



ITE  
Western District  
2012 ~~Mid-Year~~ Board Meeting  
*Annual*

*Santa Barbara, California  
Sunday, June 24, 2010  
9:00 am - 3:00 pm*

## **WELCOME**

The Western District Board welcomes committee chairs, council chairs and section and chapter leaders to its mid-year board meeting. The voting members of the board include the President, Vice President, Secretary-Treasurer, Past President and three International Directors. These persons are responsible for all motions, voting and formal business of the District. There are two ex-officio members of the board: the District Administrator and the WesternITE Managing Editor. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

\* Indicates items where action is required

## **Meeting Agenda**

- I. Call to Order and Introductions (Reynolds) 9:00 am**
- II. Approval of Agenda\***
- III. Items of Record & Consent Agenda (Reynolds) 9:10 am**
  - A. Items of Record
    - i. *TBD*
  - B. Consent Agenda\*
    - i. *Approval of January 27, 2012 Board Meeting Minutes*
- IV. President's Report (Reynolds) 9:15 am**
  - A. Committee Appointments
  - B. Section/Chapter Visits
  - C. Strategic Planning Update
  - D. Section/Chapter Survey
- V. Vice President's Report (Okitsu) 9:25 am**
  - A. Awards
  - B. Committee Travel Budget
  - C. Taxes
  - D. Leadership Directory
  - E. WesternITE Committee
- VI. Secretary-Treasurer's Report (Aspelin) 9:35 am**
  - A. 2011-2012 Year-to-Date Financial Report
  - B. 2012-2013 Proposed Budget\* (may be held to New Business)

- VII. Past President's Report** (Ackeret) 9:45 am
- A. Candidate/Election Guide Updates\*
    - i. *Regional Candidate Selection*
    - ii. *Release of Election Results*
  - B. Review of Lifetime Achievement Award
- VIII. International Directors' Reports** 10:00 am
- A. International Director's Report (Whitlock)
  - B. International Director's Report (Sanderson)
  - C. International Director's Report (Suter)
- \*\*\*BREAK\*\*\*** 10:30 am
- IX. International President's Remarks** (Miller) 10:45 am
- X. District Administrator's Report** (Grote) 11:00 am
- A. Follow-up Activities from Mid-Year Board Meeting
  - B. Activities Prior to Board Meeting
    - i. *Charter and Bylaw Amendments*
    - ii. *E-Voting Update*
- XI. Westernite Managing Editor's Report** (Markuson) 11:30 am
- XII. Advertising Manager's Report** (Martellaro-Palmer) 11:40 am
- A. Advertising Fee Structure\*
- XIII. Website Managers Report** (Mustafa) 11:50 am
- A. Professional Services Section Revision
  - B. Drop Down Menus
- \*\*\*LUNCH\*\*\*** 12:00 Noon
- XIV. Committee Reports** 12:30 pm
- A. Advisory Committee Report (Ackeret)
  - B. Career Guidance Committee Report (Camacho de Cano)
  - C. Legislative Committee Report (McLaughlin)
  - D. Membership Committee Report (De La Garza)
  - E. Student and Faculty Initiatives Committee Report (Scharf)
  - F. Student Endowment Fund Committee Report (Leong)
  - G. Public Relations Committee (Huffine)
  - H. Technical Committee Report (Kothari)
  - I. Traffic Bowl Committee (Hall)
  - J. Vendor Committee Report (McKhann)
- XV. ITE Technical Council Reports**  
(No Council reports are anticipated, but may be provided if a representative is present)
- XVI. Future Annual Meetings** 1:30 pm
- A. 2016 Annual Meeting Presentations

- i. New Mexico Section*
    - ii. Utah Chapter*
  - B. Review Annual Meeting Proposals – **Executive Session**

**\*\*\*BREAK\*\*\***

**2:00 pm**

**XVII. Annual Meeting Reports – Resume Regular Session**

**2:15 pm**

- A. 2012 Santa Barbara (Mericle/Sweeting)
  - i. Registration and Budget Update*
- B. 2013 Phoenix (Carroll)
  - i. Request for Advance\**
- C. 2014 Rapid City (McCourt)
  - i. Memorandum of Understanding Status*
- D. 2015 Las Vegas (O'Brien)
- E. 2016 TBD
- F. 2017 San Diego (Wilson/Kane)

**XVIII. Old Business**

**2:35 pm**

- A. Western District Dues (Okitsu/Aspelin)
- B. Section Tax Exempt Status (Okitsu)
- C. ITE Membership Levels & Dues (Aspelin)
- D. Dues Transfer to Endowment Fund (Grote)
- E. Student Traffic Bowl Guidelines Document (Scharf)

**XIX. New Business**

**3:00 pm**

- A. Budget Review\*

**XX. Next Meeting: TBD**

**XXI. Adjourn**

**3:30 pm**