



District 6 (Western District) Mid-Year Board Meeting

Marriott Oakland City Center
Friday, February 2, 2007
9:00 a.m. to 5:00 p.m.

MEETING MINUTES

M/S = Motion/Second

CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 9:07 am by District 6 President Dalene Whitlock. The attendees are listed on the last page of these minutes and were in attendance all or part of the day.

APPROVAL OF AGENDA M/S Suter/Grindley to approve the agenda. Motion Passed.

I. ITEMS OF RECORD/CONSENT AGENDA

A. Items of Record

1. Appointment of Ken Ackeret to Chair the Western District Nominating Committee (September 2006)
2. Appointment of the Nominating Committee
3. Appointment of Karen Aspelin as Technical Committee Chair (November 5, 2006-November 4, 2009)
4. Issuance of Data Collection Fund awards
5. Appointment of Alyssa Reynolds as Student Initiatives Chair (June 1, 2007-May 31, 2010)
6. Accept resignation of Steve Sasaki as Membership Chair effective July 15, 2007
7. Appointment of Walter Okitsu as CA Traffic Engineering Registration Committee Chair (February 1, 2007-January 31, 2010); Chair Position renamed "Licensing and Certification Chair".

B. Consent Agenda *

1. Approval of February 3, 2006 Mid-Year Board Meeting Minutes
Item removed from consent agenda & M/S Grindley/McCourt to approve the February 3, 2006 Mid-Year Board Meeting Minutes with minor edit. Motion Passed. Action (Rosales): Finalize minutes.
2. Approval of June 25, 2006, Board Meeting Minutes
3. Approval of June 27, 2006, Business Meeting Minutes
4. Acceptance of Federal Mileage Rate for reimbursement (\$0.485/mile)
5. Approval of ITE Student Chapter Advisors per Alyssa Reynolds latest list
6. Approval of Student Chapter Professional Liaisons

M/S Suter/McCourt to amend Motion to approve all Consent Agenda items except Item B1 which was addressed separately. Motion Passed.

II. PRESIDENT'S REPORT

- A. Section/Chapter Items and Visits – President Dalene Whitlock has visited the New Mexico, San Francisco Bay Area, Border, and Central Coast Sections.
- B. Presidential Proclamations -- President Whitlock presented Presidential Proclamations to Frank Yates, Casey Yanigahara and Pete Pascua.

III. VICE-PRESIDENT'S REPORT

- A. Close of FY05/06 Tax Year/Accounting – Vice President Jennifer Rosales indicated that the District's 2005-2006 tax information was given to the new tax accountant.
- B. Change to travel reimbursement policy *
M/S Suter/Grindley to increase the cap for Travel without prior approval by the Vice President from \$1500 to \$1800. Motion Passed.
- C. Elected Leadership Directory – Vice President Rosales indicated that some Sections are on different calendars and that International ITE's Directory can be accessed on ITE website using each member's ITE username and password.
- D. Close of FY05/06 – International Director Julia Townsend asked if perhaps Accounts 486 and 487 were reversed on the budget sheet for FY 05/06; Vice President Rosales agreed that they were. **Action (Rosales): Reverse totals for Accounts 486 and 487 and finalize FY 05/06 Budget recap.**

IV. SECRETARY/TREASURER'S REPORT

- A. WesternITE Managing Editor Stipend Budget Adjustment * – Secretary-Treasurer Monica Suter presented her report. Discussion ensued regarding expenditures remaining from prior years and their impact to the budget of following years. It was agreed that this typically happens to some degree each year and as such, no action is needed since some budget line items each year will end up either higher or lower and that this is understood.
- B. Current District Finances – Secretary-Treasurer Suter reported the District had \$31,294 in income and \$26,494 in expenditures for the first quarter of FY 06/07. Discussion also ensued regarding the tax implications of increasing revenues from on-going successful *WesternITE* advertisements and the goal to offset this income with legitimate expenditures to address this tax exposure. **Action (Rosales): It was agreed that WesternITE and related expenditures should be appropriately allocated against WesternITE such as travel costs, award expenses and related website activities for this year's taxes and that this be coordinated with the District's tax accountant for FY 05/06 and also for future years.**

V. PAST PRESIDENT'S REPORT

- A. Nominations for 2007-2008 Officers and International Director – Past President Ken Ackeret discussed the nominations process and the formation of next year's advisory committee. Following this, the board went into closed session.

