District 6 Mid-Year Board Meeting
Sacramento Airport Hotel
6945 Airport Boulevard, Sacramento, California
Friday, February 7, 2003
8:00 a.m. to 5:00 p.m.

AGENDA

8:00 a.m.  REFRESHMENTS
8:15 a.m.  CALL TO ORDER AND INTRODUCTIONS (Townsend)

APPROVAL OF AGENDA

I.  ITEMS OF RECORD
   A.  $1,000 Donation to Cal Poly-Pomona Student Chapter
   B.  District Administrator Reappointment (Pringle)
   C.  Membership Chair Reappointment (Butzier)
   D.  Vice-Membership Chair Reappointment (Sasaki)
   E.  Technical Chair Reappointment (Ackeret)
   F.  Legislative Chair Reappointment (Stringer)
   G.  WesternITE Managing Editor Appointment (Kerenyi)
   H.  WesternITE Technical Editor Appointment (Koonce)
   I.  Student Chapter Newsletter Editor Appointment (Grandstrom)
   J.  Approval of the 2003 District 6 Annual Meeting Registration Fees

II.  CONSENT ITEMS
     Recommendation:  Approve all Items
     A.  July 14, 2002 Annual Board Meeting Minutes
     B.  July 16, 2002 Annual Business Meeting Minutes
     C.  Secretary-Treasurer's Duties
     D.  Web Master Committee Chair Duties
     E.  WesternITE Managing Editor Duties
     F.  WesternITE Technical Editor Duties
     G.  Technical Committee Chair Duties
H. Career Guidance Committee Chair Duties
I. Student Chapter Annual Report Award Guidelines
J. Student RFP Competition Guidelines
K. Student Paper Award Guidelines
L. Proposed Travel Reimbursement Form

DISCUSSION ITEMS

III. PRESIDENT'S REPORT (Townsend)
   A. Section/Chapter Items and Visits
   B. Vendor Initiatives Committee Appointments
   C. Travel Reimbursement to International Meeting
   D. Miscellaneous Correspondence / Thank-You's Received

IV. INTERNATIONAL PRESIDENT REPORT (Grote)
   A. Update of International Programs and Services
   B. Activities since July Board Meeting
   C. Proposed Meeting Schedule in 2003
   D. 2003 Committees
   E. ITE Journal President's Messages

V. VICE-PRESIDENT'S REPORT (McCourt)
   B. Council And Committee Chair Travel Budget Coordination
   C. District Leadership Directory
   D. Advance Call for District Award Information
   E. Accountant Issues

VI. SECRETARY/CHIEF OFFICER'S REPORT (Mustafa)
   A. Update on Current District Finances
   B. Status of Certificates of Deposit

VII. PAST PRESIDENT'S REPORT (Grindley)
   A. Report on International Nominations

   The Board shall convene to Executive Session for the following items:
   B. Report on Nominations for District 6 Officers and International Director
   C. Report on Nominations for Individual and Lifetime Achievement Awards
The Board shall re-convene in General Session

D. Announcement of District 6 Candidates
E. Formal Notification of Candidates and WesternITE Coordination
F. District and International Candidate Mailing List Requests
G. Report on Nominations for Individual and Lifetime Achievement Awards

VIII. INTERNATIONAL DIRECTORS’ REPORTS (Romer, Davis, Noyes)
A. International Director’s Report (Romer)
B. International Director’s Report (Davis)
C. Incoming International Director’s Report (Noyes)

IX. DISTRICT ADMINISTRATOR’S REPORT (Pringle)
A. General Report
B. University of California-Davis Charter and Bylaws
C. University of Arizona Charter and Bylaws
D. District Administrator Committee Report (Chair Grindley, Townsend, McCourt, Noyes, Pringle)

X. WESTERNITE MANAGING EDITOR’S REPORT (Kerenyi)
A. General Overview and Status
B. Accounts Receivable
C. Stipend Revision (McCourt)

XI. WEBSITE REPORT (Pascal)
A. General Overview and Status
B. New Features
C. Proposal for Webpage Upgrades

XII. DISTRICT ADVISORY COMMITTEE REPORT (Miller/Grindley)
A. Current Committee Membership (Outgoing Chair Miller, Incoming Chair Grindley, Ridgway, Harpst)
B. Report on Other Committee Prospective Members (Grindley)
C. Mentoring Program (Miller/Ridgway)
D. Nomination Candidate Guidelines (Miller)
E. Nominating Procedures (Miller, Grindley, Harpst)
XIII. TECHNICAL COMMITTEE REPORT (Ackéret)
   A. Technical Activities
   B. Discussion on CD Compendium Sales (Townsend)
   C. Proposal to Scan WesternITE

XIV. CAREER GUIDANCE COMMITTEE REPORT (Rosales)
   A. Student Chapter Activities
   B. Student Chapter Newsletter
   C. Kell Competition Award (Townsend/Rosales)
   D. Endowment Subcommittee (Townsend)
      (Chair Ebeling, Miller, Boekamp, Romer, Davis, Helmer, Carson)
      ▪ MSU Endowment Status
      ▪ Endowment Opportunities for Other Chapters

XV. MEMBERSHIP COMMITTEE REPORT (Butzier)

XVI. LEGISLATIVE COMMITTEE REPORT (Stringer)

XVII. CALIFORNIA TRAFFIC ENGINEERING REGISTRATION COMMITTEE REPORT (Okitsu)

XVIII. STUDENT INITIATIVES COMMITTEE REPORT (Townsend/Carson)
   A. Workshop Recap
   B. Subcommittee Tasks
   C. Proposals for Board Action
   D. Development of Future Proposals for Action

XIX. VENDOR INITIATIVES COMMITTEE REPORT (Townsend/Ortiz)
   A. Workshop Recap
   B. Subcommittee Tasks
   C. Proposals for Board Action
   D. Development of Future Proposals for Action

XX. COORDINATING COUNCIL REPORT (Larwin/Tanda)

XXI. TRANSPORTATION PLANNING COUNCIL REPORT (Samdahl)

XXII. EDUCATION COUNCIL REPORT (Carson)

XXIII. ITS COUNCIL REPORT (Schroeder)

XXIV. PUBLIC AGENCY COUNCIL REPORT (Lalani)
XXV. LAC COMMITTEE HANDBOOK REVISION COMMITTEE (Chair Romer, Boekamp, Miller, Pringle, Ackeret, Darnell)
   A. LAC Handbook Revision Committee Status

XXVI. MEETING PROTOCOL
   A. Leadership Breakfast Invitation List

XXVII. ANNUAL MEETING REPORTS
   A. 2002 Palm Desert (Ubdhayakar)
   B. 2003 Seattle (Webber)
   C. 2004 Sacramento (Grandy/Brown)
   D. 2005 Kalispell Glacier (Carson/Sanderson)
   E. 2006 Honolulu
   F. 2007 Portland (Rosales)
   G. 2008 Anaheim (Joint with International)

XXVIII. OLD BUSINESS
   A. By-Law Changes for Electronic Balloting
   B. Student Paper Award Increase

XXIX. NEW BUSINESS
   A. Formation of Dues Structure for Students and Honoree Members
   B. Arizona Section Financial Proposal

XXX. NEXT MEETING: Seattle, WA, August 23, 2003

XXXI. ADJOURN