



ITE Western District 2012 Mid-Year Board Meeting

*Las Vegas, Nevada
Friday, January 27, 2012
9:00 am – 5:00 pm*

Hilton Garden Inn, Palm A

Welcome

The Western District Board welcomes committee chairs, council chairs and section and chapter leaders to its mid-year board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. There are two ex-officio members of the board: the District Administrator and the WesternITE Managing Editor. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

*Indicates items where action is required.

Meeting Agenda

- I. Call to Order and Introductions (Reynolds) 9:00 am**
- II. Approval of Agenda***
- III. Items of Record and Consent Agenda (Reynolds) 9:10 am**
 - a. Items of Record*
 - i. *Appointment of Michael Sanderson and Dalene Whitlock as co-chairs of the Western District Nominating Committee (August 2011)*
 - ii. *Appointment of Nominating Committee, including:*
 - 1. Matt Boyer
 - 2. Greg MacKinnon
 - 3. Danielle Scharf
 - 4. Nate Chanchareon
 - 5. Dennis Lammers
 - 6. Lisa Martellaro-Palmer
 - iii. *Appointment of Joey Markuson as WesternITE Managing Editor*
 - iv. *Appointment of Amit Kothari as Technical Chair*
 - v. *Appointment of Roberta McLaughlin as Legislative Chair*
 - vi. *Re-appointment of Patricia Camacho de Cano as Career Guidance Chair*
 - vii. *Appointment of Lisa Martellaro-Palmer as WesternITE Advertising Manager*

- viii. *Appointment of Chuck Huffine as Public Relations Chair*
- ix. *Due to a vacancy in the position, Monica Suter served as Past President from August -December 2011 and Ken Ackeret will serve as Past President from January 2012 until the Annual Meeting in Santa Barbara.*

- b. Consent Agenda*
 - i. *Approval of July 10, 2011, Board Meeting Minutes*
 - ii. *Approval of July 12, 2011, Annual Business Meeting Minutes*

IV. President's Report (Reynolds) 9:15 am

- a. Committee Appointments
- b. Section/Chapter Visits
- c. Strategic Planning

V. Vice President's Report (Okitsu) 9:25 am

- a. Close of 2010-2011 Fiscal Year Accounting and Taxes
- b. Committee Travel Budget
- c. Leadership Directory
- d. WesternITE Activities

VI. Secretary-Treasurer's Report (Aspelin) 9:40 am

- a. 2011-2012 Year-to-Date Financial Report
- b. Accounts Exchange Meeting Summary

VII. Past President's Report (Suter) 9:50 am

*****BREAK*****

10:00 am

VIII. Nominations - Executive Session

- a. Nomination of 2012-2013 Candidates for Western District Officers and International Director
- b. Nomination of 2012 Individual and Lifetime Achievement Awards

IX. Nominating Committee Announcements - Resume General Session

- a. Acceptance of Nomination Committee's Slate of Candidates*
- b. Coin flip and notification procedures in WesternITE, website, mailing list requests

X. International Directors' Reports 10:45 am

- a. International Director's Report (Whitlock)
- b. International Director's Report (Sanderson)
- c. International Director's Report (Suter)

XI. International President's Remarks (Miller) 11:15 am

- XII. District Administrator's Report (Grote) 11:30 am**
- a. Follow-up activities from the Annual Board Meeting
 - b. E-Voting update (history with Elections OnLine)
 - c. Activities Prior to the 2012 Mid-Year Board Meeting
 - i. *Bylaws and charters for Board action*
 - 1. Bylaws for the University of Colorado (attached)
 - 2. Bylaws and Charter for the California State University Fullerton Student Chapter (attached)
 - ii. *Pending bylaws and charters*
 - iii. *Charter and bylaw amendments process*

*****Lunch*****

12:00 pm

- XIII. WesternITE Managing Editor's Report (Markuson) 12:30 pm**
- XIV. Advertising Manager's Report (Martellaro-Palmer) 12:45 pm**
- XV. Website Manager's Report (Mustafa) 1:00 pm**
- XVI. Committee Reports 1:15 pm**
- a. Advisory Committee Report (Suter)
 - b. Technical Committee Report (Kothari)
 - c. Membership Committee Report (de la Garza)
 - d. Legislative Committee Report (McLaughlin)
 - e. Career Guidance Committee Report (Camacho de Cano)
 - f. Vendor Committee (McKhann)
 - g. Student & Faculty Initiatives Committee Report (Scharf)
 - h. Student Endowment Committee Report (Leong)
 - i. Public Relations Committee (Huffine)
 - j. Traffic Bowl Committee (Hall)
- XVII. ITE Technical Council Reports**
- XVIII. Future Annual Meetings 2:15 pm**
- a. 2016 Annual Meeting Statements of Interest (Reynolds)
- XIX. Annual Meeting Reports 2:30 pm**
- a. 2011 Anchorage Final Report (Mitchell/Brooks)
 - b. 2012 Santa Barbara (Sweeting/Mericle)
 - i. *Final Budget and Registration Fees**
 - c. 2013 Phoenix (Carroll)
 - i. *Request for funds (\$3000)**

- d. 2014 Rapid City (McCourt)
- e. 2015 Las Vegas (O'Brien/Villaluz)
- f. 2016 TBD
- g. 2017 San Diego (Wilson/Kane)

*****BREAK*****

3:15 pm

XX. Old Business

3:30 pm

- a. Western District Dues and Related Ballot Language (Okitsu)
- b. Section Tax Exempt Status (Okitsu)
- c. Western Dist. Travel Policy/Flight Reimbursement (Whitlock/Aspelin)

XXI. New Business

4:00 pm

- a. Student Traffic Bowl (Scharf)
- b. Pledge of Allegiance (Okitsu)
- c. 2012 Pro Walk Pro Bike (PWPB) conference (Miller)
 - i. *Long Beach Dec 10-12, 2012*

XXII. Next Meeting: Sunday, June 24, 2012

XXIII. Adjourn

5:00 pm