District 6 Mid-Year Board Meeting

WestCoast Sea-Tac Hotel
18230 International Boulevard, Seattle, Washington
Friday, February 1, 2002
9:00 a.m. to 4:30 p.m.

AGENDA

9:00 a.m. REFRESHMENTS
9:30 a.m. CALL TO ORDER AND INTRODUCTIONS (Grindley)

APPROVAL OF AGENDA

Special Requests to Accommodate Travel Schedules

DISCUSSION ITEMS

I. APPROVAL OF MEETING MINUTES (Grindley)
   A. July 8, 2001 Annual Board Meeting Minutes
   B. July 10, 2001 Annual Business Meeting Minutes

II. PRESIDENT'S REPORT (Grindley)
   A. Section/Chapter Items and Visits
   B. Miscellaneous Correspondence / Thank-You's Received
   C. Committee Appointments
   D. Name Badges
   E. Vice-President Duties Revision

III. INTERNATIONAL PRESIDENT REPORT (Grote)
   A. Update of International Programs and Services
   B. Activities Since July Board Meeting
   C. Proposed Meeting Schedule for 2002
   D. 2002 Board Committee Appointments
      1. Postpone 2012 International Meeting Site Selection
   E. ITE Journal President's Message
      1. Meet the Districts
   F. Joint Meeting Opportunities with District 7 (2003, 2005, 2010)
IV. VICE-PRESIDENT’S REPORT (Townsend)
   B. Council And Committee Chair Travel Budget Coordination
   C. District Leadership Directory
   D. Advance Call for District Award Information

V. SECRETARY/TREASURER’S REPORT (McCourt)
   A. Report on Current District Finances and Certificates of Deposit
   C. Travel Reimbursement Form Review
   D. Historical Award Posting
   E. Continuing Education Links Posting

VI. PAST PRESIDENT’S REPORT (Miller)
   A. Report on International Nominations

The Board shall convene to Executive Session for the following items:
   B. Report on Nominations for District 6 Officers and International Director
   C. Report on Nominations for Individual and Lifetime Achievement Awards

The Board shall re-convene in General Session
   D. Announcement of District 6 Candidates
   E. Formal Notification of Candidates and WesternITE Coordination
   F. District and International Candidate Mailing List Requests (Grinceley)

VII. INTERNATIONAL DIRECTORS’ REPORTS (Boekamp, Romer, Davis, Harpst)
   A. International Director’s Report (Boekamp)
   B. International Director’s Report (Romer)
   C. International Director’s Report (Davis)
   D. Outgoing International Director’s Report (Harpst)

VIII. DISTRICT ADMINISTRATOR’S REPORT (Pringle)
   A. District Administrator Appointment Committee Report (Grindle)

IX. WESTERNITE MANAGING EDITOR’S REPORT (Mustafa)
   A. General Overview and Status
   B. Accounts Receivable
   C. Stipend Revision (Townsend)
X. WEBSITE REPORT (Raie)
   A. General Overview and Status
   B. Proposal for Webpage Upgrades
   C. Restructure of Stipend (Townsend)
   D. Best Website Award Subcommittee Report (Chair Townsend, Boekamp, Raie, Mustafa)
   E. New Webpage Manager Recruitment (Grindley)
   F. Need for Webpage Assistant Manager (Grindley)

XI. DISTRICT ADVISORY COMMITTEE REPORT (Noyes/Miller)
   A. Current Committee Membership (Outgoing Chair Noyes, Incoming Chair Miller, Ridgway, Harpst)
   B. Report on Other Committee Prospective Members (Noyes)
   C. Mentoring Program (Noyes/Ridgway)

XII. TECHNICAL COMMITTEE REPORT (Ackeret)
   A. Finalization of UNLV CD-Rom Project
   B. Discussion on Sales of CDs
   C. Other Technical Activities

XIII. CAREER GUIDANCE COMMITTEE REPORT (Ebeling)
   A. Student Chapter Activities
   B. Student Chapter Newsletter
   C. Kell Competition Award Revised Criteria
   D. Endowment Subcommittee Report
      (Chair Ebeling, Miller, Boekamp, Romer, Davis, Helmer, Carson)
      ■ MSU Endowment Status
      ■ Endowment Opportunities for Other Chapters
      ■ CD Sales Revenue Opportunities

XIV. MEMBERSHIP COMMITTEE REPORT (Butzler)

XV. LEGISLATIVE COMMITTEE REPORT (Stringer)
   A. ITE's Policy and Legislative Committee (Grindley)

XVI. CALIFORNIA TRAFFIC ENGINEERING REGISTRATION COMMITTEE REPORT (Okitsu)
XVII. STUDENT CHAPTER INITIATIVES COMMITTEE REPORT (Grindley)
   A. Workshop Recap
   B. Subcommittee Tasks
   C. Proposals for Board Action
   D. Development of Future Proposals for Action

XVIII. COORDINATING COUNCIL REPORT (Larwin/Tanda)

XIX. TRANSPORTATION PLANNING COUNCIL REPORT (Samdahl)

XX. PUBLIC AGENCY COUNCIL REPORT (Lalani)

XXI. LAC COMMITTEE HANDBOOK REVISION COMMITTEE (Chair Romer, Boekamp, Miller, Pringle, Akeret, Darnell)
   A. LAC Handbook Revision
   B. Exhibitor/Vendor Fees
   C. Leadership Breakfast Invitation List
   D. Financial Reporting Concerns (Townsend)

XXII. ANNUAL MEETING REPORTS
   A. 2001 Albuquerque (Aspelin)
   B. 2002 Palm Desert (Ubhayakar)
   C. 2003 Seattle (Webber)
   D. 2004 Sacramento (Grandy/Brown)
   E. 2005 Kalispell Glacier (Carson/Sandeson)
   F. 2006 Honolulu (Papacostas)
   G. Shortlist of Proposals from Sections/Chapters outside California to host 2007 Annual Meeting (Grindley) deferred to e-mail follow-up

XXIII. UNFINISHED BUSINESS
   A. District Sponsorship of PTOE Exam
   B. California North/South Alternation Issue (Grindley)

XXIV. NEW BUSINESS
   A. Travel Reimbursement for Travel to International Meeting (Grindley)
   B. Continuing Education Support (Grindley)
   C. Posting Updated Section Meeting Calendars (McCourt)
   D. ITE's Engineering Ethics CD (Grindley)
   E. Meeting Minutes Documentation Guidelines (Grindley) deferred to next mtg.

XXV. NEXT MEETING: Palm Desert, CA, Sunday, July 14, 2002

XXVI. ADJOURN