The Board convened into Executive Session for the following items:

1. *Report on Nominations for Western District Officers and International Director Candidates*
2. *Report on Nominations for Individual and Lifetime Achievement Award Recipients*

President Whitlock reconvened the meeting at 11:23 am.

- B. Announcement of Slate of 2007 District 6 Candidates
M/S Randy/Suter – to accept and approve the slate of candidates recommended by the Nominations Committee. Motion Passed.
- C. Formal Notification of Candidates, WesternITE/Website Coordination, Mailing List Requests and Coin Flip. **M/S Grindley/Suter to accept the order of candidate listings for WesternITE and the Website vs. on the Ballot based on the results of the coin toss which was witnessed by the attendees at the District 6 Mid-year Board Meeting. Motion Passed.**

The candidate slate and order of listing is as follows.

President: Jennifer Rosales

Vice President: Monica Suter

International Director: Jim Harris (1st on Ballot), Zaki Mustafa (1st on *WesternITE*/Website)

Secretary-Treasurer: Cathy Leong (1st on Ballot), Michael Sanderson (1st on *WesternITE*/Website)

Any additional petitioners will be listed after the nominated candidates in all places.

VI. INTERNATIONAL DIRECTORS' REPORTS

- A. **International Director's Report** – International Director (ID) Rory Grindley noted that ITE Headquarters staff has had some reorganizations following Shelley Row's departure and highlighted the changes in membership grades and clarified regular versus MEGA issues as defined by the International Board of Direction (IBOD). ID Grindley also mentioned the IBOD discussion of Webinar costs/value and asked for input. Discussion ensued regarding "discounted Webinars" and other creative ideas utilized in Colorado, Arizona, and Nevada where Webinars have been hosted by ITE Section(s). Consultant(s) and Public Sector employees invited, and by agencies for training purposes. Positive results were noted and it was agreed that these applications should be highlighted in the *WesternITE* for other members to utilize. Leadership Webinars are free for ITE leaders and students.
- B. **International Director's Report** – International Director Julia Townsend discussed the status of the Endowment Fund and her goal to further it and requested ideas and actions from the District 6 Board to further this effort. President Whitlock thanked ID Townsend for her work on furthering the Endowment Fund and ideas to set up matching or other challenges were also discussed by the Board.
- C. **International Director's Report** – International Director Randy McCourt shared his report and noted that his ID term officially began in January of 2007.

VII. INTERNATIONAL PAST PRESIDENT'S COMMENTS – International Past President Rich Romer indicated that he chaired the International Vice Presidential Candidate Nominations Committee and that he met with UCLA's new ITE Student Chapter President and two other students plus various faculty advisors at the TRB conference in January 2007. Good ideas on how ITE can assist students were discussed. He also recommended that members read the International President's Message in the *ITE Journal* for key information that affects members. Past President Romer also noted that Wayne Tanda of District 6 had been selected for the Theodore Matson Award and that ITE International is in the "black" due to publication costs being deferred but that the reserve policy is being reviewed. He also noted that 100 Webinars were offered last year and 10,000 people have participated in Webinars. The extent to which ITE is actually operating as a truly international organization versus more of a North American organization was also discussed by the IBOD.

