



2018 Mid-Year Board Meeting Minutes

*Cal State East Bay Conference Center
1000 Broadway, Oakland, California
Friday, January 26, 2018
9:00 am – 5:00 pm*

The Western District Board Meeting assembled committee chairs, LAC chairs, and section and chapter leaders. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors.

CALL TO ORDER AND INTRODUCTIONS

Western District President Mark Spencer called the meeting to order at 9:00 a.m. Attendees at the meeting were:

BOARD MEMBERS:

Mark Spencer, President
Cathy Leong, Past President
Neelam Dorman, Vice President
Paul Barricklow, Secretary-Treasurer (preparer of the meeting minutes)
Walter Okitsu, International Director (2016-2018)
Karen Aspelin, International Director (2017-2019)
Carlos Ortiz, International Director (2018-2020)

COMMITTEE CHAIRS AND GUESTS:

Dalene Whitlock, District Administrator
Erica Jensen, Managing Editor WesternITE
Josh McNeill, Career Guidance Committee Chair
Tom Mericle, Legislative Committee Chair
Ken Ackeret, Traffic Bowl Chair
Kimberly E. Leung, Endowment Fund Chair
Randy McCourt, LAC Liaison
Amit Kothari, Technical Committee Chair
Robert Sweeting, Advertising Manager WesternITE
Paul Stanis, Public Relations Chair
Justin Link, Website Manager Chair
Janna McKhann, Vendor Chair
Ben Waldman, 2018 LAC Co-Chair
Giancarlo Ganddini, Secretary-Treasurer Candidate

I. Call to Order and Introductions

Sign-in sheet attached.

II. Approval of Agenda

MOTION: Neelam Dorman motion to approve the agenda, 2nd Dalene Whitlock. Motion passed.

III. Items of Record and Consent Agenda

A. Items of Record

1. Reappointment of Amit Kothari as the Technical Chair
2. Appointment of Erica Jensen as WesternITE Editor
3. Confirmation of 2018 Annual Meeting (Keystone) Registration Rates

B. Consent Agenda

1. Approval of June 18, 2017, Annual Board Meeting Minutes
2. Approval of June 20, 2017, Annual Business Meeting Minutes

Karen Aspelin requested "Draft" be removed from 2017 Annual Board Meeting Minutes headers.

Motion: Walter Okitsu motions Items of Record and Consent Agenda be approved with suggested edit, 2nd Karen Aspelin. Motion passed.

IV. President's Report

A. WesternITE and Communications

Western District President Mark Spencer discussed the fall printed edition of the WesternITE and the six-monthly E-Newsletters from July to December 2017. Next printed WesternITE Edition will be spring 2018.

B. LeadershipITE

Three LeadershipITE participants were selected from the Western District: Kevin Carstens (SF Bay Area), Jeremy Frisch (SF Bay Area) and Devin Moore (Nevada). Only Kevin Carstens requested funding from the District; he received \$3,000 in financial assistance from the District and will submit a report to the board at the 2019 Mid-Year Meeting.

Motion: Walter Okitsu motions that the \$3K originally budgeted for a second Western District participant go to a general LeadershipITE Sponsorship, 2nd Cathy Leong. Motion passed.

C. Section/Chapter Visits

Western District President Mark Spencer described travel to date including:

1. 2017 ITE International Annual Meeting
2. Exchange of Records Meeting
3. 3 Section Meetings
4. 1 Student Chapter Meeting
5. 2018 Keystone Planning Meeting
6. 2017 Student Leadership Summit

D. ITE Western District Membership Drive

Western District President Mark Spencer discussed his initiatives to engage Caltrans to add members within their Public Agency Membership. Public Agency Memberships are noted to have the greatest potential for membership increases. Other areas are encouraged to pursue similar opportunities within their sections and chapters.

Further discussion included:

- Caltrans engineer's union does require the member to pay \$100 out of pocket for the membership.
- Caltrans Employees are not reimbursed for meeting meals.
- Members of the Colorado-Wyoming Section are pursuing similar strategies with Colorado DOT.

E. ITE Western District Committee Chair Duties Workshop

Western District President Mark Spencer, Past President Cathy Leong, Vice President Neelam Dorman, Secretary-Treasurer Paul Barricklow, and International Director Karen Aspelin hosted a workshop with the Managing Editor Erica Jensen, the Website Manager Justin Link, and Public Relations Committee Chair Paul Stanis on January 25th, 2018, to discuss the roles and responsibilities of three of our Committee Chairs.

