



District 6 (Western District) Annual Board Meeting

Hilton Hotel and Executive Towers
921 SW Sixth Avenue, Portland, OR (503) 226-1611
Sunday, July 15, 2007
10:00 a.m. to 5:00 p.m.

WELCOME

The District 6 Board welcomes Committee Chairs, Council Chairs and leadership from all of its Sections and Chapters, as well as International Officers and Candidates, to its Annual Board meeting. The Executive Board consists of the President, Vice-President, Secretary/Treasurer, Past President and three International Directors; these persons are responsible for all motions, voting and the formal business of the District. There are two ex-officio members of the Board (District Administrator and WesternITE Editor). Committee Chairs, ITE Council Chairs/Vice Chairs, Candidates and leadership of International and all District 6 Sections and Chapters are welcome to contribute to the discussion of business items within the limits of the time allocated.

* Indicates where possible motions might be considered.

MEETING AGENDA

10 a.m. CALL TO ORDER AND INTRODUCTIONS (Whitlock)

APPROVAL OF AGENDA *

DISCUSSION ITEMS

I. ITEMS OF RECORD/CONSENT AGENDA (Whitlock) – 10:10 AM

A. Items of Record *

1. Appointments to the District 6 Advisory Committee
 - ❖ Ken Ackeret, Chairman, 2-year term ending at the Mid-year meeting in 2009
 - ❖ Timothy Harpst, 1-year term ending at the Mid-year meeting in 2008
 - ❖ Patricia Noyes, 2-year term ending at the Mid-year meeting in 2009
 - ❖ Jonathan Upchurch, 2-year term ending at the Mid-year meeting in 2009
2. Appointment of Gary Hansen as Membership Chair for a 3-year term effective July 15, 2007

B. Consent Agenda *

1. Approval of February 2, 2007 Mid-Year Board Meeting Minutes
2. Approval of ITE Student Chapter Advisors
 - ❖ Dr. He, Santa Clara State University
 - ❖ Pat Gibson, UCLA

II. PRESIDENT'S REPORT (Whitlock) – 10:15 AM

- A. Section/Chapter Visits
- B. Presidential Proclamations
- C. Updated Duties Document

III. VICE-PRESIDENT'S REPORT (Rosales) – 10:25 AM

- A. Transfer Fellowship Award to Endowment Fund

- IV. SECRETARY/TREASURER'S REPORT (Suter) – 10:35 AM**
 - A. Proposed 2007/2008 Budget
- V. PAST PRESIDENT'S REPORT (Ackeret) – 10:45 AM**
 - A. Lifetime and Individual Achievement Awards
- VI. INTERNATIONAL DIRECTORS' REPORTS (Grindley, Townsend, McCourt) – 10:50 AM**
 - A. International Director's Report (Grindley)
 - B. International Director's Report (Townsend)
 - 1. Updated International Director Roles
 - 2. Updates to the LAC Manual
 - C. International Director's Report (McCourt)
- VII. INTERNATIONAL PRESIDENT'S COMMENTS (Newman) – 11:30 AM**
- VIII. EXECUTIVE DIRECTOR'S COMMENTS (Brahms) – 11:45 AM**
- IX. INTERNATIONAL VICE-PRESIDENT CANDIDATE COMMENTS – 11:55 AM**
 - A. Rod Kelly
 - B. Ken Voigt

12:00 PM * LUNCH SERVED ***** Once lunch is served, other reports will continue

- X. DISTRICT ADMINISTRATOR'S REPORT (Grote) – 12:30 PM**
 - A. Updated District Administrator's Duties
 - B. By-laws Change for Early Notification of Candidates
 - C. Travel Policy
- XI. WESTERNITE MANAGING EDITOR'S REPORT (Smith) – 12:40 PM**
 - A. Status Report
 - B. Technical Editor's Report (Larson)
- XII. WEBSITE MANAGER'S REPORT (Pascal) – 12:50 PM**
 - A. On-line Meeting Registration website
 - B. Server Space and Hosting of Section Websites
 - C. Site Usage
- XIII. COMMITTEE REPORTS (1:00 PM)**
 - A. ADVISORY COMMITTEE REPORT (Ackeret)
 - B. TECHNICAL COMMITTEE REPORT (Aspelin)
 - 1. Section Activity Reports
 - 2. Awards
 - 3. Data Collection Fund
 - 4. Van Wagoner Award Language Change
 - C. MEMBERSHIP COMMITTEE REPORT (Sasaki)
 - D. LEGISLATIVE COMMITTEE REPORT (Stringer)
 - E. LICENSING & CERTIFICATION COMMITTEE REPORT (Okitsu)
 - F. CAREER GUIDANCE COMMITTEE REPORT (Grandstrom)
 - 1. Mentoring Program Status
 - 2. Career Guidance Awards
 - G. STUDENT AND FACULTY INITIATIVES COMMITTEE REPORT/EDUCATION COUNCIL (Reynolds)

- H. VENDOR'S COMMITTEE (Vacant)
- I. ENDOWMENT FUND COMMITTEE (Gibson)
- J. WESTERNITE REORGANIZATION COMMITTEE (Larson)
 - 1. Proposal for Reorganization of Duties

XIV. ITE TECHNICAL COUNCIL REPORTS

No verbal reports are anticipated, but may be provided if the Chair is present.

- A. Coordinating Council (Vice-Chair Noyes)
- B. Public Agency Council (Chair Davis, Vice-Chair Suter)
- C. Pedestrian & Bicycle Council (Vice-Chair Ridgway)
- D. Parking Council (Chair McCourt)
- E. M&O/ITS Council (Chair Jacobson)
- F. Transit Council (Vice-Chair Byrne)

XV. FUTURE ANNUAL MEETINGS – 2:30 PM

- A. 2012 Annual Meeting Presentations *
 - 1. California Central Coast (Sweeting)
- B. 2014 International Meeting in San Diego

3:00 PM **BREAK**

XVI. ANNUAL MEETING REPORTS – 3:15 PM

LAC Chairs serve the District 6 Board by appointment. They are the direct contact for the Board regarding LAC matters and are responsible for the organization and planning of the Annual Meetings.

- A. 2007 Portland (Koonce)
 - 1. Registration
- B. 2008 Anaheim (Mustafa)
 - 1. Technical Tours
 - 2. Preliminary Budget
- C. 2009 Denver (Larson)
- D. 2010 San Francisco (Spencer)
- E. 2011 Anchorage (Mormilo/Strupulis)

XVII. UNFINISHED BUSINESS – 4:00 PM

- A. Student Lounge at Future Annual Meetings
- B. San Francisco Bay Area Section Bylaws

XVIII. NEW BUSINESS – 4:40 PM

- A. Awards for Endowment Fund Contributions
- B. Changes to Election Guide

XIX. NEXT MEETING: TBD

XX. ADJOURN – 5:00 PM

Attachments:

District 6 Charter
District 6 Bylaws
Committee Chair Roster
Historical Annual Meeting Data