The Western District Board welcomes Committee Chairs, Council Chairs and leadership from all of its Sections and Chapters to its Mid-Year Board meeting. The Executive Board consists of the President, Vice President, Secretary-Treasurer, Past President and three International Directors; these persons are responsible for all motions, voting and the formal business of the District. There are two ex-officio members of the Board (District Administrator and WesternITE Editor). Committee Chairs, ITE Council Chairs/Vice Chairs, Candidates and leadership of all Western District Sections and Chapters are welcome to contribute to the discussion of business items within the limits of the time allocated.

* Indicates where possible motions might be considered.

MEETING AGENDA

9 AM CALL TO ORDER AND INTRODUCTIONS (Rosales)

APPROVAL OF AGENDA *

DISCUSSION ITEMS

I. ITEMS OF RECORD/CONSENT AGENDA (Rosales) – 9:10 AM

A. Items of Record *

1. Appointment of Dalene J. Whitlock to Chair the Western District Nominating Committee (September 2007)

2. Appointment of the Nominating Committee, as follows:
   - Danielle Reagor
   - Carl Springer
   - Joy Bhattacharya
   - Bill Hange
   - Alejandro Angel
   - Kim Carroll

3. Appointment of Cathy Leong as Endowment Fund Chair (September 28, 2007 - September 28, 2010)

4. Appointment of Marc Lichty as Vendor Chair (October 29, 2007 – October 29, 2010)

5. Issuance of Data Collection Fund awards
   - University of Wyoming: Trip Generation, Parking Demand, and Queuing at Coffee Shops with Drive-Through Service
   - UCLA: Trip Generation and Parking Demand at Urban Residential Developments
   - BYU: Trip Generation and Parking Demand at an Elementary School
   - University of Washington: Trip Generation, Parking Demand, and Queuing at Coffee Shops with Drive-Through Service
University of Nevada – Reno: Trip Generation, Parking Demand, and Queuing at Gas Stations with Fast-Food Service

6. Accept resignation of Jon Pascal as WesternITE Web Manager effective May 1, 2008

B. Consent Agenda *
   1. Approval of July 15, 2007, Board Meeting Minutes
   2. Approval of July 17, 2007, Business Meeting Minutes
   3. Acceptance of Federal Mileage Rate for reimbursement ($0.505/mile)

II. PRESIDENT’S REPORT (Rosales) – 9:15 AM
   A. Section/Chapter Items and Visits
   B. Presidential Proclamations

III. VICE-PRESIDENT’S REPORT (Suter) – 9:35 AM
   A. Close of FY06/07 Tax Year/Accounting Issues
   B. Elected Leadership Directory

IV. SECRETARY/TREASURER’S REPORT (Sanderson) – 9:45 AM
   A. Current District Finances
   B. Secretary-Treasurer Duties

V. PAST PRESIDENT’S REPORT (Whitlock) – 10:05 AM
   A. Nominations for 2008-2009 Officers and International Director

BREAK

The Board shall convene to Executive Session for the following items:
   Report on Nominations for Western District Officers and International Director
   Report on Nominations for Individual and Lifetime Achievement Awards

The Board shall reconvene in General Session
   B. Acceptance of Nominations Committee’s Recommendation via Motion
   C. Announcement of Slate of 2008 District 6 Candidates
   D. Formal Notification of Candidates, WesternITE/Website Coordination, Mailing List Requests and Coin Flip

VI. INTERNATIONAL DIRECTORS’ REPORTS (Townsend, McCourt, Mustafa) – 10:45 AM
   A. International Director’s Report (Townsend)
   B. International Director’s Report (McCourt)
   C. International Director’s Report (Mustafa)