VIII. DISTRICT ADMINISTRATOR'S REPORT – District Administrator Jenny Grote gave her report.

- A. **Activities Report** – Jenny Grote has been appointed to serve on the Membership Recruitment, Retention and Reactivation Committee to develop incentives to grow the ITE membership. After meeting at ITE headquarters in December, recommendations include: eliminating fees for joining or reactivating membership, reducing dues for student chapter faculty advisors and public sector members. The Committee will continue to meet on an annual basis.
- B. **UCLA Student Chapter Charter and By-laws** – UCLA has formed a new Student Chapter and its first President, Alicia Kinoshitais reported on their Chapter's recent tours, visit to D.C., TRB, Traffic Management Center(s), and other activities. She gave a PowerPoint presentation with

photos of their activities. Credit was also given to their faculty advisors/co-instructors in transportation at UCLA, Eric Shen and Pat Gibson. The students even traveled across the country for the TRB meeting at their own cost! Additionally, the UCLA Student Chapter plans to make presentation(s) at the May Southern California Section Meeting for the first time.

M/S Townsend/McCourt to accept the new Chapter and to make minor modifications to their Charter/Bylaws to update them per the latest versions. Motion passed. Action: (Reynolds) Update the UNR template and (Pascal) ensure that latest charter/bylaw examples are on the website.

- C. E-Voting – On-line elections are planned for the upcoming District 6 Election. **Action: (Suter/Grote) Coordinate work on this new process and timelines.**
- D. Supplemental Documents
 - 1. District 6 By-laws – Tabled for action during New Business. Jenny offered to help other Sections with their Bylaws.
 - 2. Historical Data for Annual Meetings – indicates several successful meetings.
 - 3. Travel Policy – Previously acted upon.

IX. WESTERNITE MANAGING EDITOR'S REPORT – *WesternITE* Technical Editor and Chair Nate Larson (who President Whitlock appointed as *WesternITE* Reorganization Chair) summarized both the *WesternITE* Co-Managing Editors' and his reports.

- A. General Overview and Status – Chair Larson discussed the income versus expenses of *WesternITE* and results from the February 1, 2007, meeting with the District 6 Officers, Chair Larson, and Website Manager Pascal. Chair Larson highlighted some of the ideas discussed to re-organize and/or establish a new position related to the high level of advertising activity for *WesternITE*, possibly including an advertising manager type of position, while restoring the previously more focused duties of the technical editor (i.e. to concentrate on identifying and editing technical articles for *WesternITE*). **Action: (Larson) Propose a WesternITE action plan addressing these challenges at the Annual Meeting in July 2007.**
- B. Timeliness – Chair Larson noted that some of *WesternITE's* delays were, at least in part, due to the low-tech AdCraft vendor for *WesternITE* and that this has been a challenge. However, after the Managing Editor's evaluation of other vendors and their prices, it appears that the current vendor's prices are very reasonable. As a result, no vendor change is currently recommended. It was suggested that e-mail is another option for distributing certain types of key information in a timely manner (such as that *WesternITE* is on the Website), but that mass e-mails from the District need to be used with caution and not over-used to maintain effectiveness with members.
- C. Technical Editor's Report – Technical Editor Larson indicated that he has been spending a large portion of his time with the advertising portion of his duties as opposed to soliciting and editing technical articles.

X. WEBSITE MANAGER'S REPORT – Website Manager Jon Pascal gave his report. He noted that approximately one-quarter of all ads are now on the website.

- A. Annual Meeting Registration – This was started last year and has been successful.
- B. Site Usage – Section website hosting is also a part of his role as the District's Website Manager. Approximately 3600 of 4500 members have e-mail addresses and students do not receive *WesternITE* via regular mail. There are several return e-mail addresses that require updating following each mass emailing. These broadcasts can be sent within about half an hour.

XI. COMMITTEE REPORTS

- A. ADVISORY COMMITTEE REPORT – None given.
- B. TECHNICAL COMMITTEE REPORT – Chair Karen Aspelin gave her report.

