Western District
2011 Annual Board Meeting
Anchorage, Alaska
Sunday, July 10, 2011
7:30 a.m. – 1:30 p.m.

WELCOME

The Western District Board welcomes committee chairs, council chairs, section and chapter leaders to its board meeting. The voting members of the board include the president, vice president, secretary-treasurer, past president and three international directors. These persons are responsible for all motions, voting and formal business of the District. There are two ex-officio members of the board, the district administrator and the WesternITE managing editor. All other Western District ITE members attending are welcome to participate in the discussion as time allows.

* Indicates items where action is required

MEETING AGENDA

CALL TO ORDER AND INTRODUCTIONS (Perez) – 8:00 a.m.

APPROVAL OF AGENDA*

I. ITEMS OF RECORD & CONSENT AGENDA (Perez) – 8:05 a.m.

A. Items of Record*
   1. Reappointment of Jenny Grote as District Administrator for another 2-year term through June 30, 2013
B. Consent Agenda*
   1. Approval of February 4, 2011 Mid-Year Board Meeting Minutes
   2. Adopt the latest IRS mileage reimbursement rate of $0.555 after July 1, 2011

II. PRESIDENT’S REPORT (Perez) – 8:10 a.m.

A. District’s Strategic Plan
B. Committees Strategic Plans
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C. Committee Appointments
D. Section/Chapter Visits
E. Presidential Proclamations

III. VICE PRESIDENT’S REPORT (Reynolds) – 8:15 a.m.

A. WesternITE Committee
B. Awards Matrix Update
C. Leadership Directory
D. Western District Organization Chart Update

IV. SECRETARY-TREASURER’S REPORT (Okitsu) – 8:20 a.m.

A. 2010-2011 Year-to-Date Financial Report
B. 2011-2012 Proposed Budget (Final vote under OLD BUSINESS, Item XVI)

V. PAST PRESIDENT’S REPORT (Sanderson/Suter) – 8:40 a.m.

A. Lifetime and Individual Achievement Awards

VI. INTERNATIONAL DIRECTORS’ REPORTS – 8:50 a.m.

A. International Director’s Report (Ackeret)
   a. Election campaign issues
   b. Election campaign rules
   c. ID travel budget and coordination
B. International Director’s Report (Whitlock)
C. International Director’s Report (Sanderson)

VII. INTERNATIONAL PRESIDENT’S REMARKS (Wunderlich or Miller) – 9:00 a.m.

VIII. DISTRICT ADMINISTRATOR’S REPORT (Grote) – 9:15 a.m.

A. Follow-up activities from Mid-year Board Meeting
B. E- voting Update (history with ElectionsOnLine)
C. Activities prior to 2011 Mid-year Board Meeting, including Bylaws and Charter updates

IX. WESTERNITE MANAGING EDITOR’S REPORT (Z. Mustafa) – 9:45 a.m.

A. Technical Editor, Webmaster and Advertising Manager coordination

X. ADVERTISING MANAGER’S REPORT (Aburahmah) – 10:05 a.m.

XI. WEBSITE MANAGERS REPORT (N. Mustafa) – 10:10 a.m.
10:15 a.m.  ***BREAK***

XII. COMMITTEE REPORTS – 10:30 a.m.

A. Advisory Committee Report (Suter)
B. Technical Committee Report (Aspen)
C. Membership Committee Report (De La Garza)
D. Legislative Committee Report (Eagan)
E. Career Guidance Committee Report (Camacho de Cano)
F. Vendor Committee Report (McKhan)

H. Student and Faculty Initiatives Committee Report (Scharf)
   a. Student Traffic Bowl Award – Reduce award from $1200 to $500 since ITE International gives a $2000 travel award to each District winner*
   b. Student Book Fund – Allocate $1200 book fund to UC Denver and San Jose State pending completion of their charter and bylaws*
   c. Current Faculty Advisors and Liaisons – Please review list and notify me of any necessary changes
   d. Prospective Student Chapters – Please ask the board to notify me of any prospective student chapters

I. Student Endowment Fund Committee Report (Leong)
J. Traffic Bowl Committee (Hall)

XIII. ITE TECHNICAL COUNCIL REPORTS

(No Council reports are anticipated, but may be provided if a representative is present)

XIV. FUTURE ANNUAL MEETINGS – 11:00 p.m.

A. 2016 Annual Meeting Presentation
   1. San Diego Section

XV. ANNUAL MEETING REPORTS – 11:45 p.m.

A. 2011 Anchorage (Brooks/Mitchell)
   a. Registration numbers and Budget Update

B. 2012 Santa Barbara (Mericle)

C. 2013 Phoenix (Carroll)
   a. Request of $6,000 advance deposit*
   b. Suggested Award/Dinner Banquet Themes.
   c. Updated LAC contact list
   d. Summary of the year and expectations

D. 2014 Rapid City (McCourt)

E. 2015 Las Vegas (O'Brien)
12:00 p.m.  ***BREAK***

XVI. OLD BUSINESS – 12:15 p.m.

A. Financial Auditor/accountant help for Secretary-Treasurer (Suter)
B. Travel budget split for President and Senior ID (Okitsu)
C. Annual dues increase and other budget changes (Okitsu)
D. Adoption of new Budget for 2011-2012 fiscal year.*

XVII. NEW BUSINESS – 1:15 p.m.

XVIII. NEXT MEETING: Mid-Year Meeting location and date- TBD

XIX. ADJOURN – 1:30 p.m.