VII. INTERNATIONAL PAST PRESIDENT’S COMMENTS – 11:10 AM

VIII. DISTRICT ADMINISTRATOR’S REPORT (Grote) – 11:30 AM
   A. Activities Report
   B. E-Voting Evaluation
   C. Bylaws change for early notification
   D. Changes in Election Guide
   E. Model Section/Chapter Bylaws/Charter update
   F. LAC Manual update to include Officer Duties
12:00 PM *** LUNCH SERVED *** Once lunch is served, other reports will continue

IX. WESTERNITE MANAGING EDITOR’S REPORT (Smith) – 12:45 PM
   A. General Overview and Status
   B. Printing Options
   C. Membership Status – Classification for WesternITE
   D. Electronic Distribution Research
   E. Updated WesternITE Duties

X. WESTERNTITE ADVERTISING MANAGER’S REPORT (Larson) – 1:00 PM
   A. Duties transition
   B. General Overview and Status

XI. WEBSITE MANAGER’S REPORT (Pascal) – 1:10 PM
   A. General Overview and Status
   B. Site Usage
   C. Hosting Section Websites
   D. Online Meeting Registration Website

XII. COMMITTEE REPORTS (1:20 PM)
   A. ADVISORY COMMITTEE REPORT (Ackeret)
   B. TECHNICAL COMMITTEE REPORT (Aspelin)
      1. Awards
      2. Data Collection Fund
   C. MEMBERSHIP COMMITTEE REPORT (Hansen)
   D. LEGISLATIVE COMMITTEE REPORT (Stringer)
   E. LICENSING AND CERTIFICATION COMMITTEE REPORT (Okitsu)
   F. CAREER GUIDANCE COMMITTEE REPORT (Grandstrom)
      1. Mentoring Program Status
      2. Career Guidance Awards
      3. Employer Recognition Award
   G. STUDENT AND FACULTY INITIATIVES COMMITTEE REPORT/EDUCATION COUNCIL (Reynolds)
      1. Status/Progress Report on Student Initiatives
   H. VENDOR’S COMMITTEE (Lichty)
   I. ENDOWMENT FUND COMMITTEE (Leong)
      1. Workshop Summary
      2. Status
      3. Website Design and Shirts/Jackets/Bears
      4. Awards

XIII. ITE TECHNICAL COUNCIL REPORTS
   No verbal reports are anticipated, but may be provided if the Chair is present.
   A. Coordinating Council (Vice-Chair Noyes)
   B. Public Agency Council (Chair Davis/Vice-Chair Suter)
   C. Pedestrian & Bicycle Council (Chair Ridgway)
   D. Transit Council (Vice-Chair Byrne)

XIV. FUTURE ANNUAL MEETINGS – 2:30 PM
   A. 2013 Annual Meeting Statements of Interest (Rosales) *
1. Arizona Section
2.

XV. ANNUAL MEETING REPORTS – 2:35 PM

LAC Chairs serve the District 6 Board by appointment. They are the direct contact for the Board regarding LAC matters and are responsible for the organization and planning of the Annual Meetings.

A. 2007 Portland Wrap Up Report (Koonce)
   1. Annual Meeting Summary - Report
   2. Transfer of Surplus Annual Meeting funds – Endowment Fund and Oregon Section Student Chapters

B. 2008 Anaheim (Mustafa)
   1. Final LAC Budget
   2. District Program/Activities

C. 2009 Denver (Larson)
D. 2010 San Francisco (Whitlock)
E. 2011 Anchorage (Mormilo/Strupulis)
F. 2012 Central Coast
G. 2014 Seattle

3:15 PM **BREAK**

XVI. UNFINISHED BUSINESS – 3:30 PM

XVII. NEW BUSINESS – 3:40 PM

A. Annual Meeting Rotation Schedule (Townsend)
B. Financial Support for ITE Vice Presidential Candidate Gene Wilson (Rosales)
C. Past President Badges (Rosales)
D. Name change of Border Section to San Diego Section (Rosales)
E. New Section - Greater Oregon Section

XVIII. NEXT MEETING: Sunday, August 17, 2008, in Anaheim, California

XIX. ADJOURN – 5:00 PM