



# 2020 Annual Business Meeting Minutes

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Honolulu, HI  
Virtual Meeting  
Tuesday, June 30, 2020  
2:00 pm – 3:00 pm

Meeting Minutes by: By Joe De La Garza, Secretary-Treasurer

## I. Call to Order 2:00pm

### A. Moment of Silence for Deceased Members

- Bill Law
- Donald W. Barker
- Albert L. Grover
- Jerome W. Hall
- Robert F. MacDonald
- Judson S. Matthias
- James A. Willhite

## II. Introduction of Committee Chairs and Section Representatives

### A. Western District's Committee Chairs and Section Representatives Western District

President Neelam Dorman introduced and recognized the District's Committee Chairs and the new Section Representatives.

Committee Chairs include the following:

- Career Guidance – Josh McNeill
- Technical – Amit Kothari
- WesternITE Editor – Erica Jensen
- Student Funding & Initiatives - Kimberly Leung
- Public Relations – Paul Stanis
- Webmaster – Cameron Shew
- Advertising – Ryan Zellers
- District LAC – Cathy Leong

Section Representatives include the following:

- Alaska – Renee Whitsell
- Bay Area – Frank Penry
- Central California – Nick Carcha
- Central Coast – Tom Mericle
- Hawaii – Jenny Tapat
- Northern California – Ravi Narayanan
- Oregon – Pat Marnell
- Riverside-San Bernardino – Ronald Chan
- San Diego – Mohammad Amin
- Southern California – Josh McNeill
- Washington – Daniel Lai

### III. Recognition of Local Arrangements Committee

#### A. Local Arrangements Committee

President Neelam Dorman introduced and recognized the Local Arrangements Committee from the 2020 Annual Meeting for their handling and adjustments converting the Annual Meeting to a virtual meeting. The recognition included a Presidential Proclamation declaring the day the 2020 Annual Meeting LAC Day. The following LAC committee members were recognized:

- Annual Meeting Chair – Cathy Leong
- Vice Chair – Neelam Dorman
- Finance Chair – Giancarlo Ganddini
- Hotel Chair – Richelle Takara
- Registration Chair – Claire Fukuoka
- Social Activities/Publicity – Jenny Tapat
- Technical Program – Sowmya Chandrasekhar
- Technical Tours – Ty Fukumitsu
- Exhibitor – Dean Lehman
- Sponsorship – Zaki Mustafa
- Student Activities – Josh McNeill

### IV. Business Meeting

#### A. State of District Address

President Neelam Dorman gave an address the outlining a review of the past year of District activities, accomplishments and future meetings.

#### B. 2019-2020 Budget

Secretary-Treasurer Joe De La Garza presented an overview of the current fiscal year-to-date budget and revenue and reported that expenses are generally in line with expectations and budget. Anticipate additional revenue from the 2020 Annual Meeting, and it is projected to end the fiscal year in the positive.

#### C. 2020-2021 Budget

Secretary-Treasurer Joe De La Garza also presented the draft proposed budget for 2020-2021 and included review of the adjustments made to account for the reduction of revenues based on reduced membership related to creation of the new Mountain District. Also projected revenues were adjusted based on anticipated changes to revenue from sponsorships, advertisements and position available ads. Overall proposed budget is balanced. New bylaws state that the proposed budget does not have to be voted on by the members and is approved by the Executive Committee and the Section Representatives

### V. Election Results

The election results were announced and the winners of the 2020 election include the following: President Giancarlo Ganddini, Vice President Joe De La Garza, and Secretary-Treasurer Kimberley Leung.

### VI. ITE International President Remarks

ITE International President Randy McCourt provided remarks to the attendees and officiated the installation of the new officers.

## VII. Incoming President Remarks

New President Giancarlo Ganddini provided closing remarks and thanked Neelam.

## VIII. Adjournment

Neelam Dorman announced that the next Business Meeting will be held during the next Annual Meeting, which is a joint meeting with International in Portland, Oregon. Meeting was adjourned at 3:00 pm.