



2020 Mid-Year Board Meeting Agenda

Kittelson & Associates, Inc
750 The City Drive #410, Orange, California
Friday, January 31, 2019
8:30 am – 5:00 pm

Welcome

The Western District Board welcomes committee chairs and section representatives to its mid-year board meeting. The voting members of the Executive Committee include the President, Vice President, Secretary-Treasurer, Past President, and two International Directors who will act on items concerning implementation of Board policy and administration the day-to-day affairs of the District. The District Board is comprised of the Executive Committee and eleven Section Representatives who will act on items concerning new policies or significant modification of policies. These persons are responsible for all motions, voting, and formal business of the District. All other Western District ITE members attending are welcome to participate in the discussion as time allows. For this meeting, the Executive Committee is required to attend in person and all other attendees will be provided call-in information.

*Indicates items where action is required.

Meeting Agenda

Executive Committee Session		8:30 am – 12:00 pm	
I.	Call to Order	(Dorman)	8:30 am
II.	Approval of Agenda*		
III.	Items of Record and Consent Agenda	(Dorman)	8:40 am
	a. Items of Record*		
	b. Consent Agenda*		
	i. <i>Approval of Annual Board Meeting Minutes</i>		
	ii. <i>Approval of Annual Business Meeting Minutes</i>		
IV.	President's Report	(Dorman)	9:00 am
	a. WesternITE and Communications		
	b. Section/Chapter Visits		
	c. Mountain District Financial Transfers		
	d. New Tax Accountant		
	e. Exchange of Books meeting		
	f. Action Items (see attachment)		
V.	Vice President's Report	(Ganddini)	9:15 am
	a. Committee Chair Travel Budget		

- b. Close of 2018-2019 Fiscal Year Accounting
- c. Taxes update
- d. Leadership Directory update

VI.	Secretary-Treasurer's Report	(De la Garza)	9:30 am
	a. 2019-2020 Fiscal Year-to-Date Financial Report		
	b. Exchange of Records Meeting Summary		
VII.	Past President's Report	(Spencer)	9:45 am
	a. Lifetime and Individual Achievement Awards		
VIII.	International Directors' Reports		9:55 am
	a. International Director's Report	(Ortiz)	
	b. International Director's Report	(Leong)	
IX.	Nominations		10:15 am
	a. Nomination of 2020-2021 Candidates for Western District Officers and International Director		
	b. Nomination of 2020 Individual and Lifetime Achievement Awards		
X.	Future Annual Meetings		10:30 am
	a. Future Annual Meetings selection through 2029	(Leong)	
	b. New coordination firm	(Leong)	
	c. 2020 Honolulu travel arrangements	(Dorman)	
XI.	Discussion Items		11:00 am
	a. District Bylaws Amendment	(Dorman)	
	b. Section Charter and Bylaw	(Whitlock)	
	c. District Awards	(Leong)	

*****Lunch***** **12:00 pm +/-**

General Session **1:00 pm – 5:00 pm**

XII.	Section Representative Orientation	(Dorman)	1:00 pm
	a. Roll call		
	b. Overview of Section Presentative Orientation Packet		
	c. Annual Meeting Attendance		
	d. Summary of Executive Session		
	e. Review of General Session Agenda and Decision Items		
	f. Open discussion		
XIII.	District Administrator's Report	(Whitlock)	1:30 pm
XIV.	WesternITE Managing Editor's Report	(Jensen)	1:45 pm
XV.	Advertising Manager's Report	(Zellars)	2:00 pm

XVI.	Website Manager's Report	(Shew)	2:15 pm
XVII.	Committee Chair Reports		2:30 pm
	a. Technical Committee	(Kothari)	
	b. Career Guidance Committee	(McNeill)	
	c. Student Funding & Initiatives Committee	(Leung)	
	d. Public Relations Committee	(Stanis)	
	e. District LAC Committee	(Leong)	
XVIII.	Annual Meeting Reports		3:00 pm
	a. 2019 Monterey	(Leung, Link)	
	b. 2020 Honolulu	(Leong, Dorman)	
	c. 2021 Portland	(McCourt)	
	d. 2022 Palm Springs	(Acuna, Laurie)	
XIX.	Section Representative Reports		3:20 pm
	a. Alaska	(Renee Whitesell)	
	b. Bay Area	(Frank Penry)	
	c. Central California	(Nick Carcha)	
	d. Central Coast	(Tom Mericle)	
	e. Hawaii	(Jenny Tapat)	
	f. Northern California	(Ravi Narayanan)	
	g. Oregon	(Pat Marnell)	
	h. Riverside San Bernardino	(Ronald Chan)	
	i. San Diego	(Mohammad Amin)	
	j. Southern California	(Josh McNeill)	
	k. Washington	(Daniel Lai)	
XX.	Old Business		4:00 pm
XXI.	New Business		4:05 pm
	a. District Bylaw Amendment (action required)	(Dorman)	
	b. Section Charter and Bylaw Discussion	(Whitlock)	
	c. District Awards Update	(Leong)	
XXII.	Next Board Meeting: June 28, 2020, Honolulu		
XXIII.	Adjourn		5:00 pm