



District 6 Mid-Year Board Meeting

WestCoast Sea-Tac Hotel
18230 International Boulevard, Seattle, Washington
Friday, February 1, 2002
9:00 a.m. to 4:30 p.m.

AGENDA

- 9:00 a.m. **REFRESHMENTS**
9:30 a.m. **CALL TO ORDER AND INTRODUCTIONS (Grindley)**

APPROVAL OF AGENDA

Special Requests to Accommodate Travel Schedules

DISCUSSION ITEMS

I. APPROVAL OF MEETING MINUTES (Grindley)

- A. July 8, 2001 Annual Board Meeting Minutes
- B. July 10, 2001 Annual Business Meeting Minutes

II. PRESIDENT'S REPORT (Grindley)

- A. Section/Chapter Items and Visits
- B. Miscellaneous Correspondence / Thank-You's Received
- C. Committee Appointments
- D. Name Badges
- E. Vice-President Duties Revision

III. INTERNATIONAL PRESIDENT REPORT (Grote)

- A. Update of International Programs and Services
- B. Activities Since July Board Meeting
- C. Proposed Meeting Schedule for 2002
- D. 2002 Board Committee Appointments
 - 1. Postpone 2012 International Meeting Site Selection
- E. ITE Journal President's Message
 - 1. Meet the Districts
- F. Joint Meeting Opportunities with District 7 (2003, 2005, 2010)

IV. VICE-PRESIDENT'S REPORT (Townsend)

- A. Final Financial Report FY (2000-2001)
- B. Council And Committee Chair Travel Budget Coordination
- C. District Leadership Directory
- D. Advance Call for District Award Information

V. SECRETARY/TREASURER'S REPORT (McCourt)

- A. Report on Current District Finances and Certificates of Deposit
- B. Preparation of Upcoming March 2002 Six-month Financial Report
- C. Travel Reimbursement Form Review
- D. Historical Award Posting
- E. Continuing Education Links Posting

VI. PAST PRESIDENT'S REPORT (Miller)

- A. Report on International Nominations

The Board shall convene to Executive Session for the following items:

- B. Report on Nominations for District 6 Officers and International Director
- C. Report on Nominations for Individual and Lifetime Achievement Awards

Pat
Zaki
Bahman

The Board shall re-convene in General Session

- D. Announcement of District 6 Candidates
- E. Formal Notification of Candidates and WesternITE Coordination
- F. District and International Candidate Mailing List Requests (Grindley)

VII. INTERNATIONAL DIRECTORS' REPORTS (Boekamp, Romer, Davis, Harpst)

- A. International Director's Report (Boekamp)
- B. International Director's Report (Romer)
- C. International Director's Report (Davis)
- D. Outgoing International Director's Report (Harpst)

VIII. DISTRICT ADMINISTRATOR'S REPORT (Pringle)

- A. District Administrator Appointment Committee Report (Grindley)

IX. WESTERNITE MANAGING EDITOR'S REPORT (Mustafa)

- A. General Overview and Status
- B. Accounts Receivable
- C. Stipend Revision (Townsend)

X. WEBSITE REPORT (Raie)

- A. General Overview and Status
- B. Proposal for Webpage Upgrades
- C. Restructure of Stipend (Townsend)
- D. Best Website Award Subcommittee Report (Chair Townsend, Boekamp, Raie, Mustafa)
- E. New Webpage Manager Recruitment (Grindley)
- F. Need for Webpage Assistant Manager (Grindley)

XI. DISTRICT ADVISORY COMMITTEE REPORT (Noyes/Miller)

- A. Current Committee Membership (Outgoing Chair Noyes, Incoming Chair Miller, Ridgway, Harpst)
- B. Report on Other Committee Prospective Members (Noyes)
- C. Mentoring Program (Noyes/Ridgway)

XII. TECHNICAL COMMITTEE REPORT (Ackeret)

- A. Finalization of UNLV CD-Rom Project
- B. Discussion on Sales of CDs
- C. Other Technical Activities

XIII. CAREER GUIDANCE COMMITTEE REPORT (Ebeling)

- A. Student Chapter Activities
- B. Student Chapter Newsletter
- C. Kell Competition Award Revised Criteria
- D. Endowment Subcommittee Report
(Chair Ebeling, Miller, Boekamp, Romer, Davis, Helmer, Carson)
 - MSU Endowment Status
 - Endowment Opportunities for Other Chapters
 - CD Sales Revenue Opportunities

XIV. MEMBERSHIP COMMITTEE REPORT (Butzier)

XV. LEGISLATIVE COMMITTEE REPORT (Stringer)

- A. ITE's Policy and Legislative Committee (Grindley)

XVI. CALIFORNIA TRAFFIC ENGINEERING REGISTRATION COMMITTEE REPORT (Okitsu)

XVII. STUDENT CHAPTER INITIATIVES COMMITTEE REPORT (Grindley)

- A. Workshop Recap
- B. Subcommittee Tasks
- C. Proposals for Board Action
- D. Development of Future Proposals for Action

XVIII. COORDINATING COUNCIL REPORT (Larwin/Tanda)

XIX. TRANSPORTATION PLANNING COUNCIL REPORT (Samdahl)

XX. PUBLIC AGENCY COUNCIL REPORT (Lalani)

XXI. LAC COMMITTEE HANDBOOK REVISION COMMITTEE (Chair Romer, Boekamp, Miller, Pringle, Akeret, Darnell)

- A. LAC Handbook Revision
- B. Exhibitor/Vendor Fees
- C. Leadership Breakfast Invitation List
- D. Financial Reporting Concerns (Townsend)

XXII. ANNUAL MEETING REPORTS

- A. 2001 Albuquerque (Aspelin)
- B. 2002 Palm Desert (Ubhayakar)
- C. 2003 Seattle (Webber)
- D. 2004 Sacramento (Grandy/Brown)
- E. 2005 Kalispell Glacier (Carson/Sandeson)
- F. 2006 Honolulu (Papacostas)
- G. Shortlist of Proposals from Sections/Chapters outside California to host 2007 Annual Meeting (Grindley)

deferred to e-mail follow-up

XXIII. UNFINISHED BUSINESS

- A. District Sponsorship of PTOE Exam
- B. California North/South Alternation Issue (Grindley)

XXIV. NEW BUSINESS

- A. Travel Reimbursement for Travel to International Meeting (Grindley)
- B. Continuing Education Support (Grindley)
- C. Posting Updated Section Meeting Calendars (McCourt)
- D. ITE's Engineering Ethics CD (Grindley)
- E. Meeting Minutes Documentation Guidelines (Grindley)

deferred to next mtg.

XXV. NEXT MEETING: Palm Desert, CA, Sunday, July 14, 2002

XXVI. ADJOURN