



2021 Annual Business Meeting Minutes

*Virtual Meeting
Friday, July 23, 2021
12:00 – 1:00 pm (PT)*

I. Call to Order (Ganddini)

The meeting was called to order at 12:05 pm.

Moment of Silence for deceased members:

- Dennis Belluomini
- Chuck DeLeuw
- James Federhart
- Kevin Jones
- Robert Kniefel

II. Introduction of Committee Chairs & Section Representatives (Ganddini)

President Giancarlo Ganddini introduced and recognized the District's Committee Chairs and Section Representatives.

Committee Chairs:

- Ashley Kim, Student Funding and Initiatives Committee Chair
- Cameron Shew, Website Manager
- Cathy Leong, District LAC Committee Chair
- Erica Jensen, WesternITE Managing Editor
- Jenny Tapat, Career Guidance Committee Chair
- Pat Marnell, Technical Committee Chair
- Paul Stanis, Public Relations Committee Chair
- Ryan Zellers, Advertising Manager

Section Representatives:

- Balraj More, Riverside-San Bernardino Section Representative
- Bryan Igarta, Central California Section Representative
- Claudia Hirschev, Washington Section Representative
- Jana Cervantes, Northern California Section Representative
- Jared Travis, Alaska Section Representative
- Julie Kentosh, Oregon Section Representative
- Jenny Tapat, Hawaii Section Representative
- Karen Jewel, San Diego Section Representative
- Kathy Kleinschmidt, Central Coast Section Representative
- Smadar Boardman, San Francisco Bay Area Section Representative
- Sowmya Chandrasekhar, Southern California Section Representative

III. Recognition of Local Arrangements Committee (Ganddini)

President Giancarlo Ganddini recognized the Local Arrangements Committee. Pam O'Brien led the local LAC committee in the Oregon Section that did much of the coordination with ITE International prior to the switch to a virtual meeting. The team that planned and executed the District virtual events include:

- Cathy Leong, District LAC Committee Chair – Overall
- Jenny Tapat, Career Guidance Committee Chair – Career Guidance & Young Professional Events
- Ashley Kim, Student Funding and Initiatives Committee Chair – Student Events
- Katie Lee (Cal Poly SLO), Sophia Tan (UCLA), & Eileen Chai (OSU) – Young Member Social Events

IV. Business Meeting

a. State of the District Address

President Giancarlo Ganddini shared that the state of the District is strong and reported the following:

- The District held its Mid-Year Board Meeting on 01/29/21 and its Annual Board Meeting on 07/23/21.
- The Student Leadership Summit was held in January, new charters were issued for all student chapters, and the Student Endowment Fund balance is over \$500,000 again.
- The District's restructured advertising and sponsorship program has exceeded income expectations.
- The Northern California Section hosted the SB743 webinar series, and the Oregon Section hosted the diversity and inclusion webinar series.

b. 2020-2021 Budget

Secretary-Treasurer Kimberly Leung shared that an excess of funds is expected for FY20-21 and that this fall, the Board will be discussing how to make best use of the excess funds to support the members.

c. 2021-2022 Budget

Secretary-Treasurer Kimberly Leung shared a balanced budget for FY21-22 and highlighted the following:

- The District's restructured advertising and sponsorship program exceeded its income goals for FY20-21, and the FY21-22 budget increases the expected income from the sponsorship program.
- The District's Zoom licenses have been made available to Sections during the COVID-19 pandemic and will continue to be available in FY21-22.
- \$3,000 was allocated to LeadershipITE scholarships in FY20-21, and this funding will be moved forward to FY21-22.
- The markets have been strong, and the Endowment Fund is over \$500,000 again.

MOTION: Randy McCourt, 2nd Neelam Dorman, to approve the 2021-2022 proposed budget.
Motion passed.

V. ITE International President Remarks

ITE International President Alyssa Rodriguez shared the following initiatives at the International level:

- A focus on newly formed Sections and Districts following OneITE
- The technical and employer councils, who are responsible for the technical programs
- Adapting to virtual events during the COVID-19 pandemic
- ITE Strategic Plan for 2021-2023
- Diversity, equity, and inclusion

VI. Election Results & Installation of Officers

The election results were announced, and the winners of the 2021 election were International Director Neelam Dorman, President Joe De La Garza, Vice President Kimberly Leung, Secretary-Treasurer Doug Smith. ITE International President Alyssa Rodriguez officiated the installation of the new District officers.

VII. Next Meeting & Adjournment

Incoming President Joe De La Garza provided remarks to the members. President Giancarlo Ganddini provided closing remarks to the members and announced that the next Annual Meeting will be from June 26-29th, 2022 in Palm Springs. The meeting adjourned at 12:34 pm.

Meeting minutes prepared by Kimberly Leung, Secretary-Treasurer.