Welcome
The Western District Board welcomes committee chairs, council chairs, and section and chapter leaders to its mid-year board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

*Indicates items where action is required.

Meeting Agenda

I. Call to Order and Introductions (Spencer) 9:00 am

II. Approval of Agenda*

III. 30 Items of Record and Consent Agenda (Spencer) 9:10 am
   a. Items of Record*
      i. Reappointment of Amit Kothari as the Technical Chair
      ii. Appointment of Erica Jensen as WesternITE Editor
      iii. Confirmation of 2018 Annual Meeting (Keystone) Registration Rates
   b. Consent Agenda*
      i. Approval of June 18, 2017, Annual Board Meeting Minutes
      ii. Approval of June 20, 2017 Annual Business Meeting Minutes

IV. 40 President’s Report (Spencer) 9:20 am
    a. WesternITE and Communications
    b. LeadershipITE
    c. Section/Chapter Visits
    d. Action Items (see attachment)

V. 50 Vice President’s Report (Dorman) 9:30 am
   a. Leadership Directory update

VI. 60 Secretary-Treasurer’s Report (Barricklow) 9:40 am
    a. Close of 2016-2017 Fiscal Year Accounting
    b. 2017-2018 Fiscal Year-to-Date Financial Report
    c. Exchange of Records Meeting Summary
VII. **Past President’s Report** (Leong) 9:50 am
   a. Lifetime and Individual Achievement Awards
   b. Committee Travel Budget

***BREAK*** 10:00 am – 10:45 am

VIII. **Nominations - Executive Session**
   a. Nomination of 2018-2019 Candidates for Western District Officers and International Director
   b. Nomination of 2018 Individual and Lifetime Achievement Awards

IX. **Nominating Committee Announcements - Resume General Session**
   a. Acceptance of Nomination Committee’s Slate of Candidates*
   b. Coin flip and notification procedures in WesternITE printed newsletter and website

X. **International Directors’ Reports** 11:00 am
   a. 101 International Director’s Report (Okitsu)
   b. 102 International Director’s Report (Aspelin)
   c. 103 International Director’s Report (Ortiz)

XI. **ITE International Remarks**
   a. 111 International President (Sanderson)

XII. **District Administrator’s Report** (Whitlock) 11:30 am

XIII. **WesternITE Managing Editor’s Report** (Jensen) 11:40 am

XIV. **Advertising Manager’s Report** (Sweeting) 11:50 am

XV. **Website Manager’s Report** (Link) 12:00 pm

XVI. Continue with Committee Chair Reports as time allows up to lunch break

***Lunch*** 12:15 pm +/-
XVI. Committee Reports (Cont.)
   a. 161 Advisory Committee (Leong)
   b. 162 Technical Committee (Kothari)
   c. 163 Membership Committee (De La Garza)
   d. 164 Legislative Committee (Mericle)
   e. 165 Career Guidance Committee (McNeill)
   f. 166 Vendor Committee (McKhann)
   g. 167 Student & Faculty Initiatives Committee (Scharf)
   h. 168 Student Endowment Committee Report (Leung)
   i. 169a Public Relations Committee (Stanis)
   j. 169b Traffic Bowl Committee (Ackerm)
   k. 169c LAC Liaison (McCourt)

XVII. ITE Technical Council Reports
   a. 171 ( )

***BREAK***

XVIII. Annual Meeting Reports
   a. 181 2017 San Diego (De La Garza)
   b. 182 2018 Keystone (Waldman)
   c. 183 2019 Monterey (Leung, Link)
   d. 184 2020 Honolulu (Leong, Dorman)
   e. 185 2021 Portland (O’Brien)
   f. 186 2022 Palm Springs (Acuna, Laurie)
   g. 187 2023 Boise (Luper)

XIX. Old Business
XX. New Business
   a. 201 Student Leadership Summit Recap (Spencer)
   b. 202 LeadershipITE Reports (Wu)
   c. 202a LeadershipITE Funding Request (Carstens)
   d. 203 Changes to Committee Chair Duties (Spencer)

XXI. Next Board Meeting: Sunday June 24, 2018, Keystone, CO
XXII. Adjourn
Outstanding Action Items

Action Items from 2017 Annual Board Meeting:

1. Cathy Leong to amend travel policy to add annual budgeting of committee chair travel.
2. Neelam Dorman to update VP duties regarding travel reimbursement for committee chairs.
3. Mark Spencer to contact section boards to ensure that taxes become a part of the board action items.
4. Karen Aspelin to provide article on advocacy for E-news.
5. Dalene Whitlock to investigate fiduciary insurance – what coverage we have and may need. Check to see how much it would cost to increase the District’s coverage to cover our sections.
6. Danielle Scharf to check with Rhonda on how sharing officers with other organizations is working.
7. Alyssa Rodriguez to send updated PowerPoint file to Justin to post on Western District website.
8. Walter Okitsu to revise and submit updated International Director duties to Dalene.
9. Walter Okitsu and Dues Committee will develop recommendations regarding dues simplification.