The results of the meeting will require edits to all chair duties. Cathy Leong provided these initial edits to the duty descriptions:

WesternITE Managing Editor

- ITE HQ modified the Newsletter Award to District/Section Communications Award
- Deleted Managing Editor's Duty to submit an entry for Newsletter Award
- Assigned District Communications Award submission to Public Relations Committee. Managing Editor to assist.
- Determined to move the social media responsibilities to Public Relations Committee. Created Social Media Manager position within the Public Relations Committee.

ITE Western District Webmaster

- Webmaster to continue to create procedures documents for web managing procedures
- With procedures documented, the Professional Service Directory and Endowment Fund page responsibility and edit permissions will be provided to the respective chairs
- Social Media Duties will be moved to Public Relations Committee

- Technical assistance is needed to support website.

Public Relations Committee Chair

- Duties refined to include Western District Promotion Video initiative, Social Media Plan, and Submission of the Western District Communication Plan for the award
- Social Media Plan to include a new volunteer to lead the social media program

Cathy Leong will lead the edits with input from Paul Stanis and Erica Jensen.

Action: Cathy Leong to coordinate the Chair Duty edits.

Walter Okitsu asked if the Social Media person has been identified.

Cathy Leong stated a couple names have been suggested and are currently being vetted.

V. Vice President's Report

A. Exchange of Accounts

Vice President Neelam Dorman described the exchange of accounts and planning meeting held on September 15, 2017, attended by President Mark Spencer, Past President Cathy Leong, Vice President Neelam Dorman and Secretary-Treasurer Paul Barricklow.

B. Previous Fiscal Year Financial Closure

Vice President Neelam Dorman detailed the end of 2017 financial status. Highlights included surplus income from the Albuquerque and San Diego Meetings and its allocation. Overall, the budget line items were maintained with only minor overs and unders. The District's income exceeded expenditures by \$32,732.27 and funds were allocated to fund District initiatives such as LAC Website Platform, Social Media Initiative, LAC advances and sponsorships, LeadershipITE Sponsorships and Scholarships, the Mid-Year Communications Workshop, as well as the support of the San Diego Student Chapter Student Leadership Summit Scholarship. District reserves of 1.5 times annual expenditures are met and stable. Cathy Leong stated excess funds used to pay expenditures early to limit the impact to future operating budgets. Cathy emphasized that the large net income was because San Diego Annual Meeting income was realized earlier than usual, in FY 2017 rather than FY 2018.

Mark Spencer confirmed the pay it forward approach. For example, annual meeting surplus revenue gives back to the student volunteers to attend the following year's student leadership summit.

Karen Aspelin commented that code 615 needs the title be updated to the Wayne T. and Patricia Van Wagoner Award.

Action: Paul Barricklow to update Quicken and other accounting documentation.

C. Tax Form Submittal

Neelam is working with CPA Victoria Mwangi in Santa Rosa, CA.

D. Committee Travel

Neelam provided a status on the committee travel stating 25% expended to-date and the remainder to be available for Annual Meeting. Annual Meeting includes 2 hotel days and travel from DEN to Keystone.

Mark Spencer stated expenditures for committee travel will vary widely due to the location of meetings.

E. Leadership Directory

The Leadership Directory was last updated in September 2017 and more updates are pending January 2018.

F. Vice President Duties Update

The Committee Chair travel budget tasks were added to Vice President Duties document.

VI. Secretary-Treasurer's Report

A. 2017-2018 Fiscal Year-to-Date Financial Report

Paul Barricklow presented the income and expenditures from October 2017 to January 8, 2018. All income and expenditures are in line with the budget expectations.

Current assets (checking, savings, endowment checking) and endowment investment balances were provided and are in line with expectations.

Paul identified that if the Western District is called upon to print a meeting publication, the WesternITE Printing budget (801) would likely be exceeded. Ben would like to consider the printing.

B. Exchange of Records Meeting Summary

On September 22, 2017, Paul met with President Mark Spencer, Past President Cathy Leong, and Vice- President Neelam Dorman for the Exchange of Accounts Meeting in Santa Ana, CA. Accounting records were transferred and bank signature cards updated. In addition to the traditional meeting procedures, the Board officers reviewed the FY '18 budget.

VII. Past President's Report

A. Candidate Nominations Committee

Cathy Leong stated she has received two nominations for Secretary-Treasurer and one nomination for International Director. Board will consider candidates in closed session.

