



Date: January 16, 2014
To: ITE Western District Board of Direction
From: Carlos Ortiz, Vice President
Subject: Annual Business Meeting Minutes, July 16, 2013
Phoenix, Arizona

The following summarizes the Western District Annual Business Meeting held in Phoenix, Arizona on July 16, 2013.

Annual Business Meeting

On Tuesday, July 16, 2013, President Walter Okitsu conducted our Annual Business Meeting.

The meeting started with our National Anthem led by Vice President Karen Aspelin and our International Director Monica Suter.

Walter followed with our Pledge of Allegiance, Moment of Silence for our deceased members, and introduction of our International Officers, District Directors, District Officers, and District Committee Chairs.

Walter announced last call for ballots, closed the election, and asked for the Election Tellers Committee members, Ray Davis, Wes Pringle, and Jenny Grote, to convene.

LAC Chair Ms. Kim Carroll made some LAC announcements in regards to upcoming events at the Annual Meeting.

International President Mr. Zaki Mustafa followed with his presentation on the State of ITE International including current programs and efforts.

Candidates for International Vice President Mr. Jeff Arey and Mr. John Kennedy presented a brief introduction about themselves and their candidacy.

Ms. Kaylinn Roseman, Cal Poly San Luis Obispo ITE Student Chapter President, was invited to the podium to provide an overview of the upcoming ITE Student Conference that is planned for February 2014.

Walter followed with the State of the Western District and provided information in regards to E-news, Student Endowment, branding ITE, WesternITE newsletter, and webpage. Walter also informed our members about some of the topics discussed at the Mid-Year Board Meeting.

Secretary-Treasurer Mr. Carlos Ortiz provided an overview of our proposed FY 2013-2014 budget. Carlos indicated that our accounts are in good shape and we started to see an increase in revenue from our professional advertisements and directory. Also, an increase in membership dues was noted. Carlos also provided a highlight of our major expenses.

Carlos asked for a motion to approve our FY 2013-2014 budget. Motion passed and the budget was approved by our members.

Walter made a statement of his belief that the District's Bylaws were adhered to in regards to this year's election. Finally, Walter announced the 2013 election results, as follows:

- President (2013-2014): Ms. Karen Aspelin
- Vice President (2013-2014): Mr. Carlos Ortiz
- Secretary-Treasurer (2013-2014): Ms. Cathy Leong
- International Director(2014-2016): Ms. Jennifer Rosales

Walter asked for a motion to destroy the ballots. The motion was made and seconded, then passed.

The Annual Business Meeting was adjourned at 1:15 pm.