1. Awards – Chair Aspelin noted that Fred Liang won the Best Paper Award—and that his presentation was really good. For the Van Wagoner Award, eight candidates are currently being evaluated.
 2. Data Collection Fund: Data Collection activities continue and a list of Student Chapters due for payment for their work on this was given to Secretary-Treasurer, Monica Suter.
- C. MEMBERSHIP COMMITTEE REPORT – President Whitlock noted that she is looking for a replacement candidate for this Chair position.
- D. LEGISLATIVE COMMITTEE REPORT – Chair Walt Stringer gave his report and asked for additional input from Section Legislative Analysts.
- E. CALIFORNIA TRAFFIC ENGINEERING REGISTRATION COMMITTEE REPORT – Chair Walter Okitsu indicated that the prior bill failed and that he is now working with another organization.
- F. CAREER GUIDANCE COMMITTEE REPORT – Chair Craig Grandstrom gave his report.
1. Mentoring Program Status – The mass email sent worked well and he received 59 applicants this year for the mentoring program. However, he has more mentor than mentee candidates such that several folks have not been paired up to date and more student mentees are needed. To date, last year's relationships were a success and several decided to continue their mentor/mentee relationships into this year.
 2. Career Guidance Awards – The selection process is in progress.
- G. STUDENT AND FACULTY INITIATIVES COMMITTEE REPORT/EDUCATION COUNCIL:
1. Status/Progress Report on Student Initiatives – Chair Alyssa Reynolds reported on her committee's activities. She noted that the James Kell Student Competition was very successful at the Hawaii Annual Meeting. She also noted the success of the new UCLA Student Chapter.
 2. Student Chapter Website Award – Chair Reynolds presented guidelines for the new "Student Chapter Website Award" for which funds should already have been budgeted by the Board. **M/S Grindley/McCourt to approve the "Student Chapter Website Award" and change the Best Student Paper Award to "Student Paper Award". Motion Passed. Actions: (Reynolds) Update various District materials; (Pascal) Update the Website with this new award information; (Reynolds) Check the status of publishing for the "Student Paper Award" and report back to the Board.**
- H. VENDOR'S COMMITTEE – District Administrator Grote reminded the Board that Vendor Chairs need to be ITE International Members. **Action: (Whitlock) Determine if Vendor Chair is a member and ask the Chair to join ITE International if not.**
- I. ENDOWMENT FUND COMMITTEE – Chair Pat Gibson indicated that the goal is to obtain \$300,000 to \$500,000 to ultimately fund student activities from the interest into perpetuity. The Endowment Fund has a balance of about \$12,000 (\$7800 in the bank and approximately \$4000 estimated in transfers of funds from prior years, etc.) Further discussion ensued regarding ideas to obtain additional donations through multi-year commitments from corporations, agencies, sections, and individuals and the need for a pledge/donation form and to advertise this in *WesternITE*. Ideas to have contests and IPOD type prizes for the largest donations, etc. were also discussed. **M/S McCourt/Suter to consider as a District each year donating a portion of the prior year's District Annual Meeting's proceeds and to approve a donation of \$20,000 from the Hawaii LAC Net Income to the Student Endowment Fund. Motion Passed.** International Past President Romer also noted that the International Dues invoice has a line item for donations for the professional development fund. Other suggestions made included having Section leaders ask for contributions, sharing the District's goal to promote the Endowment Fund at all meetings attended by Board members

(**Action: all Board members**), developing a pamphlet for the annual meeting (**Action: Gibson**), developing a separate Webpage with information on the Fund and how to donate (**Action: Pascal**), and recognizing those who donate and having a vendor booth for this purpose at the Annual Meeting (**Action: Gibson**).