B. Individual and Lifetime Achievement Awards Nomination Committee

Nominations for Individual Achievement Award and Lifetime Achievement Award were solicited from all Section and Chapter Past Presidents and sought from the entire District membership through announcements in the District E-news and on the website. Nominees

were ranked by past LAA recipients and Board members. The compiled rankings will be presented to the Board in closed session.

Walter Okitsu questioned if the nominations duties should be moved from the Past President's duties? Discussion further in closed session.

VIII. Nominations - Executive Session

1. Nomination of 2018-2019 Candidates for Western District Officers and International Director
2. Nomination of 2018 Individual and Lifetime Achievement Awards

IX. Nominating Committee Announcements

A. Acceptance of Nomination Committee's Slate of Candidates

Past President Cathy Leong announced the following slate of candidates for the 2018 elections.

President: Neelam Dorman

Vice President: Paul Barricklow

Secretary-Treasurer: Dennis Acuna and Giancarlo Ganddini

International Director: Cathy Leong

B. Coin flip and notification procedures in *WesternITE* printed newsletter and website

As Giancarlo Ganddini was present and Dennis Acuna not available, Giancarlo chose Electronic Media and "Heads" for the coin flip. Coin flip resulted in "Tails".

Dennis first in Electronic

Giancarlo will be first in printed media.

C. Nomination of ID Duties

Due to change in election schedules and to avoid the appearance of a conflict of interest, all election duties for the International Director candidates will move from Past President to the incoming ID.

Action: Cathy Leong will edit Past President Duties and Walter Okitsu will edit the Senior ID Duties to reflect election responsibilities.

X. International Directors' Reports

A. Senior International Director's Report

Walter Okitsu reported on International Budget and Finance Committee and positive fiscal turnaround.

Constitutional Amendments Committee: In a fall ballot, the following amendments to the Constitution received the required two-thirds approval from voting members for passage:

- Modifying the vice-presidential election process to eliminate candidacy by petition and to have the election results decided by March of each year. The change would apply at the earliest to the 2019 VP election.
- Modifying the succession in the event of a VP vacancy.
- Eliminating the membership grade of Institute Affiliate.
- Shifting the range of potential dates for the Annual Meeting from the current July 15th to November 15th to an earlier June 1st to October 15th.

International election policy reminders include no mass mailing/emailing but no restrictions on social media.

Walter Okitsu provided an update on the ID Student Membership Committee. Discussion followed on the success and growth of the Student Leadership Summit. Further efforts are being pursued to capture attendees as members.

Walter Okitsu provided an update on the 2019 Election of International Vice President changes. The Institute's Nominations Committee selected Jason Crawford of Texas District and Randy McCourt of Western District to run.

Walter presented updates on the Western District Dues Task Force for consistency in District, Section, and Chapter dues.

As International ITE has backed off on level dues platform this completes the pending action item for recommendations.

Walter has posted revised International Director duties.

B. Middle International Director's Report

Karen Aspelin presented a summary of activities since San Diego. Included was a discussion on STEM subcommittee and its commissioned web survey.

Karen is unable to attend the planned Intermountain Section Meeting in Jackson Hole and thus time/funds are available for needed section chapter visits.

C. Junior International Director's Report

Carlos Ortiz presented an update on meetings attended and his involvement with the ID Advocacy Standing Committee.

XI. ITE International Remarks

A. International President

No report.

XII. District Administrator's Report

Dalene Whitlock presented the District Administrator's Report including the following highlights. Since 2017 Annual Meeting, there were no section changes and no bylaws changes.

Dalene confirmed with both District Insurance Policies that our policies are only covering the District. LACs are covered because of umbrella clauses but not section-level meetings like Intermountain or the Quad Section Meetings.

Sections should not comment on things as the "Institute". Personal opinions are OK.

Mark Spencer mentioned local Sections and Chapters need to have their own insurance.

Carlos Ortiz suggested we should provide guidance.

HQ does have a group policy available. Estimated expense \$500 to \$1000. Most likely for hosted events at hotels. Insurance information could be part of the HQ leadership orientation.

Action: Carlos Ortiz will suggest insurance guidance is part of the HQ leadership orientation.

Status as California non-profit is expired. Western District registration is missing a form.

Action: Dalene Whitlock will continue to work on resolving non-profit status or next steps to reestablish non-profit status with the State of California.

