Welcome
The Western District Board welcomes committee chairs, council chairs, and section and chapter leaders to its annual board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

*Indicates items where action is required.

Meeting Agenda

I.  Call to Order and Introductions (Leong) 8:00 am

II. Approval of Agenda*

III. 30 Items of Record and Consent Agenda (Leong) 8:15 am
   a. Items of Record*
      i. Young Professional Achievement Award - $500 Award
      ii. Updated District Org Chart
      iii. Communications Oversight Committee
      iv. Revised Committee Chair duties for WesternITE Managing Editor, Advertising Manager and Webmaster
      v. $500 Advance for 2018 Keystone LAC
   b. Consent Agenda*
      i. Approval of January 22, 2016, Mid-Year Board Meeting Minutes

IV. 40 President’s Report (Leong) 8:30 am
    a. WesternITE and Communications
    b. Section/Chapter Visits
    c. Travel Policy Revisions
    d. Tax Exempt Status and Filing Taxes
    e. Action Items (see attachment)

V. 50 Vice President’s Report (Spencer) 8:45 am
    a. Awards
    b. Committee Travel Budget
    c. Leadership Directory Update
VI. **60 Secretary-Treasurer’s Report** (Chang) 9:00 am  
a. 2015-2016 Fiscal Year-to-Date Financial Report  
b. 2016-2017 Proposed Budget (final vote under New Business)

VII. **70 Past President’s Report** (Ortiz) 9:15 am  
a. Lifetime and Individual Achievement Awards

| Break | 9:30 am |

VIII. **International Directors’ Reports** 9:45 am  
| 81 | International Director’s Report (Rosales) |
| 82 | International Director’s Report (Rodriguez) |
| 83 | International Director’s Report (Okitsu) |

IX. **ITE International Remarks** 10:30 am  
| a. International President (Benway) |
| b. International Vice President Candidate (Sanderson) |
| c. 91 International Membership Report (Agan) |

X. **100 District Administrator’s Report** (Whitlock) 10:45 am  
| a. Western District Bylaws Revision and Enumeration |
| b. Election update |

XI. **110 WesternITE Managing Editor’s Report** (Paskey) 11:00 am

XII. **120 Advertising Manager’s Report** (Sweeting) 11:15 am

| Lunch | 11:30 pm |

XIII. **130 Website Manager’s Report** (Link) 12:15 pm

XIV. **Committee Reports** 12:30 pm  
| a. 141 Advisory Committee (Aspelin) |
| b. 142 Technical Committee (Kothari) |
| c. 143 Membership Committee (de la Garza) |
| d. 144 Legislative Committee (Mericle) |
| e. 145 Career Guidance Committee (Dorman) |
| f. 146 Vendor Committee (McKhann) |
| g. 147 Student & Faculty Initiatives Committee (Scharf) |
| h. 148 Student Endowment Committee Report (Leung) |
| i. 149 Public Relations Committee (Smith) |
| j. 150 Traffic Bowl Committee (Ackeret) |
| k. 151 LAC Liaison (McCourt) |

| i. Helms Briscoe |
XV. **Future Annual Meetings** 1:30 pm
   a. 2020 Annual Meeting Presentations (Leong)
      i. **161** Joint Hawaii Section/SoCal Section (Dorman)

***BREAK/EXECUTIVE SESSION FOR LAC SELECTION*** 1:45 pm
   b. 2021 Annual Meeting (Leong)

XVI. **Annual Meeting Reports** 2:15 pm
   a. **171** 2016 Albuquerque (Barrera)
   b. **172** 2017 San Diego (de la Garza)
   c. **173** 2018 Keystone (Waldman)
   d. **174** 2019 Monterey (Leung, Link)

XVII. **Old Business** 3:15 pm

XVIII. **New Business** 3:30 pm
   a. Student Leadership Summit (Murga)
   b. Section/Chapter Leadership Handbook (Rodriguez)
   c. 2016-2017 Budget Review and Approval (Chang)

XIX. **Next Board Meeting: January 27, 2017, Oakland (Tent)**

XX. **Adjourn** 4:00 pm