



## 2020 Annual Board Meeting Agenda

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*Virtual Meeting*  
*Sunday, June 28, 2020*  
*8:00 - 11:30 am*  
*(PDT)*

### Welcome

The Western District Board welcomes committee chairs, council chairs, and section and chapter leaders to its annual board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

\*Indicates items where action is required.

### Meeting Agenda

<b>I.</b>	<b>Call to Order and Roll Call</b>	<b>(Dorman)</b>	<b>8:00 am</b>
<b>II.</b>	<b>Approval of Agenda*</b>	<b>(Dorman)</b>	<b>8:05 am</b>
<b>III.</b>	<b>Items of Record and Consent Agenda</b>	<b>(Dorman)</b>	<b>8:10 am</b>
	a. Items of Record*		
	b. Consent Agenda*		
	i. Approval of January 31, 2020 Mid-Year Board Meeting Minutes		
<b>IV.</b>	<b>President's Report</b>	<b>(Dorman)</b>	<b>8:15 am</b>
	a. WesternITE and Communications		
	b. Section/Chapter Visits		
	c. Action Items (see attachment)		
<b>V.</b>	<b>Vice President's Report</b>	<b>(Gandinni)</b>	<b>8:20 am</b>
	a. Awards		
	b. Committee Chair Travel Budget		
	c. Leadership Directory Update		
<b>VI.</b>	<b>Secretary-Treasurer's Report</b>	<b>(de la Garza)</b>	<b>8:25 am</b>
	a. 2019-2020 Fiscal Year-to-Date Financial Report		
	b. 2020-2021 Proposed Budget		
<b>VII.</b>	<b>Past President's Report</b>	<b>(Spencer)</b>	<b>8:35 am</b>
	a. Lifetime and Individual Achievement Awards		
<b>VIII.</b>	<b>International Directors' Reports</b>		<b>8:40 am</b>
	a. International Director's Report	(Ortiz)	
	b. International Director's Report	(Leong)	

<b>IX.</b>	<b>ITE International Remarks</b>		<b>8:50 am</b>
	a. Executive Director	(Paniati)	
	b. International President	(McCourt)	
<b>X.</b>	<b>District Administrator's Report</b>	<b>(Whitlock)</b>	<b>9:00 am</b>
	a. Taxes and Insurance		
	b. Election update		
<b>XI.</b>	<b>WesternITE Managing Editor's Report</b>	<b>(Jensen)</b>	<b>9:05 am</b>
<b>XII.</b>	<b>Advertising Manager's Report</b>	<b>(Sweeting)</b>	<b>9:10 am</b>
<b>XIII.</b>	<b>Website Manager's Report</b>	<b>(Shew)</b>	<b>9:15 am</b>
<b>XIV.</b>	<b>Committee Reports</b>		<b>9:20 am</b>
	a. Technical Committee	(Kothari)	
	b. Career Guidance Committee	(McNeill)	
	c. Student Funding & Initiatives Committee	(Leung)	
	d. Public Relations Committee	(Stanis)	
	e. District LAC Committee	(Leong)	
<b>XV.</b>	<b>Annual Meeting Reports</b>		<b>9:50 am</b>
	a. 2020 Honolulu	(Leong/Dorman)	
	b. 2021 Portland	(McCourt/O'Brien)	
	c. 2022 Palm Springs	(Acuna/Laurie)	
<b>XVI.</b>	<b>Section Representative Reports</b>		<b>10:20 am</b>
	a. Alaska	(Whitesell)	
	b. Bay Area	(Penry)	
	c. Central California	(Carcha)	
	d. Central Coast	(Mericle)	
	e. Hawaii	(Tapat)	
	f. Northern California	(Narayanan)	
	g. Oregon	(Marnell)	
	h. Riverside San Bernardino	(Chan)	
	i. San Diego	(Amin)	
	j. Southern California	(McNeill)	
	k. Washington	(Lai)	
<b>XVII.</b>	<b>Old Business</b>		<b>11:20 am</b>
<b>XVIII.</b>	<b>New Business</b>		<b>11:20 am</b>
	a. Fall Executive Board Kick-Off Meeting	(Dorman)	
<b>XIX.</b>	<b>Next Board Meeting: Friday, January 22, 2021, Southern California (Tentative)</b>		
<b>XX.</b>	<b>Adjourn</b>		<b>11:30 am or earlier</b>

## **Zoom Meeting Details**

Join Zoom Meeting

<https://us02web.zoom.us/j/87448635757>

Meeting ID: 874 4863 5757

Password: wdleader

One tap mobile

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+13462487799,,87448635757#,,1#,669274# US (Houston)

Dial by your location

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+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

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+1 312 626 6799 US (Chicago)

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Password: 669274

Find your local number: <https://us02web.zoom.us/u/kcU1dWG7ml>

## **Outstanding Action Items from 2020 Mid-Year Board Meeting**

1. Neelam to compile list of competing leadership training programs on West Coast to be provided to ITE Int'l.
2. Neelam to develop bank account (Wells Fargo) transition guidelines.
3. Dalene and Cathy will work on Model charter for student chapters and re-issue for all student chapters.
4. Joe to undo the student fund discrepancy on Wells Fargo Account.
5. Mark and Cathy to set up committee to re-look at individual achievement award and report back at Annual Meeting.
6. Dalene to update all bylaws and send to IBOD for approval and then Neelam will sign.
7. Dalene to change title of Policies Manual to say Procedures, per ITE Bylaws. Reorganize all topics alphabetically, update document per comments from Cathy and Neelam.
8. Cameron to ask for quote for update to website (last done in 2015 for \$7K).
9. Josh to circulate application for Young Professional from ITE HQ for review.
10. Paul to include social media report in his committee report.
11. Amit to review Student Data Collection Fund program for possible revamp.