Welcome
The Western District Board welcomes committee chairs, council chairs, and section and chapter leaders to its mid-year board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. There are two non-voting ex-officio members of the board: the District Administrator and the WesternITE Managing Editor. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

*Indicates items where action is required.

Meeting Agenda

1. Call to Order and Introductions (Okitsu) 9:00 am

2. Approval of Agenda*

3. Items of Record and Consent Agenda (Okitsu) 9:10 am
   a. Items of Record*
      i. Appointment of Justin Link as Website Manager
      ii. Approval by Board (August 2012) of Rory Grindley to succeed Jenny Grote as District Administrator for a minimum 5-year term
      iii. Appointment of Jenny Grote to the Student Endowment Fund Committee.
   b. Consent Agenda*
      i. Approval of June 24, 2012, Board Meeting Minutes
      ii. Approval of June 26, 2012, Annual Business Meeting Minutes

4. President’s Report (Okitsu) 9:15 am
   a. Committee and District Administrator Appointments
   b. Section/Chapter Visits
   c. Monthly e-News
      i. Should the District President produce them?
      ii. Advertising or sponsorship funding source?
      iii. More than 15% of our members don’t receive our email
5. **Vice President’s Report**  
   (Aspelin)  9:30 am  
   a. Close of 2011-2012 Fiscal Year Accounting and Taxes  
   b. Committee Travel Budget  
   c. Leadership Directory

6. **Secretary-Treasurer’s Report**  
   (Ortiz)  9:45 am  
   a. 2012-2013 Year-to-Date Financial Report  
   b. Accounts Exchange Meeting Summary

7. **Past President’s Report**

***BREAK***  
10:00 am

8. **Nominations - Executive Session**  
   a. Nomination of 2013-2014 Candidates for Western District Officers and International Director  
   b. Nomination of 2013 Individual and Lifetime Achievement Awards

9. **Nominating Committee Announcements - Resume General Session**  
   a. Acceptance of Nomination Committee’s Slate of Candidates*  
   b. Coin flip and notification procedures in WesternITE, website, mailing list requests

10. **International Directors’ Reports**  
    (Sanderson)  
    a. International Director’s Report  
    b. International Director’s Report  
    c. International Director’s Report  
    (Suter)  
    (Grote)

11. **International (Past) President’s Remarks**  
    (TBD)  11:15 am

12. **District Administrator’s Report**  
    (Grindley)  11:30 am  
    a. Bylaws and Charter for the Northwest Inland Chapter of the Washington Section

***Lunch***  
12:00 pm

13. **WesternITE Managing Editor’s Report**  
    (Markuson)  12:30 pm

14. **Advertising Manager’s Report**  
    (Martellaro-Palmer)  12:45 pm

15. **Website Manager’s Report**  
    (Link)  1:00 pm

16. **Committee Reports**  
    1:15 pm
a. Advisory Committee Report (Reynolds)
b. Technical Committee Report (Kothari)
c. Membership Committee Report (de la Garza)
d. Legislative Committee Report (McLaughlin)
e. Career Guidance Committee Report (Sharma)
f. Vendor Committee (McKhan)
g. Student & Faculty Initiatives Committee Report (Scharf)
h. Student Endowment Committee Report (Leong)
i. Public Relations Committee (Huffine)
j. Traffic Bowl Committee (Hall)

17. ITE Technical Council Reports

18. Future Annual Meetings 2:15 pm
   a. 2018 Annual Meeting Statements of Interest (Okitsu)

19. Annual Meeting Reports 2:30 pm
   a. 2012 Santa Barbara
   b. 2013 Phoenix
      i. Final Budget and Registration Fees*
   c. 2014 Rapid City
   d. 2015 Las Vegas
   e. 2016 Albuquerque
   f. 2017 San Diego

***BREAK*** 3:15 pm

20. Old Business 3:30 pm
    a. Section Tax Exempt Status (Okitsu)

21. New Business 3:40 pm
    a. Credit of $150 dues voucher to faculty advisors who are life members (Aspelin)
    b. Free Annual Meeting registration to faculty advisors: sustainable? (Aspelin)
    c. [other suggestions?]

22. Next Board Meeting: Phoenix, Sunday, July 14, 2013

23. Adjourn 5:00 pm