



District 6 (Western District) Mid-Year Board Meeting

Marriott Oakland City Center
1001 Broadway (510) 451-4000
Friday, February 2, 2007
9:00 a.m. to 5:00 p.m.

WELCOME

The District 6 Board welcomes Committee Chairs, Council Chairs and leadership from all of its Sections and Chapters to its Mid-Year Board meeting. The Executive Board consists of the President, Vice-President, Secretary-Treasurer, Past President and three International Directors; these persons are responsible for all motions, voting and the formal business of the District. There are two ex-officio members of the Board (District Administrator and WesternITE Editor). Committee Chairs, ITE Council Chairs/Vice Chairs, Candidates and leadership of all District 6 Sections and Chapters are welcome to contribute to the discussion of business items within the limits of the time allocated.

* Indicates where possible motions might be considered.

MEETING AGENDA

9 a.m. CALL TO ORDER AND INTRODUCTIONS (Whitlock)

APPROVAL OF AGENDA *

DISCUSSION ITEMS

I. ITEMS OF RECORD/CONSENT AGENDA (Whitlock) – 9:10 AM

A. Items of Record *

1. Appointment of Ken Ackeret to Chair the Western District Nominating Committee (September 2006)
2. Appointment by Ken Ackeret of the Nominating Committee, as follows:
 - ❖ Mark Poppe, Arizona Section
 - ❖ David Alala, Riverside San Bernardino Section
 - ❖ Melissa Mormilo, Alaska Section
 - ❖ Mike Bitner, Central California Section
 - ❖ Danielle Reagor, Montana Chapter
 - ❖ Kent Fugal, Intermountain Section
 - ❖ Sunil Rajpal, Southern California Section
3. Appointment of Karen Aspelin as Technical Committee Chair (November 5, 2006-November 4, 2009)
4. Issuance of Data Collection Fund awards
 - ❖ University of Nevada – Reno; Multiplex Theaters and Coffee Store/Kiosk Trip and Parking Generation Data (DOUBLE)
 - ❖ University of Washington; Coffee Store/Kiosk Trip and Parking Generation Data
 - ❖ Brigham Young University; Small Office Trip and Parking Generation
 - ❖ Portland State University; Downtown Residential/TOD Trip and Parking Generation
5. Appointment of Alyssa Reynolds as Student Initiatives Chair (June 1, 2007-May 31, 2010)
6. Accept resignation of Steve Sasaki as Membership Chair effective July 15, 2007

B. Consent Agenda *

1. Approval of February 3, 2006 Mid-Year Board Meeting Minutes
2. Approval of June 25, 2006, Board Meeting Minutes
3. Approval of June 27, 2006, Business Meeting Minutes
4. Acceptance of Federal Mileage Rate for reimbursement (\$0.485/mile)
5. Approval of ITE Student Chapter Advisors
 - ❖ Prof. Peter Clark, California Polytechnic State University, Pomona
 - ❖ Dr. Thomas C. Ferrara, California State University, Chico
 - ❖ Dr. Emelinda Parentela, California State University, Long Beach
 - ❖ Dr. Hassan Hashemian, California State University, Los Angeles
 - ❖ Dr. Michael Cassidy, University of California, Berkeley
 - ❖ Prof. Susan Handy, University of California, Davis
 - ❖ Dr. Michael McNally, University of California, Irvine
 - ❖ Dr. Kevan R. Shafizadeh, California State University, Sacramento
 - ❖ Dr. Michael Dixon, University of Idaho, Moscow
 - ❖ Dr. Ahmed Al-Kaisy, Montana State University
 - ❖ Dr. Mohamed Kaseko, University of Nevada, Las Vegas
 - ❖ Dr. Zong Tian, University of Nevada, Reno
 - ❖ Dr. Jerome Hall, University of New Mexico
 - ❖ Prof. Roger Lindgren, Oregon Institute of Technology
 - ❖ Dr. Karen K. Dixon, Oregon State University
 - ❖ Dr. Christopher Monsere, Portland State University
 - ❖ Dr. Jan Botha, San Jose State University
 - ❖ Dr. Salameh Nsour, Santa Clara University
 - ❖ Dr. Peter Martin, University of Utah
 - ❖ Dr. Yin Hai Wang, University of Washington
6. Approval of Student Chapter Professional Liaisons
 - ❖ Eric Maya, California State University, Los Angeles
 - ❖ Steve Weinberger, University of California, Berkeley
 - ❖ Michael Sanderson, Montana State University
 - ❖ Walter Vodrazka, Jr., University of Nevada, Las Vegas
 - ❖ Scott Thorson, University of Nevada, Reno
 - ❖ Katy Flynn, University of Nevada, Reno

II. PRESIDENT'S REPORT (Whitlock) – 9:15 AM

- A. Section/Chapter Items and Visits
- B. Presidential Proclamations

III. VICE-PRESIDENT'S REPORT (Rosales) – 9:35 AM

- A. Close of FY05/06 Tax Year/Accounting Issues
- B. Change to travel reimbursement policy *
- C. Elected Leadership Directory

