Membership of the Section shall consist of those Institute members meeting the requirements specified in the Section Charter. Section affiliates shall be limited to those persons who meet the requirements of Section 1.3 of The Section Charter.

Section 1.2 - All applications for Section affiliate, except by engineering students, shall include as minimum the names of not less than five persons to whom the candidate is personally known, at least three of whom shall be Institute members, and the remainder shall be members of the Pioneer Engineering Societies or persons of recognized reputation in transportation. All applications for Section affiliate by a student shall be certified by a faculty member at the engineering school attended by the applicant. The Section Executive Board may waive these reference requirements.

Section 1.3 - The Vice President shall process Section affiliate applications, including securing confidential reports from the applicant's references, as required. The Vice President shall forward the application, the applicant's experience record and all confidential reports from the references, together with a recommendation to the Section Executive Board, for final action.

Section 1.4 - Prior to final action by the Section Executive Board, the members of the Section shall be notified of the name, address, and occupation of each applicant for Section affiliate status by mail or by announcement in the Section publication.

Section 1.5 - Election of Section affiliates shall be by majority vote of the Section Executive Board.

Section 1.6 - Any Institute member or any Section affiliate may resign from the Section by written communication to the Section Executive Board.

Section 1.7 - Any Institute member or Section affiliate whose Section dues are more than one year in arrears shall be dropped from Section affiliation by the Section Executive Board and the unpaid dues shall become an obligation to be paid before the delinquent can be restored to good standing in the Section.

Section 1.8 - Any Institute member whose Institute membership has been forfeited shall also forfeit membership in the Section, and will be eligible to reapply for membership in the Section only if reinstated to membership in the Institute. A member who is placed on inactive status by the Institute Board of Directors shall also be placed on inactive status by the Section Executive Board.

Section 1.9 - The Section Vice-President should annually review the qualifications of Section affiliates. As soon as any Section affiliate meets minimum qualifications for Institute membership, the person shall be reinstated.

Section 1.10 - Any Section affiliate who advertises, uses, or attempts to use identification with the Institute in any manner whatsoever, with intent to make personal gain therefrom, shall forfeit affiliation with the Section.

Section 1.11 - The Section Executive Board shall consider the expulsion of any Section affiliate (a) upon information coming to its notice, or (b) upon request of five or more members, or (c) upon recommendation of the Section Membership Committee. The Section Executive Board shall thereupon follow the procedure set forth in the Institute Constitution and Bylaws.

Section 1.12 - Any Section member designated as an Honorary member of the Institute of Transportation Engineers shall automatically become a Section Distinguished Member. In addition, the Section Executive Board may designate up to five additional members as Section Distinguished Members based on long standing service to the Section, professional, and

community. Any related individual so honored shall have their annual dues to the Section waived.

ARTICLE II - FEES, DUES, AND ASSESSMENTS

Section 2.1 - The fiscal year of the Section shall be from January 1 to December 31.

Section 2.2 - Fees and annual dues schedule of the Section may be established by the Section Executive Board. Inactive members not required to pay institute dues shall not be required to pay Section dues.

Section 2.3 - Members of other IEEE Sections who relocate to the San Diego Section shall not be required to pay any additional dues in the current year if they have paid dues previously to another Section.

Section 2.4 - The Executive Board shall annually establish a fee for mailing the monthly newsletter to non-section members. The Executive Board however, may waive the mailing fee to organizations or individuals at their sole discretion.

ARTICLE III - OFFICERS AND EXECUTIVE BOARD

Section 3.1 - The elected officers of the Section shall include a President, a Vice-President, a Treasurer and a Secretary. Officers shall be elected at the Annual Section Meeting and will assume office at the beginning of the fiscal year.

Section 3.2 - The terms of President, Vice-President, Treasurer and Secretary shall be for one year. No officer shall necessarily be re-elected a Vice for more than one full consecutive term.

Section 3.3 - The Executive Board shall consist of the four elected officers and most successful Past President, whose term has most recently expired and who is still a resident within the Section. Any three members of the Executive Board shall constitute a Quorum.

Section 3.4 - In the event of a vacancy occurring in

the office of President, the unexpired term shall be filled by the Vice-President. In the event of a vacancy occurring in the office of Vice-President, Treasurer or Secretary, the Executive Board shall appoint a member to fill the unexpired term.

ARTICLE IV - DUTIES OF OFFICERS

Section 4.1 - The President shall preside at all meetings of the Section, shall appoint chairpersons of all committees, shall serve as the Section representative to the District and shall perform all other duties ordinarily devolving upon the office of President. He/she shall submit an annual report to the District 5 Board of Directors describing the Section activities as specified in the Charter.

Section 4.2 - The Vice-President shall, in the absence or incapacity of the President, perform the duties of that office. He/she shall be responsible for arranging the program for section meetings. He/she shall assist the President in coordinating activities of the Section and shall accept such duties as the President designates. He/she shall process all Section affiliate applications as noted in Article I, Section 1.6 and annually review the qualifications as noted in Section 1.9 of the same Article.