XIII. *WesternITE* Managing Editor's Report

Discussion on HQ Newsletter Award now called the Communications Award for all Districts and Sections. The Western District will submit, even though it will be competing with its sections. District submission for Award is moving to Public Relations Committee.

E-News focused to drive traffic to other places, most importantly the website. Opt-out green option has been recreated.

Discussion: Students should not be getting printed Newsletters. All students should get emailed Newsletter.

Erica is creating instruction documents.

Keystone wants space in E-News and/or Spring Newsletter. All content due by the 20th of each month.

XIV. Advertising Manager's Report

Robert Sweeting stated he has 10 Gold sponsors on the rotating banner, thus Silver sponsorships will not be included in the banner this year. He has pre-sold several Gold memberships for 2018. No changes are recommended to the budget income expectations.

XV. Website Manager's Report

Working on technical compendium for San Diego Meeting.

Overall, most information is being provided via the website. Traffic for the website is being driven by e-news.

Senior International Director has a Twitter account and Walter will get the password from previous Senior ID Alyssa Rodriguez.

Action: Website Manager to provide logins for social media accounts for transfer to the new Social Media Manager.

Action: Walter will get the password from previous Senior ID Alyssa Rodriguez.

Justin is resigning from Webmaster effective end of June's Annual Board Meeting.

Action: Mark Spencer and Cathy Leong will search and appoint replacement website manager.

XVI. Committee Reports

A. Advisory Committee

No report.

Action: Cathy to revise the duties of Advisory Committee so that the chair is no longer the Past-Past President for second half of the calendar year but the Immediate Past President for full extent of term.

B. Technical Committee

Committee Chair Amit Kothari reported on the Annual Meeting Best Paper Award, the Wayne T. and Patricia Van Wagoner Award, the Data Collection program, and Section and Chapter Reports.

It was noted to ensure all future references use the updated title:

Wayne T. and Patricia Van Wagoner Award.

New data collection award funding was helpful as there are 13 submittals in 2018. Funding was increased from 5 student chapter awards for 2017 to 6 awards for 2018.

Posted winning proposals to help level the playing field.

The committee is developing format example to share for consistency.

The Annual Chapter and Section reports guidelines are being aligned with the Final HQ guidelines (20 pages).

C. Membership Committee

President Mark Spencer provided a summary of Committee Chair Joe De La Garza's Report. It was noted the Institute has hit 15,000 total members. The Western District increased its membership to 4,176.

D. Legislative Committee

Committee Chair Tom Mericle summarized the transportation law changes for each state within the District.

Also highlighted was the Legislative Committee's SB 743 Task Force efforts regarding new LOS Standards in California. The board recognized the continued reporting to all District members is important as the resulting impacts could have impacts District-wide. Discussion included the suggestion that SB 743 have a session in the Keystone Technical Program.

E. Career Guidance Committee

Committee Chair Joshua McNeill reported on the continued Career Development Sessions at the District Meetings. Highlights will include Resume Guidance, Workplace Situations, and the future of 21st Century Workplace sessions.

Young professional nomination deadline April 1st, 2018.

Discussion continued regarding the Best Annual Meeting Paper Award by a Young Professional, Young Professional Achievement Award, and the Employer Achievement Awards.

F. Vendor Committee

Committee Chair Janna McKhann reported on the development of a LAC Vendor Chair process built from the San Diego Meeting. She will work with Randy to assemble a master ITE vendor contact database.

The Committee is continuing to work with Keystone LAC in preparations for the Vendor Show.

The Committee is also continuing to coordinate with other organizations within the District to minimize meeting schedule conflicts.

It was suggested that recognition is provided to long-term vendors.

Action: Vendor Chair Janna McKhann to explore coordinating with vendor shows outside CA to expand market in Western District 13 states.

It was noted that HQ has a roadshow on Autonomous Vehicles.

Action: Randy will check on the availability of the HQ Autonomous Vehicle roadshow for the Keystone meeting with Jeff Lindley and communicate with Ben and Mark.

G. Student & Faculty Initiatives Committee

President Mark Spencer reported on behalf of Committee Chair Danielle Scharf. Danielle attended the Student Leadership Summit in lieu of attending the Mid-Year Board Meeting. A Summary of the student awards was provided.

H. Student Endowment Committee Report

Committee Chair, Kimberly Leung, presented the activities for the Endowment Fund Committee for the year. Balances remain above \$500K goal.

