

ITE Western District
2016 Annual Business Meeting
July 12, 2016

Held at the Hotel Albuquerque, Albuquerque, New Mexico

I. CALL TO ORDER

A. Pledge of Allegiance

B. Moment of Silence for Deceased Members

David Capelle	Angie Louie
James MacIssac	David Roper
Richard C. Thomas	Lawrence Wherry
Robert Wortman	

II. INTRODUCTION OF COMMITTEE CHAIRS

Western District President Cathy Leong introduced the District's committee chairs.

III. PRESENTATION OF WESTERN DISTRICT AWARDS

A. Student Initiatives Committee Awards: Chair Danielle Scharf presented the following awards:

- Outstanding Undergraduate Award – Ashley Kim from Cal Poly San Luis Obispo
- Outstanding Graduate Student Award – Kevin Carstens from Cal Poly San Luis Obispo
- Outstanding Educator Award – Dr. Kevin Chang from University of Idaho
- Student Chapter Award – Cal Poly San Luis Obispo; Honorable mention awards were given to Oregon State University and University of Utah
- Student Paper Award – Monirehalsadat Mohmoudi from Arizona State University

B. Student Endowment Fund Awards: Chair Kimberly Leung presented the following awards:

- Visionary Level: Dongho Chang, Tom Mericle, Rock Miller, Walter Okitsu, Jennifer Rosales, Edward Stafford, Tim and Stephanie Harpst
- Gold Level: San Francisco Bay Area Section, Southern California Section
- Platinum: Intermountain Section
- Highest Overall Contribution to the Student Endowment Fund – Intermountain Section
- Highest Contribution per member to the Student Endowment Fund – Riverside San Bernardino Section

- C. **Technical Committee Awards:** Chair Amit Kothari presented the following awards:
- Wayne T. Van Wagoner Award – Jamie Mackey, “Emerging Methods of Signal Timing Optimization”
 - Section Activity Award (Small) – Riverside-San Bernardino Section
 - Section Activity Award (Large) – San Francisco Bay Area Section
- D. **Career Guidance Committee Awards:** Chair Neelam Sharma presented the following awards:
- Employer Achievement Award – Wilson Okamoto Corporation

IV. WESTERN DISTRICT OFFICERS ELECTION

- A. **Last Call for Ballots**
- B. **Election Tellers Committee:** President Leong convened the election tellers committee headed by District Administrator Dalene Whitlock. Other members of the tellers committee were Erik Zandlviet and Anthony Henderson.

V. CANDIDATES FOR INTERNATIONAL VP

President Leong spoke on behalf of Michael Sanderson. She relayed a story about Michael’s calm and poised handling of the Western District Annual Meeting in Montana.

VI. STATE OF THE DISTRICT ADDRESS

The following remarks are highlights of the address Western District President Cathy Leong made to the membership:

- The District now has Articles of Incorporation and Bylaws revisions thanks to the hard work of our District Administrator.
- Initiated career guidance track at our annual meeting.
- Provided details of \$15,000 funded directly by the Student Endowment Fund to support student initiatives.
- District is financially sound and reserves are met.
- Board established annual scholarship for Leadership ITE.
- Hotel contract secured for upcoming annual meetings. 2020 meeting will be in Hawaii.
- District is communicating with members on a regular basis through e-news.

VII. 2016-2017 BUDGET

Secretary-Treasurer Dongho Chang summarized the state of the District’s accounts for FY 2015-2016 and introduced the draft budget for FY 2016-2017. He indicated that the District is expected to be within the budget and met its reserves target this past year. He highlighted the District’s decision to establish a \$3,000 scholarship fund for Leadership ITE. A balanced budget of approximately \$80,000 was presented to the membership.

Pat Noyes made a motion to increase the District Administrator Honorarium by \$1. The motion was seconded by Ray Davis. The motion passed.

Ray Davis moved, Rock Miller 2nd to accept the budget. The budget was approved by the membership.

VIII. ELECTION RESULTS

The winners of the 2016 election were announced: President Mark Spencer, Vice President Dongho Chang, Secretary-Treasurer Neelam Dorman, and International Director Karen Aspelin. Referendum for the Bylaws Revisions vote was yes. There were no ballots to destroy.

IX. ADJOURNMENT

Ray Davis moved, Neelam Dorman 2nd to adjourn the meeting. Motion passed. Meeting adjourned at 1:15 pm.