IV. SECRETARY/TREASURER'S REPORT (Suter) – 9:45 AM

- A. WesternITE Managing Editor Stipend Budget Adjustment *
- B. Current District Finances

V. PAST PRESIDENT'S REPORT (Ackeret) – 10:05 AM

- A. Nominations for 2007-2008 Officers and International Director

BREAK

*The Board shall convene to Executive Session for the following items:
Report on Nominations for Western District Officers and International Director
Report on Nominations for Individual and Lifetime Achievement Awards*

The Board shall reconvene in General Session

- B. Announcement of Slate of 2007 District 6 Candidates
- C. Formal Notification of Candidates, WesternITE/Website Coordination, Mailing List Requests and Coin Flip

VI. INTERNATIONAL DIRECTORS' REPORTS (Grindley, Townsend, McCourt) – 10:45 AM

- A. International Director's Report (Grindley)
- B. International Director's Report (Townsend)
- C. International Director's Report (McCourt)

VII. INTERNATIONAL PAST PRESIDENT'S COMMENTS (Romer) – 11:10 AM

VIII. DISTRICT ADMINISTRATOR'S REPORT (Grote) – 11:30 AM

- A. Activities Report
- B. UCLA Student Chapter Charter and By-laws
- C. E-Voting
- D. Supplemental Documents
 - 1. District 6 Charter
 - 2. District 6 By-laws
 - 3. Committee Chair Roster
 - 4. Historical Data for Annual Meetings
 - 5. Travel Policy

12:00 PM * LUNCH SERVED ***** Once lunch is served, other reports will continue

IX. WESTERNITE MANAGING EDITOR'S REPORT (Smith) – 12:45 PM

- A. General Overview and Status
- B. Timeliness
- C. Technical Editor's Report (Larson)

X. WEBSITE MANAGER'S REPORT (Pascal) – 1:00 PM

- A. Annual Meeting Registration
- B. Site Usage

XI. COMMITTEE REPORTS (1:20 PM)

- A. ADVISORY COMMITTEE REPORT (Mustafa)
- B. TECHNICAL COMMITTEE REPORT (Aspelin)
 - 1. Awards
 - 2. Data Collection Fund
- C. MEMBERSHIP COMMITTEE REPORT (Sasaki)
- D. LEGISLATIVE COMMITTEE REPORT (Stringer)
- E. CALIFORNIA TRAFFIC ENGINEERING REGISTRATION COMMITTEE REPORT (Okitsu)
- F. CAREER GUIDANCE COMMITTEE REPORT (Grandstrom)
 - 1. Mentoring Program Status
 - 2. Career Guidance Awards
- G. STUDENT AND FACULTY INITIATIVES COMMITTEE REPORT/EDUCATION

- COUNCIL (Reynolds)
 - 1. Status/Progress Report on Student Initiatives
 - 2. Student Chapter Website Award
- H. VENDOR'S COMMITTEE (Caspar)
- I. ENDOWMENT FUND COMMITTEE (Gibson)

XII. ITE TECHNICAL COUNCIL REPORTS

No verbal reports are anticipated, but may be provided if the Chair is present.

- A. Coordinating Council (Vice-Chair Noyes)
- B. Public Agency Council (Chair Davis, Vice-Chair Suter)
- C. Pedestrian & Bicycle Council (Vice-Chair Ridgway)
- D. Parking Council (Chair McCourt)
- E. M&O/ITS Council (Chair Jacobson)
- F. Transit Council (Vice-Chair Byrne)

XIII. FUTURE ANNUAL MEETINGS – 2:30 PM

- A. 2012 Annual Meeting Statements of Interest (Whitlock) *
 - 1. California Central Coast
 - 2. California Border Section

XIV. ANNUAL MEETING REPORTS – 2:35 PM

LAC Chairs serve the District 6 Board by appointment. They are the direct contact for the Board regarding LAC matters and are responsible for the organization and planning of the Annual Meetings.

- A. 2006 Honolulu Wrap Up Report (Leong)
- B. 2007 Portland (Koonce)
 - 1. Final LAC Budget
- C. 2008 Anaheim (Mustafa)
 - 1. Technical Tours
 - 2. Preliminary Budget
- D. 2009 Denver (Larson)
- E. 2010 San Francisco (Spencer)
- F. 2011 Anchorage (Mormilo/Strupulis)

3:15 PM **BREAK**

XV. UNFINISHED BUSINESS – 3:30 PM

- A. Election Campaign Guidelines

XVI. NEW BUSINESS – 3:40 PM

- A. Use of Western District versus District 6 (Whitlock)
- B. Licensing & Certification Chair (Whitlock) *
- C. Transfer of Fellowship Award to Endowment Fund
- D. Timing of Announcement of Election Winners
- E. Update of WesternITE CD (Whitlock)
- F. Student Lounge at Future Annual Meetings
- G. Restrictions on Lifetime Achievement Award Candidates

XVII. NEXT MEETING: Sunday, July 15, 2007, in Portland, Oregon at the Hilton Hotel and Executive Towers

XVIII. ADJOURN – 5:00 PM