A history of transfers from checking to the investment fund was discussed and \$20K was determined to be moved.

Action: Paul will move \$20K from Endowment Fund Checking to the DA Davidson Investment Account.

Discussion on the next Endowment Fund Initiative proposed increasing goal to \$750K.

Action: Kimberly to develop a plan Endowment Funding Initiative to reach \$750K.

Ken Ackeret suggested a marketing plan be developed to speak to the associated increased benefits.

Ben suggested taking advantage of opportunities to credit the Endowment Fund. Also, an Infographic could be used to reinforce the Endowment Fund use.

Endowment Fund Spotlights will highlight student leadership.

Discussion regarding the maximum number of Data Collection Fund projects was undertaken provided adequate funding was available. The maximum number was suggested to be 8 projects per year.

I. Public Relations Committee

Committee Chair, Paul Stanis, discussed the reassignment of duties centered around Communication Plan Award and how the social media duties are being transferred from Website Manager to Public Relations Committee.

Compliments were provided on the award video production and discussion on the ITE HQ video Initiative occurred.

Looking for help in addition to Social Media Manager position.

J. Traffic Bowl Committee

Chair, Ken Ackeret, presented an update on the 2017 Traffic Bowl results. He thanked the committee members and specifically Kathy Clapp for continued assistance.

Ken solicited additional questions for this year's bowl.

Discussion followed regarding the handling of mixed district Teams. Rapid City had certificates for winners and they confirmed the trophy does not go to other districts. Keystone Professional Traffic Bowl will require mixed teams and alternative winner recognition plan.

Regarding the Student Traffic Bowl, a question regarding Team size was voiced. It was determined that the Student Traffic Bowl will default to International Rules.

K. LAC Liaison

Committee Chair, Randy McCourt, presented a draft update to the Board LAC policy regarding discounting of non-member registration fees. Discussion consensus was found in aligning the discounted rate dates. The policy should address non-member full registration rate "at the time" of registration.

Motion: Walter Okitsu motions to accept the proposed changes to the LAC Policy Manual with suggested edits regarding the time line for non-member registration fee with respect to schedule for Full Member registrations, 2nd Neelam Dorman. Motion passed.

Board discussed the proposal for a singular WesternITE Annual Meeting Website platform. The website is proposed to be flexible enough for desktop and mobile interfaces. It was also reported that proposals were solicited and a vendor selected. Mark to sign a contract with Jason Kainoa Antonio Graphics to kick off website development. No mobile application will be developed now. The first LAC to use the website would be Monterey. LACs remain responsible for the content, theme, etc.

Action: Cathy Leong to work with the selected website vendor to develop the LAC website as well as open a District PayPal account for all LACs to use.

XVII. ITE Technical Council Reports

No report.

XVIII. Annual Meeting Reports

A. 2017 San Diego

San Diego Report presentation moved to Summer Board Meeting. San Diego LAC netted approximately \$8000 above the \$6,000 they were loaned.

Action: Randy McCourt to get meeting summary data from Joe to assist in Keystone Planning.

B. 2018 Keystone

Ben Waldman summarized the Keystone Report and Budget.

Current registration total is 60. The first rate hike is January 31st and bumps in registrations are expected.

Discussion: Transportation will be key to the meeting's success. Logistics and sharing information is important.

LAC is getting a discount code for travel to-from Airport. Keep it simple and provide information.

Shipping of supplies from District. Need address by the beginning of June.

Action: Ben to send shipping address at the beginning of June.

Action: Ben to check on rooms for guests needing easy access.

Action: Ben to confirm meeting code for rooms booked at Hyatt.

C. 2019 Monterey

Report summary was provided by Kimberly and Justin, LAC Co-Chairs.

Discussion centered around food costs, budget strategies, and marketing launch. A refined budget was presented and feedback provided. Registration fee might need to be increased from the usual \$475 to around \$550.

Noted from previous LACs: Be cautious on cost-cutting, specifically cutting out coffee in the morning.

D. 2020 Honolulu

Co-Chairs, Cathy Leong, and Neelam Dorman presented the report. Discussion centered around high hotel and food costs and travel. Based on previous meeting attendance, the break-even budget attendance should be increased from 120 to 200.

E. 2021 Portland

Randy provided an update on the negotiations with International regarding a Joint 2021 Meeting. Construction of the hotel will be completed in time for the event. Commitment from HQ is pending and to be resolved soon. The hotel room rate is \$219.