Section 4.3 - The Treasurer shall collect and be custodian of all funds of the Section. He/she shall prepare any reports concerning the Section's fiscal affairs which may be required by the Headquarters or District 5. He/she shall pay out said funds when properly approved by the President and shall keep an itemized account of receipts and expenditures and shall perform all other duties ordinarily devolving upon the office of Treasurer.

Section 4.4 - The Secretary shall keep the minutes of the Section meetings; shall keep complete roll of membership; shall handle necessary correspondence; shall regularly submit to the Editor of the District publication (Western IT) a list of mailings and technical sessions as well as Section and member activities.

ARTICLE V - NOMINATION AND ELECTION OF OFFICERS

Section 5.1 - The Executive Board shall annually

set the date for election of officers. This date shall coincide with a regular meeting of the section and shall occur prior to the end of the fiscal year.

Section 5.2 - The President shall appoint a Nominating Committee composed of three voting members who are not officers. The Nominating Committee shall nominate one or more qualified candidates for each office. The Vice President shall be one of those nominated for President. The Treasurer shall be one of those nominated for Vice President. The Secretary shall be one of those nominated for Treasurer. The nominations shall be presented to the Section Membership at the meeting preceding the annual election. Nominations may be made from the floor at the time of the meeting.

Section 5.3 - Not later than three weeks prior to the election date, the Secretary shall send to each eligible voter a final ballot listing the candidates nominated for offices. Final ballots shall be received by alpha voters to the Secretary no later than the election date. The candidate receiving the highest number of votes for each office shall be declared elected. In case of tie, the Executive Board shall choose between the candidates.

ARTICLE VI - GOVERNMENT

Section 6.1 - The government of the Section shall be vested in its Executive Board.

Section 6.2 - The Executive Board shall establish policies for the operation of the Section in conformity with the provisions of the Institute Constitution, District Charter and Bylaws, and Section Charter.

Section 6.3 - The Executive Board shall meet at the Annual Meeting and at such other times and places as the President may determine.

Section 6.4 - The Executive Board shall act upon all proposals received from its Committees or members on matters submitted as policies, standards or recommendations of the Section. Approval by a majority of the membership shall be required before Section policies, standards, or recommendations shall be official statements.

Section 6.5 - The President shall be an ex-officio member of all committees, except the nominating committee.

Section 6.6 - Prior to the District Annual Meeting, the President shall appoint chairpersons of committees. Committees shall be established by the Executive Board or as required by the Institute or District.

Section 6.7 - The President may appoint one or more members to serve on any IIT committee of local, state or regional significance.

ARTICLE VII - SECTION MEETINGS

Section 7.1 - Not less than four meetings of the members of the section shall be held in any fiscal year. Only one Annual Meeting of the Section shall be held in any fiscal year, at a time and place approved by the Executive Board. In general, the Annual Meeting will be held in November of each year.

Section 7.2 - A report of the financial condition of the Section and reports of the officers and committees shall be presented at each Annual Meeting.

ARTICLE VIII - VOTING AND VOTING ELIGIBILITY

Section 8.1 - Voting for officers, for amendments to these Bylaws, for petitions to amend the Charter, and for other matters which affect the relationship of the Section to the District shall be by secret ballot.

Section 8.2 - Voting procedures shall conform to those contained in the District's Bylaws.

Section 8.3 - Only members of the Section whose Section dues are current shall be eligible to vote.

ARTICLE IX - AMENDMENTS

Section 9.1 - Proposals to amend these Bylaws or to petition amendments to the Charter may be

made by resolution of the Executive Board or by written petition signed by at least five percent of eligible voting members.

Section 9.2 - These Bylaws shall be amended only after the proposed amendment has been submitted in writing to the Executive Board of the Section at least 45 days in advance of the date at which action is proposed. The Executive Board shall submit the proposed change to the membership as provided in the Charter.

Section 9.3 - All amendments must be approved by the District 6 Board of Directors of the Institute of Transportation Engineers and shall become effective after written approval from the District Board of Directors has been received by the section President.

Approved by District 6, June 20, 2004

Amendment Approved By:

San Diego section, June 3, 2004

San Diego Section, January 7, 2003

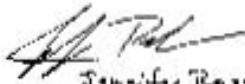
President Jeff M. Collins

Vice-President Maureen Gardiner

Treasurer Mary Moran

Secretary Saul Sane

District 6 Board of Directors, _____
Date



Jennifer Ramirez
President, District 6

Figure 1 January 2008 Luncheon



Figure 2 January 2008 Luncheon



Figure 3 February 2008 Luncheon



Figure 4 April 2008 Luncheon



Figure 5 May 2008 Golf Tournament



Figure 6 July 2008 Summer Social



Figure 7 August 2008 Annual Conference



Figure 8 August 2008 Annual Conference



Figure 9 November 2008 Dinner Cruise



Figure 10 November 2008 Dinner Cruise



Figure 11 November 2008 Dinner Cruise



Figure 12 December 2008 Luncheon