XII. ITE TECHNICAL COUNCIL REPORTS

- A. **Public Agency Council** – Vice Chair Suter shared highlights from January 2007's Pre-TRB ITE Coordinating Council, and Joint Traffic Engineering Council (TEC) Liaison/PAC Leadership meetings in Washington D.C. following the National Committee on Uniform Traffic Control Devices (NCUTCD) Meeting in Virginia. The Mega Issue of the Public Face (Image) of Transportation was discussed and how PAC and ITE members should be involved in this Mega Issue. A separate meeting was also held with the TEC Liaison regarding key projects of interest to both PAC and TEC members and future joint projects. IBOD "Cannot Fail" projects were also discussed plus the on-going LED Maintenance issue being handled by an ITE task force. And, although one free Council membership is included within each ITE Membership, there are still ITE members who have not selected a Council membership. It appears that some members may not be aware of the value of Council membership and participation. **Actions: (District 6 IDs) Maintain an on-going list of potential members for various Council Executive Committees; (Board members) Help spread the word regarding the value of participating in Councils; (Suter) Highlight this (and other key issues) in the Mid-Year Board Meeting Highlights for WesternITE.**
- B. **Parking Council** – Chair McCourt provided updates on on-going activities and noted that he attended his first NCUTCD meeting in January 2007 and how valuable and important this process is to all ITE members. **Actions: (McCourt/Suter) Further promote the importance of increased ITE District 6 member participation in the NCUTCD process relative to upcoming 2009 updates to the MUTCD and anticipated FHWA Notice of Proposed Amendment (NPA) in late 2007; (Suter) Highlight this in the Mid-Year Board Meeting Highlights for WesternITE.**
- C. **Traffic Engineering Council** – Jim Harris noted that brochures and other TIPS are needed for publication; his next deadline is February 15th, 2007 and again in May 2007 and subsequently quarterly.

XIII. FUTURE ANNUAL MEETINGS

- A. 2012 Annual Meeting Statements of Interest
1. **Central Coast:** Central Coast President Robert Sweeting expressed interest in hosting a future District meeting within their section.
 2. **Border Section:** Border Section Edgar Perez was also present to discuss plans for future District meetings within their section. Edgar noted that one of their Student Chapters is re-activating and they are looking at establishing a Baja Chapter. Although Mexico is actually a part of District 8 rather than District 6, the Board concurred with the concept for them to coordinate with the Mexico ITE members for now and if future amendments are needed to formalize these relationships, the District will work with the Baja Section to achieve that. International Past President Romer echoed the Board's sentiment to encourage this type of partnering and for them to help their International colleagues get started and then ask for formal amendment from the IBOD in the future.

Presentations from these two Sections are scheduled at Portland's Annual Meeting in July 2007.

