

ITE Western District
2014 Annual Business Meeting
July 1, 2014

*Held at the Rushmore Plaza Civic Center, Rapid City, South Dakota
Meeting Minutes: By Cathy Leong, P.E.*

I. CALL TO ORDER

A. Pledge of Allegiance

B. National Anthem

C. Moment of Silence for Deceased Members

Bernard Deeter	Richard Mitchell
Michael Dixon	Roy Nakadegawa
Terrance Gibson	Roy Parker
William Glickman	Matt Rifkin
John Melanson	

II. INTRODUCTION OF COMMITTEE CHAIRS

Western District President Karen Aspelin introduced the District's committee chairs.

III. PRESENTATION OF WESTERN DISTRICT AWARDS

A. Student Initiatives Committee Awards: Chair Danielle Scharf presented the following awards:

- James H. Kell Competition RFP – Cal Poly San Luis Obispo
- Student Chapter Award – Cal Poly San Luis Obispo, UCLA (Honorable Mention), Cal Poly Pomona (Honorable Mention)
- Student Paper Award – Britton Hammit, University of Wyoming
- Outstanding Undergraduate Award – Kaylinn Roseman, Cal Poly San Luis Obispo
- Outstanding Graduate Student Award – no nominees this year
- Outstanding Educator Award – Eugene Jud, Cal Poly San Luis Obispo
- Western District Fellowship – Christopher Cameron, CU-Denver
- Student Website Award – Cal Poly Pomona, University of Nevada, Reno (Honorable Mention)

B. Student Endowment Fund Awards: Chair Kimberly Leung presented the following awards:

- Highest Overall Contribution to the Student Endowment Fund – Intermountain Section
- Highest Contribution per member to the Student Endowment Fund – Montana Chapter

- C. **Technical Committee Awards:** Chair Amit Kothari presented the following awards:
- Wayne T. Van Wagoner Award – Peter Koonce, “Changing the DNA of City Streets: NACTO’s Urban Street Design Guide and the New City Street Design Paradigm” (December 2013 *ITE Journal*)
 - Section Activity Award (Small) – Riverside-San Bernardino Section
 - Section Activity Award (Large) – Southern California Section
- D. **Membership Committee Awards:** Chair Joe de la Garza presented the following awards:
- Highest Percentage Membership Gain - Southern Arizona Chapter
 - Highest Number Membership Gain – Southern California Section
- E. **Career Guidance Committee Awards:** Chair Neelam Sharma presented the following awards:
- Best Annual Meeting Paper by a Young Professional – Jeremy Jackson
 - Employer Achievement Award – URS Corporation
 - Young Professional Achievement Award – Justin Link
- F. **Website Committee Awards:** Chair Justin Link presented the following award:
- Best Website Award – Washington Section
- G. **WesternITE Awards:** Editor Joey Paskey presented the following awards:
- Wisest and Windiest Scribe – Alaska Section, Danielle Fay and Erica Jensen

IV. WESTERN DISTRICT OFFICERS ELECTION

- A. **Last Call for Ballots**
- B. **Election Tellers Committee:** President Karen Aspelin convened the election tellers committee chaired by Jonathan Upchurch. Other members of the tellers committee were Robert Sweeting and Paul Barricklow.

V. CANDIDATES FOR INTERNATIONAL VP

International Vice President Candidates Paula Benway and Ray Davis addressed the members in attendance.

VI. SPECIAL PRESENTATION

- A. **Student Leadership Summit:** Kaylinn Roseman provided a recap of the Student Leadership Summit held on February 15-17, 2014 at Cal Poly San Luis Obispo. There were 85 students in attendance from 11 schools. The next summit will be held at Sacramento State on February 13-15, 2015. The lead planner is Reaa Ali.
- B. **Presidential Proclamation:** President Karen Aspelin indicated that she had presented a presidential proclamation to Erik Ruehr earlier in the year. She then presented a presidential proclamation to Kaylinn Roseman.

VII. STATE OF THE DISTRICT ADDRESS

The following remarks are highlights of the address Western District President Karen Aspelin made to the membership:

- The District has seen an increase in advertising revenue this past year which could indicate an increase in the number of available jobs.
- The District awarded two scholarships for LeadershipITE.
- A Student Leadership Summit was held.
- The District was able to replenish its reserves last year.
- The Student Endowment Fund is almost at \$400,000.
- The District has adopted a new logo and shifted much of its communication to electronic rather than printed communication.
- The location of the 2018 Western District Annual Meeting was selected as Breckenridge, Colorado.

VIII. 2014-2015 BUDGET

Secretary-Treasurer Cathy Leong summarized the state of the District's accounts for 2013-2014 and introduced the draft budget for FY 2014-2015. She indicated that the District is expected to add to its reserves at the end of the year and highlighted the District's decision to contribute \$1,000 to the Student Leadership Summit in 2015. Ray Davis moved, Dalene Whitlock 2nd to accept the budget. The budget was approved by the membership.

IX. ELECTION RESULTS

The winners of the 2014 election were announced: President Carlos Ortiz, Vice President Cathy Leong, Secretary-Treasurer Mark Spencer, and International Director Alyssa Reynolds. Pat Noyes moved, Ray Davis 2nd to destroy the ballots. The ballots were then destroyed

X. ADJOURNMENT

Jim Harris moved, Ray Davis 2nd to adjourn the meeting. The meeting adjourned at 1:27 pm.