

AGENDA

ITE Western District

2013 Mid-Year Board Meeting

Crowne Plaza Los Angeles International Airport
Friday, February 1, 2013
9:00 am – 5:00 pm

Welcome

The Western District Board welcomes committee chairs, council chairs, and section and chapter leaders to its mid-year board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. There are two non-voting ex-officio members of the board: the District Administrator and the WesternITE Managing Editor. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

*Indicates items where action is required.

Meeting Agenda

- 1. Call to Order and Introductions** (Okitsu) 9:00 am
- 2. Approval of Agenda***
- 3. Items of Record and Consent Agenda** (Okitsu) 9:10 am
 - a. Items of Record*
 - i. Appointment of Justin Link as Website Manager*
 - ii. Approval by Board (August 2012) of Rory Grindley to succeed Jenny Grote as District Administrator for a minimum 5-year term*
 - iii. Appointment of Jenny Grote to the Student Endowment Fund Committee.*
 - b. Consent Agenda*
 - i. Approval of June 24, 2012, Board Meeting Minutes*
 - ii. Approval of June 26, 2012, Annual Business Meeting Minutes*
- 4. President's Report** (Okitsu) 9:15 am
 - a. Committee and District Administrator Appointments
 - b. Section/Chapter Visits
 - c. Monthly e-News
 - i. Should the District President produce them?*
 - ii. Advertising or sponsorship funding source?*
 - iii. More than 15% of our members don't receive our email*

- 5. Vice President's Report (Aspelin) 9:30 am**
a. Close of 2011-2012 Fiscal Year Accounting and Taxes
b. Committee Travel Budget
c. Leadership Directory
- 6. Secretary-Treasurer's Report (Ortiz) 9:45 am**
a. 2012-2013 Year-to-Date Financial Report
b. Accounts Exchange Meeting Summary
- 7. Past President's Report**

*****BREAK*****

10:00 am

- 8. Nominations - Executive Session**
a. Nomination of 2013-2014 Candidates for Western District Officers and International Director
b. Nomination of 2013 Individual and Lifetime Achievement Awards
- 9. Nominating Committee Announcements - Resume General Session**
a. Acceptance of Nomination Committee's Slate of Candidates*
b. Coin flip and notification procedures in WesternITE, website, mailing list requests
- 10. International Directors' Reports 10:45 am**
a. International Director's Report (Sanderson)
b. International Director's Report (Suter)
c. International Director's Report (Grote)
- 11. International (Past) President's Remarks (TBD) 11:15 am**
- 12. District Administrator's Report (Grindley) 11:30 am**
a. Bylaws and Charter for the Northwest Inland Chapter of the Washington Section

*****Lunch*****

12:00 pm

- 13. WesternITE Managing Editor's Report (Markuson) 12:30 pm**
- 14. Advertising Manager's Report (Martellaro-Palmer) 12:45 pm**
- 15. Website Manager's Report (Link) 1:00 pm**
- 16. Committee Reports 1:15 pm**

- a. Advisory Committee Report (Reynolds)
 - b. Technical Committee Report (Kothari)
 - c. Membership Committee Report (de la Garza)
 - d. Legislative Committee Report (McLaughlin)
 - e. Career Guidance Committee Report (Sharma)
 - f. Vendor Committee (McKhann)
 - g. Student & Faculty Initiatives Committee Report (Scharf)
 - h. Student Endowment Committee Report (Leong)
 - i. Public Relations Committee (Huffine)
 - j. Traffic Bowl Committee (Hall)
- 17. ITE Technical Council Reports**
- 18. Future Annual Meetings 2:15 pm**
- a. 2018 Annual Meeting Statements of Interest (Okitsu)
- 19. Annual Meeting Reports 2:30 pm**
- a. 2012 Santa Barbara
 - b. 2013 Phoenix
 - i. *Final Budget and Registration Fees**
 - c. 2014 Rapid City
 - d. 2015 Las Vegas
 - e. 2016 Albuquerque
 - f. 2017 San Diego
- ***BREAK*** 3:15 pm**
- 20. Old Business 3:30 pm**
- a. Section Tax Exempt Status (Okitsu)
- 21. New Business 3:40 pm**
- a. Credit of \$150 dues voucher to faculty advisors who are life members (Aspelin)
 - b. Free Annual Meeting registration to faculty advisors: sustainable? (Aspelin)
 - c. [other suggestions??]
- 22. Next Board Meeting: Phoenix, Sunday, July 14, 2013**
- 23. Adjourn 5:00 pm**