ANNUAL MEETING REPORTS

- B. 2006 Honolulu Wrap Up Report – LAC Member Walter Okitsu provided the report on behalf of LAC Chair Cathy Leong that the meeting was very well-received, successful and that \$32,800 of net income will be returned to the District. He also noted that the Cal Poly Pomona Student Chapter sent at least 20 students and raised \$13,000 to attend and also significantly assisted the Hawaii LAC. **M/S Townsend/McCourt to donate \$1500 to the Hawaii Section in appreciation of their efforts on the 2006 Annual Meeting. Motion passed.**
- C. 2007 Portland – LAC Chair Peter Koonce gave his status report and noted that this meeting replaces the International Annual Quad Meeting (usually held in April each year) and that he wants to discuss the pricing. Additionally, he noted that vendors will be participating in lunches. Several abstracts were submitted and five versus the typical three tracks are anticipated. Discussion ensued regarding the price of the meeting and student registration and other fees and the need to have a fee/price for students so that the LAC will know how many students will be attending for the purpose of identifying the number of meals required for them. This was discussed along with the continuing goal to keep prices low for students to encourage their participation. **M/S Grindley/Ackeret to have a nominal fee for childcare during the Awards Banquet and update the LAC Handbook to reflect this. Motion passed. M/S Grindley/Rosales to reduce the early registration fee from \$395 to \$375; friendly amendment (Suter) was accepted to reduce it further to \$350 given how successful past meetings have been. Motion passed. M/S Grindley/Townsend to keep other fees listed but change \$125 to \$100 for early and \$150 for late guest registrations, respectively. Motion passed. M/S Townsend/Ackeret to have a \$35 family night charge for children between 12 & 17 years old. Motion passed.** Discussion ensued regarding the President's welcome event with the Portland LAC and if this should be included in the LAC budget. Past Kalispell LAC Chair, Michael Sanderson, emphasized that this relatively small cost is well worth it given how much work LAC members do to contribute to the success of the meeting. There was also discussion of the exams to be held in conjunction with the Annual Meeting, and funds guaranteed by the Oregon Section. **M/S McCourt/ Rosales that excess LAC revenues will be used to cover costs of PTOE exam if not covered by ITE Headquarters; Friendly Amendment (Grindley) that the LAC will formally request this after the Annual Meeting if needed. Motion passed with amendment.**
- D. 2008 Anaheim – Anaheim 2008 LAC Chair Zaki Mustafa gave his update on promotional activities. He said that his meeting with Tom Brahms went well regarding the anticipated price structure. The Traffic Bowl event may be combined with an opportunity for some vendor displays to help pay for the District's meeting costs for this joint ITE International/ITE District 6 meeting. There may be opportunities to further increase donations to the Student Endowment Fund at this meeting. He has obtained student chapter commitments to assist with this important meeting and at least 500 District 6 registrants are anticipated. Chair Mustafa indicated that promotional efforts with stickers and shirts are in the works and he requested a \$2000 advance. **M/S McCourt/Ackeret to approve a \$2000 advance. Motion passed.**
- E. 2009 Denver – Chair Larson indicated that advertising to date has gone well and that there will be a booth in Portland and a checking account will need to be opened. He has also received some input on his budget to date.
- F. 2010 San Francisco – Chair Mark Spencer gave his report and introduced Joy Bhattacharya, the current San Francisco Bay Area Section President. There are some on-going hotel challenges such that the actual meeting location may need to be elsewhere within the broader San Francisco Bay area, but not necessarily in the City of San Francisco. The International Meeting is anticipated to be in Vancouver that summer.
- G. 2011 Anchorage (Mormilo/Strupulis) No report given.

XIV. UNFINISHED BUSINESS – 3:30 PM

- A. Election Campaign Guidelines – Past ID Rock Miller prepared these guidelines. **M/S Townsend/Grindley to adopt. Action (Whitlock) Provide a clean copy of guidelines to District Administrator and Website Manager. Motion passed.** Two versions of the letterhead were shared and it was generally agreed that if there is a need for candidates to use this District letterhead that they use the version without the officers' names listed.