F. 2022 Palm Springs (Acuna, Laurie)

Board report for the Palm Springs Meeting was reviewed. The hotel selection is complete and the contract will be sent to Board for review.

G. 2023 Boise (Luper)

The report was provided by Cody Luper. LAC Co-Chairs of Josh Saak and Jeff Jones are selected. Hotel, conference space, and activity options are being explored.

XIX. Old Business

None.

XX. New Business

A. Student Leadership Summit Recap

Discussed in Mark Spencer, Walter Okitsu, and Danielle Scharf's reports.

B. LeadershipITE Reports

1. 2017 LeadershipITE Sponsorship Report

Mark Spencer shared the letter received from Yao-Jan Wu, Student-Faculty Advisor for the University of Arizona.

2. LeadershipITE Funding Request

Cathy Leong shared the letter requesting LeadershipITE sponsorship from Kevin Carstens. The Western District has funded the \$3K request.

C. Review of Action Items from 2017 Annual Board Meeting:

1. Cathy Leong to amend travel policy to add annual budgeting of committee chair travel.

a) *Done*

2. Neelam Dorman to update VP duties regarding travel reimbursement for committee chairs.
 - a) *Upload pending*
3. Mark Spencer to contact section boards to ensure that taxes become a part of the board action items.
 - a) *Done*
4. Karen Aspelin to provide an article on advocacy for E-news.
 - a) *Done*
5. Dalene Whitlock to investigate fiduciary insurance – what coverage we have and may need. Check to see how much it would cost to increase the District’s coverage to cover our sections.
 - a) *Done*
6. Danielle Scharf to check with Rhonda on how sharing officers with other organizations is working.
 - a) *July Report at Annual Meeting*
7. Alyssa Rodriguez to send updated PowerPoint file to Justin to post on Western District website.
 - a) *Not done. Walter to get an update.*
8. Walter Okitsu to revise and submit updated International Director duties to Dalene.
 - a) *Done.*
9. Walter Okitsu and Dues Committee will develop recommendations regarding dues simplification.
 - a) *Done*

XXI. Next Board Meeting: Sunday, June 24, 2018, Keystone, CO

XXII. Adjourn

Motion: Neelam Dorman motioned to adjourn the Board meeting, 2nd Carlos Ortiz. Motion passed.

Meeting adjourned at 4:35 pm.



2018 M-Y Board Meeting Sign-in Sheet

*Cal State East Bay Conference Center
 1000 Broadway, Oakland, California
 Friday, January 26, 2018
 9:00 am – 5:00 pm*

Initials	Name	Position	Contact Update Req
MS	Mark Spencer	President	
ND	Neelam Dorman	Vice President	
PB	Paul Barricklow	Secretary Treasurer	
CL	Cathy Leong	Past President /Advisory Committee Chair/ ++	
WJO	Walter Okitsu	International Director (2016-2018)	
KEA	Karen Aspelin	International Director (2017-2019)	
CO	Carlos Ortiz	International Director (2018-2020)	
WV	Dalene Whitlock	District Administrator	
JM	Josh McNeill	Career Guidance Committee Chair	
TM	Tom Mericle	Legislative Committee Chair	
	Joe De La Garza	Membership Committee Chair	
KA	Ken Akeret	Traffic Bowl Chair	
KEL	Kimberly E. Leung	Endowment Fund Chair	
	Danielle Scharf	Student Initiatives Chair	
RM	Randy McCourt	LAC Liaison	
AK	Amit Kothari	Technical Committee Chair	
RSS	Robert Sweeting	Advertising Manager WesternITE	
PS	Paul Stanis	Public Relations Chair	
JL	Justin Link	Website Manager Chair	
JM	Janna McKhann	Vendor Chair	
EJ	Erica Jensen	Managing Editor WesternITE	
	Aaron Huemann	2018 LAC Co-Chair	
BW	Ben Waldman	2018 LAC Co-Chair	
	Michael Sanderson	International VP	
	Dennis Acuna	Palm Springs Meeting proposer	
	Laurie Gianfranco	Palm Springs Meeting proposer	
	Pamela O'Brien	2021 Portland LAC	
	Joshua Saak	2023 Idaho LAC Co-Chair	
	Jeff Jones	2023 Idaho LAC Co-Chair	
	George Van Horn	Idaho Chapter President	

GG GIANCARLO GANDOLINI SEC/TREAS. CANDIDATE

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