XV. NEW BUSINESS

- A. Use of Western District versus District 6 – President Whitlock indicated that the Board has expressed a preference for calling ourselves District 6 even though ITE Headquarters is referring to us as the “Western District”. Our legal name is still District 6. For trophies and awards it was agreed that “Western District” could be listed along with the date and place that the award was given, i.e. “Portland, July 2007”.
- B. Licensing & Certification Chair – California Registration Chair Okitsu discussed changing the committee to include District-wide licensing and certification duties for the PTOE and other states' traffic related registrations, along with California Traffic Engineering Registration issues. It was noted that later there may be a need for a sub-chair if this chair is not a California person in the future. However, no such change is needed at this time. **M/S Suter/McCourt to change committee name to Licensing & Certification. Motion passed.**
- C. Transfer of Fellowship Award to Endowment Fund – The Burton/Marsh Fellowship Award was not given in 2006. Discussion ensued about donating this award money to the Endowment Fund each year that it is not awarded. **M/S McCourt/Suter to donate Burton/Marsh Award money to Endowment Fund if not awarded. Motion passed. Friendly Amendment by Grindley to change wording such that the Board shall “consider” donating the money each year it is not awarded. Motion passed.**
- D. Timing of Announcement of Election Winners – President Whitlock noted that a change of bylaws would be required to change when winners are notified. This item was tabled until the Portland Annual Meeting. **Action: (Whitlock/Rosales) Determine what other changes would need to be made to the election timelines and Teller Committee process.**
- E. Update of WesternITE CD – This effort was initiated by the students at San Diego State, but additional copies have been difficult to obtain since 2004 and subsequent issues have not been added. Discussion ensued regarding potential for another student chapter to take this over if it is still useful. **Action: (Larson) Consider adding purchase of this CD from the District as part of the reorganization of WesternITE duties and processes.**
- F. Student Lounge at Annual Meetings – 2006 LAC Chair Peter Koonce noted that a Student Lounge will be provided in Portland. Consideration should be given to including this in the future if it is successful. **Action: (Rosales) Send email to ITE leadership promoting student lounge concept for future meetings.**
- G. Restrictions on Lifetime Achievement Award Candidates – A suggestion was made to eliminate persons who have served as International President from consideration for this award. **Action: (Townsend) Perform research on the history of this award.**
- H. Other New Item – Jenny Grote has been working with the San Francisco Bay Area and Riverside-San Bernardino Sections on updates to their Bylaws. They have sent proposed changes to her; in anticipation of going to their respective membership for a vote. Following a successful vote, the Bylaws must be officially approved by the District and International. **Action: (Grote) Continue working with Border, San Francisco Bay Area and Riverside-San Bernardino Sections on updating their Bylaws.**

- I. Excess Revenue from Hawaii LAC – After some discussion, **M/S McCourt/Townsend to transfer \$20,000 to Student Endowment Fund. Motion passed.**
- J. Teddy Bear Fund-raiser – 2008 LAC Chair Mustafa shared the idea that Cal Poly Pomona already used very successfully to sell teddy bears at twice the cost to the Chapter.
- K. Other Items – It was noted that Steve Brown had indicated his desire to donate his Van Wagoner award to the Endowment Fund. **Action: (Suter) Transfer award money to Endowment Fund.**

XVI. NEXT MEETING: The next District 6 Board meeting will be held on **Sunday, July 15, 2007**, in Portland, Oregon at the Hilton Hotel and Executive Towers.

XVII. ADJOURN – President Whitlock adjourned the meeting at 5:11 pm.

DISTRICT 6 MID-YEAR BOARD MEETING ATTENDEES:

District 6 Board:

Dalene J. Whitlock, President
 Jennifer Rosales, Vice President
 Monica M. Suter, Secretary-Treasurer
 Ken Ackeret, Past President

Rory Grindley, International Director
 Julia Townsend, International Director
 Randy McCourt, International Director
 Jenny Grote, District Administrator

Guests:

Rich Romer, International Past President
 Karen Aspelin, Technical Chair
 Walter Okitsu, Licensing/Certification Chair
 Alyssa Reynolds, Student/Faculty Chair
 Craig Grandstrom, Career Guidance Chair
 Walt Stringer, Legislative Chair
 Jon Pascal, Website Manager
 Pat Gibson, Endowment Fund Chair
 Nate Larson, *WesternITE* Technical Editor,
 WesternITE Re-Org. & LAC 2009 Denver Chairs
 Peter Koonce, LAC Chair 2007 Portland
 Edgar Perez, Border Section President

Joy Bhattacharya, SF Bay Area President
 Dilesh Sheth, RSB Section President
 Jim Harris, International Director Candidate
 Zaki Mustafa, International Director Candidate,
 Adv. Com. Chair, & LAC Chair 2008 Anaheim
 Michael Sanderson, Sec.-Treasurer Candidate
 Eric Shen, UCLA Student Chapter Faculty Advisor
 Alicia Kinoshita, UCLA Stud. Chapter President
 Robert Sweeting, Cent. Coast Section President
 Mark Spencer, LAC 2010 SF Bay Area Chair**
 Ray Davis, Pub. Agency Council Chair**

*** Attended latter part of meeting in afternoon.*